SELF STUDY REPORT

OF

Mankar College

(Estd. 1987)

For submission to

National Assessment and Accreditation Council
P.O- Box No. 1075, Nagarbhavi
Bangalore-560072
India
for second cycle of Accreditation

Prepared By

IQAC,
MANKAR COLLEGE
Mankar, Burdwan-713144
West Bengal
Website : www.mankarcollege.org

This Self Study Report (SSR) is a result of an intensive work assigned to the IQAC for NAAC by the authority of Mankar College, Mankar , Burdwan-713144. It is the product of a collective effort of IQAC, College administration headed by the Principal, all departments and Non-teaching staff of the college.

Prepared by

IQAC of Mankar College

Chairman	**:**	Dr.Sukanta Bhattacharyya, *Principal*
Co-ordinator	**:**	Dr.ParthaPratimBandyopadhyay, *Associate Professor, Dept. of PoliticalScience*
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		Dr.KusumRai, *Associate Professor, Dept. of Hindi*
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		Sri BinodChaudhuri, *Head Clerk*

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Mankar College

(Established – 1987)
Mankar, Burdwan - 713144
West Bengal

Tel/FAX No.: +91343 2517 269
Website: www.mankarcollege.org
Email: mail@mankarcollege.org

(NAAC Accredited at 'B' in 2009)

Ref No. MANK/ 166/2015-16 **Date: 31.12.2015**

To
The Director
National Assessment and Accreditation Council (NAAC)
P.O. Box no: 1075, Nagarbhavi,
Bangalore-560072,
India

Sub: Uploading Self Study Report 2015 of Mankar College, Mankar, Burdwan, West Bengal, PIN- 713144 for second cycle Re-accreditation in the College website www.mankarcollege.org

Sir,

In compliance with your LOI requirements, we have the pleasure to upload our SELF STUDY REPORT 2015 in our college website www.mankarcollege.org

We look forward eagerly to learn of your decision for Peer Team visit to our institution.

With best regards and thanks,

Yours faithfully

Dr.Sukanta Bhattacharrya

Principal
Mankar College
Mankar, Burdwan

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Preface

It's a matter of great pleasure for us to submit the Self Study Report of Mankar College for the second cycle of accreditation by NAAC. As on the earlier occasion we have once again tried to introspect seriously and assess our strength and weakness and get it evaluated by the accreditation authority of India.

As the consequence of a long and ardent struggle of the people of the locality to provide the children with an opportunity to cross the threshold of the world of higher education, Mankar College began its journey on the 26th of September, 1987, an auspicious day, by virtue of being the day on which the great educationist PanditI shwar Chandra Vidyasagar was born. The College was granted affiliation by the University of Burdwan. In its initial stage the college taught six Arts subjects for BA General Degree Course. Today, after more than a quarter century the College runs three streams, Arts, Commerce and Science, twelve honours and fifteen general course subjects. If Mankar College started to walk with sixty three students in a bamboo walled thatched roofed mud hut in a barren stretch of sun baked land, at present it has sprawling buildings in a clean and green campus. There are more than sixteen hundred students, one Principal, sixteen Full Time Teachers (including one away on lien), twenty-seven Part Time t Teachers, two Contractual Whole Time Teachers, twenty four Guest Teachers, and nineteen Non-Teaching employees.

The sources of income of the college are UGC grants, State Govt. grants and development fees received from the students. The resources are quite insufficient, yet the college is trying its best to keep pace with the ever-changing world of higher education. The college is trying its best to help the students of an area which is both economically and socially backward and has a huge number of first generation entrants in the arena of higher education.

From the 24th of June 2015 Mankar College has become an affiliated college of Kazi Nazrul University, as one of the first group of 17 colleges granted affiliation by this new university.

In the year 2009 the college was visited by the NAAC Peer Team on 28th, 29th and 30thJuly.Mankar College was accredited in category B with a CGPA of 2.21 on September 30. After six years, this is our attempt to be assessed and accredited for the second cycle by the premier assessment and accreditation council of India.

Dr.Sukanta Bhattacharyya

Principal

A. Profile of the Institution

1. NameandAddressof theCollege:

Name:	MANKAR COLLEGE	
Address:	PO: Mankar, Dt.: Burdwan	
City: Mankar	Pin: 713144	State: West Bengal
Website:	www.mankarcollege.org	

2. For Communication

Designatation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Sukanta Bhattacharyya	0343-2517269	9434839968	0343-2517269	**mail@mankarcollege.org**
NAAC Co-ordinator	Prof Kallol Sen	0342-2568079	9434753850	0343-2517269	sen.kallol @gmail.com
IQAC Co-ordinator	Dr. Partha Pratim Bandyopadhyay	0342-2533130	9434636519	0343-2517269	p.p.bandyopadhyay @gmail.com

3. Status of the lnstitution :

Affiliated College	√
Constituent College	
Any other (specify)	

4. Type of Institution

a. By Gender		b. By Shift	
i. For Men		i. Day	√
ii. For Women		ii. Morning	
iii. Co-education	√	iii. Evening	

5. Is it a recognized minority institution?

Yes	
No	√

If yes, specify the minority status (Religion/linguistic/any other) and provide documentary evidence

6. Source of Funding

Government	
Grant -in –aid	√
Self-financing	
Any other	

7. **a.Date of establishment of the college: 26.09.1987**

b. University to which the college is affiliated /or which governs the college/if it is a constituent college : affiliated to Kazi Nazrul University

c. Details of UGC recognition :

Under section	Date, Month & Year	Remarks if any
i. 2(f)	13.02.1992	Nil
ii. 12(B)	13.02.1992	Nil

(Enclose the certificate of recognition U/S 2(f) 12(B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory Bodies other than **UGC (AICTE, NCTE, MCI, DCI, PCL, RCI, etc**) : N.A

8. **Does the affiliating University Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?**

Yes ☐ No ☑

If yes, has the college applied for availing the autonomous status?

Yes ☐ No ☐

9. **Is the college recognized :**

a. by UGC as a college with Potential for Excellence

Yes ☐ No ☑

If yes, date of recognition (dd/mm/yyyy)

10. Location of the campus and area in sq.mts.

Location*	**Rural**
Campus area in sq.m.	30553.77sq.m.
Built up area in sq.m.	1930 sq.m.

(* Urban, Semi-urban, Rural)

11. **Facilities available on the campus (Tick the available facility and provide numbers or their details at appropriate places) or in case the institute has an agreement with other agencies in collaboration with any of the listed facilities provide information on the facilities covered under the agreement :**

Auditorium/Seminar complex with infrastructural facilities : The CollegeAuditorium has sitting arrangement, installedLCD projector and sound system.

- **Sports facilities**
  - Play-ground [√]
  - Swimming pool [x]
  - Gymnasium [√]

- **Hostel**
  - Boys' Hostel
    - i. Number of Hostels : Nil
    - ii. Number of boarders: N.A.
    - iii. Facilities available: N.A.
  - **Girls' Hostel**
    - i. Number of Hostels : 01
    - ii. Number of boarders : 00
    - iii. Facilities available: Bed, Table, Light, Fan, Water, Kitchen, Toilet, Common Room
  - **Working Women's hostel:** **Nil**
    - i. Number of inmates : NA
    - ii. Facilities (mention available facilities): NA

- **Residential facilities for teaching and non-teaching staff (give number available):** Nil
- **Cafeteria:** Yes
- **Health Centre:** There is no Health Centre in the college. However, first aid facilities are available in the college. The Govt. Hospital adjacent to the College provides all the medical help needed)

  Health Centre staff - NA

Qualified doctor	Full time	[ ]	Part-time	[ ]
Qualified Nurse	Full time	[ ]	Part-time	[ ]

- Facilities like banking, post office, book shops :No
- Transport facilities to college to the needs of students and staff :No

- Animal House :No
- Biological Waste disposal :No
- Generator or other facility for management/regulation of electricity and Voltage :**Yes**
- Solid waste management facility :No
- Waste water management :No
- Water harvesting :No

12. Details of Programmes offered by the college (Current Academic Year, 2015-16)

Programme level	Name of the Programme/cour-se	Duration	Entry Qualification	Medium of Instruction	No. of student admitted	Sanctioned strength
U.G	B.A (Hons)	3 years	H.S/Equivalent	Beng./Eng.	224	377
U.G	B.A (Gen)	3 years	H.S/Equivalent	Beng./Eng.	256	619
U.G	B.Sc (Hons)	3 years	H.S/Equivalent	Beng./Eng.	42	76
U.G	B.Sc (Gen)	3 years	H.S/Equivalent	Beng./Eng.	2	37
U.G	B.Com (Hons)	3 years	H.S/Equivalent	Beng./Eng.	25	52
U.G	B.Com (Gen)	3 years	H.S/Equivalent	Beng./Eng.	3	189
					552	

13. Does the college offer self-financed programme?

Yes [ ] No [√]

If yes, how many

14. New programmes introduced in the college during the last five years if any?

Yes	√	No		Number	02
Sl	**Session**	**Subject**		**Course**	
01	2013-14	PHYSICAL EDUCATION		BA General	
02	2015-16	SANTALI		BA Honours	

15. List the departments :

(Respond of applicable only and do not list facilities like library, Physical Education or departments, unless they are also offering academic degree awarding programmes similarly, do not list the departments offering common compulsory subjects for all the programs like English, regional languages etc.

Particulars	UG	P.G.	Research
Arts	Bengali (Hons&Gen)	Nil	Nil
	Economics (Gen)	Nil	Nil
	English (Hons&Gen)	Nil	Nil
	Geography (Hons&Gen)	Nil	Nil
	Hindi (Hons&Gen)	Nil	Nil
	History (Hons&Gen)	Nil	Nil
	Philosophy (Hons&Gen)	Nil	Nil
	Physical Education (Gen)	Nil	Nil
	Political Science (Hons&Gen)	Nil	Nil
	Sanskrit (Hons&Gen)	Nil	Nil
	Santali (Hons&Gen)	Nil	Nil
Commerce	B.Com (Gen)	Nil	Nil
	Accountancy (Hons)	Nil	Nil
Science	Computer Science (Hons&Gen)	Nil	Nil
	Mathematics (Hons&Gen)	Nil	Nil
	Physics (Gen)	Nil	Nil
Any other not covered above	Nil		

16. Number of programmes offered under/Programme means a degree course the B.A, B.Sc., M.A, M.Com etc.

a. Annual System ☑

b. Semester System ☐

c. Trimester System

17. Number of Programmes with :

a. Choice based credit system [x]

b. Inter /Multidisciplinary approach [3]

c. Any other specify and provide details [x]

18. Does the college offer UG and/or PG Programme in Teacher Education?

Yes [ ] No [√]

19. Does the college offer UG or PG programme in Physical Education?

Yes [ ] No [√]

20. Number of teaching and non-teaching positions in the institution.

.

Positions	**Teaching Faculty**						**Non teaching staff**		**Lab Assistant**	
	Professor/Principal		**Associate Professor**		**Assistant Professor**					
	M	F	M	F	M	F	M	F	M	F
Sanctioned by the UGC/University/State Govt. recruited	1	Nil	4	3	6	4	14	2	3	0
Yet to recruit	0	0	0	0	11	0	0	0	0	0
State Govt. Sanctioned	0	0	0	0	28	N.A.	0	0	0	0

21. Qualification of the faculties:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	M	F	M	F	M	F	
Permanent whole time teachers :							
D.Sc/ D.Litt	Nil	Nil	Nil	Nil	Nil	Nil	0
Ph.D	1(Principal)	0	1	2	2	0	**6**
M.Phil	Nil	Nil	2	Nil	0	0	**2**
P.G	Nil	Nil	1	0	4	4	**9**
Permanent Part- time teachers :							
D.Sc/ D.Litt	Nil	Nil	Nil	Nil	Nil	Nil	
Ph.D	Nil	Nil	Nil	Nil	1	0	**1**
M.Phil	Nil	Nil	Nil	Nil	3	0	**3**
P.G	Nil	Nil	Nil	Nil	12	7	**19**
Contractual Whole Time Teachers							
D.Sc/ D.Litt	Nil	Nil	Nil	Nil	Nil	Nil	0
Ph.D	Nil	Nil	Nil	Nil	0	0	0
M.Phil	Nil	Nil	Nil	Nil	1	0	1
P.G	Nil	Nil	Nil	Nil	1	0	1

22. Number of Visiting Faculty/ Guest Faculty engaged with the College : 24

23. Furnish the number of the students admitted to the college during the last four academic years

	Year 1	**Year 2**	**Year 3**	**Year 4**	**Year 5**

	2010-11		2011-12		2012-13		2013-14		2014-15	
Category	M	F	M	F	M	F	M	F	M	F
S.C	78	37	70	39	71	55	76	48	86	51
S.T	19	04	29	13	30	15	27	15	21	14
OBC	22	17	37	20	46	35	24	22	84	75
General	216	156	207	175	195	171	146	132	157	131
Other Minority	55	36	49	30	55	49	40	35	0	0
Total	390	640	392	277	397	325	313	252	348	271

24. Details on students' enrolment in the college during the current academic year (2015-16)

Types of the students	**UG**	**PG**	**M.Phil**	**Ph.D**	**Total**
Students from the same state when the college is located	1442	Nil	Nil	Nil	1442
Students from other state of India	0	Nil	Nil	Nil	00
NRI students	0	Nil	Nil	Nil	00
Foreign students	0	Nil	Nil	Nil	00
Others if any	0	Nil	Nil	Nil	00

Total	1442	Nil	Nil	Nil	1442

25. Drop out rate in UG and P.G (average of the last two batches)

UG 16.6% P.G. NA

26. Unit Cost of Education (2014-15) (Unit Cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

i. including the salary component 18765.63

ii. excluding the salary component 1225.02

27. Does the college offer any programme/s in distance education model (DEP)?

Yes [ ] No [√]

28. Provide Teacher-student ratio for each of the programme/course offered

Particulars	**UG**	**Teachers**	**Student**	**Ratio**
B.A. (Hons.+Genl)	Beng. (Hons + Gen)	7	845	1:121
	Economics Gen	4	125	1:31
	English (Hons + Gen)	6	206	1:34
	Geography (Hons + Gen)	5	119	1:24
	Hindi (Hons + Gen)	6	119	1:20
	History (Hons + Gen)	6	516	1:86
	Philosophy (Hons + Gen)	6	454	1:76
	Physical Education (Gen)	2	151	1:75
	Political Sc(Hons. + Gen)	5	489	1:98
	Sanskrit (Hons. + Gen)	5	457	1:61
	Santali (Hons. + Gen)	1	48	1:48
B.Com (Hons.+Genl)	B.Com (Hons + Gen)	6	70	1:12
	Accountancy (Hons)			
B.Sc.(Hons.+Genl)	ComputerSc(Hons + Gen)	4	116	1:29
	Mathematics(Hons.+ Gen)	5	102	1:21

	Physics (Gen)	2	97	1:48

29. Is the college applying for Accreditation :

Cycle 1 Cycle 2√ ☐ Cycle 3 Cycle 4

Re-Assessment :

Cycle 1 refers to first accreditation and cycle 2 √ ☐ cycle 3, cycle 4 and re-assessment only)

30.Date of accreditation kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure (applicable for cycle2, cycle3, cycle4, re-assessment only)

Cycle 1 : 30.9.2009; Accreditation outcome (Result 'B' Grade point 2.21)

Cycle 2 : …….. (dd/mm/yyyy) Accreditation outcome

Cycle 3 : ……... (dd/mm/yyyy) Accreditation outcome.

31. Number of working days during the last academic year :255 (2014-15)

32. Number of teaching days during the last academic year (teaching days means days on which lecturers were engaged including the examination days) :184 (2014-15)

33. Date of establishment of IQAC (Internal Quality Assurance cell): 08.12.2008

34. Details regarding the submission of Annual Quality Assurance Reports (AQAR) to NAAC

Year	:	Sent to NAAC
AQAR 2009-10	√	7.11.2015

AQAR 2010-11	√	27.11.2015
AQAR 2011-12	√	09.12.2015
AQAR 2012-13	√	19.12.2015
AQAR 2013-14	√	
AQAR 2014-15	√	

35. Any other relevant data (not covered above) the college would like to include do not include explanatory/description information) :

There are six on- going UGC-Minor Research Projects..

The use of computers is increasing. Broad Band Connections are available in the Computer Lab, Net lab, Commerce Lab, Mathematics Lab, Geography Lab, Library, AV Room, Principal's Chamberand administrative block.

Inflibnet facility is available.

The College is a registered study centre of NetajiSubhas Open University and enrols students for both Bachelor's and Master's degrees.

B. **Executive Summary – The SWOC Analysis of the Institution**

Mankar College is a general degree college established on 26th September 1987in Mankar, a village in the district of Burdwan, West Bengal. It was affiliated to Burdwan University, Burdwan and over the years grew in stature and fame. But after 28 years when the KaziNazrul University

came into being, Mankar College has become one of the affiliated colleges of the same from June 24th,2015 onwards.

Village Mankar has reasons to be proud of its heritage. Pandit Ishwar Chandra Vidyasagar established a Normal School here in the second half of the nineteenth century. But unfortunately around the fifth and sixth decades of the last century there was not much academic opportunity for the children of the locality. The lack of an institution of higher education terminated the hopes of many aspiring students, mostly of the girls, the economically deprived and the socially under privileged. Mankar College is the outcome of a long struggle of the people for a seat of higher educationand it began with the formation of a trust in 1967.

Mankar College enjoys a convenient location. The college is 2km away from Mankar railway station in Barddhaman-Asansol section of Eastern Railway. The Mankar- Bhatkunda highway runs by the side of the college.

The college has a sprawling green campus of 9.81 acres. Academic and administrative work is carried on in a four-winged three storey building. At a small distance has come up the UGC Women's hostel ready to welcome boarders. To cope with the growing demand for increased workspace, soil testing has been done and plan estimates have been prepared for a new administrative and library complex.

Mankar College has been established to carry the light of higher education to a large rural area plagued by economic backwardness and inhabited by socially under privileged people, to those students a large portion of whom consists of first generation learners.It is the closest institution to provide the scope of higher education to the students of around fifteen feeder schools. The college has become successful in building an attitude of trust among the students of this locality and beyond by virtue of its dedication. The teachers are sincere and serious, and cultivate a

relationship of understanding and affection with the students who in their turn obey and respect them. In fact the ambience of good will is something the college is rightly proud of.

Mankar College began its journey with the permission to teach six subjects of BA two year General Degree Course. Today there are twelve Honours subjects of Arts, Commerce and Science streams along with fifteen combination subjects. It should benoted that from the 2015-16 session the college has introduced Santali Honours. The college has switched from manual to online admission process following the Govt. policy decision from 2015-16 session.

The process of admission has always been absolutely transparent and strictly according to merit. The prospective students were so long provided with a detailed Prospectus of the College, from this year the Prospectus has been provided online so that an interested student may have a comprehensive idea about the subjects and combinations on offer, the fee structure and all other pertinent information.

Regarding teaching-learning evaluation schedule it should be mentioned that attendance of the students in classes is strictly monitored. Any student not having the requisite percentage is not allowed to seat at the Test examinations. The teachers prepare the students through dedicated and serious teaching in the class rooms, personal interaction and guidance beyond class hours.

The students on their part also contribute to the development of the college. The feedback received from the outgoing students help the college to identify its drawbacks and strengths.

After the change of affiliation, the first year students of Mankar College now follow the syllabus of Kazi Nazrul University while the students of second and third year follow the syllabus of Burdwan University. The syllabus is framed by the affiliating University, however, the teachers of the college make their contribution to the process when they are invited to Board of Studies meetings or to the workshops held for the purpose.

The teachers of Mankar College have been able to establish the college as a premier institution of Burdwan University and hope to do so in the present University also. Apart from being serious teachers in the class most of them are engaged in individual research for Ph.D degree or UGC Minor Research Projects. Three of them are research guides. Four of them are Board of Studies members.

The non-teaching employees of the college provide the backbone of the institution by their dedication and efficiency. They always deal with the children with affection and care. Most of them are ICT literate and because of that the college could afford to computerise the office. Their efficiency goes a long way to strengthen the hands of the college administration to ensure the progress of the college.

The college library is in a semi-automated stge. The stock is digitised and soon the students will be in a position to e-search books from home. The college is a member of INFLIBNET and soon the benefit of it will be available to students as well.

Mankar College is the product of a long cherished dream of the people of Mankar and its adjoining villages. All the members of the institution consider it a mandatory obligation to nurture that dream and maintain a cordial relationship with the people of the locality. Apart from the teaching learning process the extension activities carried out by the NSS and the NCC units make the bond stronger.

Strength

- Results of the College in the University examinations over the years have remained satisfactory.
- Student enrolment in the College has been steady inspite of the establishment of new colleges in the neighbouring areas.
- Disciplined and well-mannered students.
- Dedicated and well-qualified Teaching Staff.
- 4 teachers are members of Undergraduate Board of Studies.

- Growing involvement in research
- Growing use of ICT
- Efficient and sincere Non-Teaching Staff
- Enthusiastic and accommodating administrative head
- Developing infrastructure
- A sprawling green campus
- Cordial relationship among the stakeholders

Weakness

- Absence of adequate number of Full Time faculties, though twelve sanctioned posts of Full Time Teachers are lying vacant.
- Inability to appoint Part Time Teachers because of Govt. rules.
- Dependence on temporary Guest Teachers who suffer from a sense of insecurity.
- Absence of adequate number of Non- Teaching staff
- Absence of sufficient number of class rooms
- Absence of a well-equipped gymnasium for physical education
- Lack of adequate space in the Laboratories.
- Lack of adequate space in the Library.
- Not organizing seminars frequently.

Opportunities :

- Introducing job oriented courses
- Enriching the stock of the library in terms of both books and journals
- Increased utilization of ICT
- Judicial utilization of the available vacant space for infrastructural development
- Increased initiative for organizing seminars
- More involvement in research

Challenges :

- To arrange accommodation for the increasing number of students.

- To arrange building grants from different sources other than the govt.
- To build new class rooms
- To provide more space for the development of the laboratories
- To provide individual space for the departments
- To develop a well-equipped gymnasium.
- To construct a fully furnished auditorium for seminars, conferences and cultural programmes.
- To provide economic assistance to children coming from economically challenged families.
- To provide subsidized food at the college canteen
- To arrange conveyance for the students
- To maintain the reputation of the institution.

CRITERION-I

1. **Criterion 1 :** Curricular Aspects

1.1 Curriculum Planning and Implementation

1.1.1 State the Vision, mission and objectives of the institution and describe how these are communicated to the students, teachers, staff and other stakeholders.

The vision of Mankar college is to generate intellectual and social consciousness.

The mission of the college is to carry the light of higher education to a large rural area plagued by economic backwardness and inhabited by socially underprivileged people and by first generation learners.

The prime objective of Mankar College has always been to establish itself as an institution that is serious about its classes, attendance, examinations, manners and discipline --the basic requirements that can mould a young boy or girl into a good human being. Over the years the college has served thousands of students belonging to all different strata of the society, many of whom pertaining to the traditionally neglected section.

The vision mission and objectives of the institution have been communicated to the students during all these years through the Prospectus and Orientation speeches by the head of the institution at programmes like Freshers' Welcome , and most consistently through constant contact with teachers.

These are communicated to the teachers, non-teaching staff and parents through inter-active sessions and meetings.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

To disseminate educational facilities to the society, the college at present offers options to the students to opt for one Honours subject and two General combination subjects from any one of the 12 honours subjects and 15 General subjects on offer.

The subjects available for BA, BSc and B Com streams are :

B.A
Bengali (Hons. & General)
Economics (General)
English (Hons. & General)
Geography (Hons. & General)
Hindi (Hons. & General)
History (Hons. & General)
Philosophy (Hons. & General)
Physical Education (General)
Political Science (Hons. & General)
Sanskrit (Hons. & General)
Santali (Hons. & General)
B.Sc.
Computer Science (Hons. & General)
Mathematics (Hons. & General)
Physics (General)
B.Com
Accountancy (Hons.)
Commerce(General)

At the time of admission a student gets a core option as well as elective options regarding his subjects of study. The core option is for Honours Subjects and the elective option is available in subjects of General courses. The available options are as detailed below:

Honours subject	Combination subjects		
	Group 1	Group 2	Group 3
Bengali	Pol. Science/Economics/Sanskrit	History/ Philosophy	Santali
English	Pol. Science/Economics/Sanskrit	History/ Philosophy	Hindi / Santali

Geography	Economics	History /Philosophy	Hindi
Hindi	Pol. Science/Economics/Sanskrit	History /Philosophy	English
History	Pol. Science/Economics /Sanskrit	Hindi/ Santali	Bengali/English
Political Science	Hindi/ Santali	History /Philosophy	Bengali/English
Sanskrit	History/ Philosophy	Hindi/Santali	Bengali/English
Philosophy	Pol. Science/Economics	Hindi/ Santali	Bengali/English
Santali	Pol. Science/Economics/Sanskrit	History/ Philosophy	Bengali/English

- **B.A**. **::General:**Any 3 (three) subjects from the 4(four) groups offered against any option

Options	Group 1	Group 2	Group 3	Group 4
1	English	History/Philosophy	Political Science/ Economics/ Sanskrit	Hindi/Santali
2	Bengali	History/Philosophy	Political Science/ Economics/ Sanskrit	Santali
3	Geography	History/Philosophy	Political Science/ Economics	Hindi
4	Physical Education	History/Philosophy	Political Science/ Economics/ Sanskrit	Bengali /Santali /Hindi

****** Only 60 students of General Course are to be admitted in Physical Education after scrutiny of marks and sports certificates. Students of Physical Education are not able to opt for NCC.

- **B Com:: Honours :**

  Honours in **Accountancy**.

  An honours student has to take 2 other groups of General subjects listed below.

- **B Com:: General:**

  1.Economics Group **2**. Business Group **3**.Mathematics & Accountancy group.

- **B.Sc :: Honours:**

Honours in **Computer Science** and **Mathematics**.

Computer Science Honours students have to take Mathematics and Physics as General subjects. Mathematics Honours studentshave to take Computer Science and Physics as General subjects.

- **B Sc.:: General:**
  Physics, Computer Science and Mathematics.

- **Compulsory subjects for all First Year BA, B. Com and B. Sc students::**
  1. English 2.Bengali or Hindi.
- **Compulsory subjects for all Third Year BA, B. Com and B. Sc students::**
  Environmental Studies

Every year before the commencement of the academic session the Teachers' Council frames a detailed Class Routine for each of the Arts, Science and Commerce disciplines. Purging of any shortcomings of the routine for the last academic session and the inclusion of any new developments are essential features of a new routine. Each department of the College follows the routine set by the Teachers' Council and this helps both the students and the administration to have a clear idea of the academic activities of the college at any time of a given day. Each department of the college distributes classes as per the routine to its teachers so that the syllabus can be properly dealt with.

The college library is replenished with new books every year to cope with the changes in the syllabi effected by the University or/and to upgrade the existing stock in any subject in the interest of the students and teachers. There is also a very small seminar library being made operative so that the different departments will be in a position to lend books to their honours students at a smaller scale.

There are enough computers and allied facilities available now in the college for the teaching learning process to be carried on in a fruitful manner. Broadband facility is now available in the laboratories, library and office. It has to be noted here that unrestricted broadband facility is not available to all the students at present. The UGC Network lab is the place where the students can access internet for academic purposes under the supervision of the teachers.

The college library now runs a partially automated system, catalogue has been digitised and the students are provided with OPAC search facility. It hopes to web e-host the bibliographical data base soon and thus enable the students to access it even from home.

The college also has INFLIBNET connectivity since 2011.

The college office is computerised and is interconnected with LAN making the different components of the office organically united and making it possible for the administration to have

a comprehensive overview of the affairs of the office. The records can be retrieved effortlessly to address any academic or administrative situation.

To prepare the students for the University examinations the different teaching departments of the college hold class tests, give assignments to the students as and when they feel necessary and the college holds a selection test before sending up students for Part I, Part II and Part III examinations every year. Only the students with requisite percentage of attendance are allowed to appear at the Test examinations and only the students who secure the requisite percentageof marks are allowed to appear at the University examinations.

Thus the students feel confident of themselves when they appear at the final examinations conducted by the University.

1.1.3 : **What type of support (procedural and practical) do the teachers receive (from the University and /or institution) effectively translating the curriculum and improving teaching practices?**

The university provides the teachers with the syllabus and academic calendar and sometimes seminars and workshops. The college helps the teachers with a detailed class routine and an academic diary. It also arranges the examinations. The college provides the infrastructure like modern items of equipment and software and books to help the teachers to effectively translate the curriculum and improve the teaching practices. To enhance the quality of a teacher the college authority permits him or her to participate in Orientation Programmes, Refresher Courses, seminars, workshops and so on.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other statutory agency.

For effective curriculum delivery each department distributes the syllabus among its teachers so that no part of the syllabus is left unattended in the class room. The college authority procures new books for the library at the recommendation of the different departments whenever a change in curriculum takes place. The teachers often participate in seminars organized at other institutions on topics of relevance to

the students and the syllabus. Classes are held as per routine and attendance in the classes is strictly taken care of.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the University in effective operationalisation of the curriculum?

The institution does not have a network with industry as it is an under graduate college dealing with a curriculum not contributing to the industry.

The network of this under graduate institution with research bodies if any is maintained through the teachers.

The institution maintains a close network with the affiliating university to be aware of the vision of the university regarding the curriculum, the changes being contemplated and implemented, the methods of evaluation and so on.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

When the affiliating university decides to frame a new syllabus replacing an existing one the members of the institution have a very limited scope of making a contribution. A handful of teachers have been members of the University Board of Studies at different points of time and could thus become a part of the process. At present Dr. Bithika Mandal, Dept. of Bengali, Dr. KusumRai, Dept. of Hindi, Dr.ParthaPratimBandyopadhyay, Dept. of Political Science and Prof. Amitava Bondyopadhyay, Dept. of Computer Science are members of the respective Under Graduate Board of Studies of KaziNazrul University.

** If there is a syllabus workshop organized by the university the teachers do participate in them and offer their suggestions.

** Feedback from the third year students is taken on their perception of the teaching learning process.

**Feedback from teachers based on their everyday experienceare communicated to the university in workshops and meetings.

1.1.7 Does the institution develop curriculum for any of the course offered (other than those under the purview of the affiliating University)? By it? If 'Yes' give details on the process (Needs Assessment, design, development and planning) and the course for which the curriculum has been developed.

No

1.1.8 How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The stated objectives of the curriculum can be said to have been achieved only if they can be communicated to the students and help the students to prepare well for the examinations in the short run and to become successful in life in the long run. The problems faced during translating the syllabi into practice are brought up before the curriculum framing authorities.

The following is the University Examination Results since 2011 :

University Result- 2011

B.A/ B.Sc./B.Com – 3rd Year (Part-III)

	APPEARED STUDENT											PASSED																													
												Below 60%												Above 60																	
	Gen		SC		ST		OBC		Muslim		Total	Gen		SC		ST		OBC		Minority		Total	Gen		SC		ST		OBC		Muslim		Above 60	Grand							
	M	F	M	F	M	F	M	F	M	F		M	F	M	F	M	F	M	F	M	F	Total	M	F	M	F	M	F	M	F	M	F	Total	Total	%						
B.A. (G)	58	63	24	8	3	7	8	1	16	13	**201**	25	39	11	4	2	2	2	1	7	2	**95**	1	0	0	0	0	0	0	0	0	0	**1**	**96**							
Bengali (Hons)	**5**	**7**	**1**	**2**	**1**	**0**	**0**	**1**	**4**	**2**	**23**	**4**	**5**	**1**	**1**	**1**	**0**	**0**	**1**	**3**	**2**	**18**	0	0	0	0	0	0	0	0	0	0	**0**	**18**							
English (Hons)	**3**	**6**	**0**	**0**	**0**	**0**	**0**	**3**	**0**	**0**	**12**	**3**	**5**	**0**	**0**	**0**	**0**	**0**	**3**	**0**	**0**	**11**	0	0	0	0	0	0	0	1	0	0	**1**	**12**							
Geography (Hons)	**6**	**6**	**0**	**0**	**1**	**0**	**2**	**1**	**1**	**0**	**17**	**5**	**4**	**0**	**0**	**1**	**0**	**1**	**1**	**0**	**1**	**13**	0	1	0	0	0	0	1	0	0	0	**2**	**15**							
Hindi (Hons)	**3**	**8**	**2**	**2**	**0**	**0**	**0**	**1**	**0**	**0**	**16**	**1**	**2**	**2**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**6**	2	3	0	1	0	0	0	0	0	0	**6**	**12**							
History (Hons.)	**3**	**2**	**1**	**0**	**0**	**0**	**2**	**0**	**1**	**3**	**12**	**3**	**2**	**1**	**0**	**0**	**0**	**2**	**0**	**1**	**3**	**12**	0	0	0	0	0	0	0	0	0	0	**0**	**12**							
Philosophy (Hons.)	**6**	**5**	**0**	**1**	**0**	**0**	**1**	**0**	**1**	**1**	**15**	**6**	**5**	**0**	**1**	**0**	**0**	**1**	**0**	**1**	**1**	**15**	0	0	0	0	0	0	0	0	0	0	**0**	**15**							
Pol Sc (Hons.)	**3**	**3**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**6**	**2**	**3**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**5**	0	0	1	0	0	0	0	0	0	0	**1**	**6**							

	APPEARED STUDENT											PASSED																							
												Below 60%												Above 60												
	Gen		SC		ST		OBC		Muslim		Total	Gen		SC		ST		OBC		Minority		Total	Gen		SC		ST		OBC		Muslim		Above 60	Grand	
	M	F	M	F	M	F	M	F	M	F		M	F	M	F	M	F	M	F	M	F	Total	M	F	M	F	M	F	M	F	M	F	Total	Total	%
Sanskrit (Hons.)	3	10	2	1	0	0	1	0	0	0	**17**	1	8	0	1	0	0	0	0	0	0	**10**	0	0	0	0	0	0	0	0	0	0	**0**	**10**	
Comp Sc(Hons.)	10	6	0	0	0	0	4	0	4	0	**24**	0	0	0	0	0	0	2	0	0	0	**02**	4	3	0	0	0	0	1	0	0	0	**08**	**10**	
Math (Hons.)	0	0	0	1	0	0	0	0	0	0	**1**	0	0	0	1	0	0	0	0	0	0	**1**	0	0	0	0	0	0	0	0	0	0	**0**	**01**	
B.Sc. (Gen)	1	0	0	0	0	0	0	0	0	0	**1**	0	0	0	0	0	0	0	0	0	0	**0**	0	0	0	0	0	0	0	0	0	0	**0**	**0**	
Accountancy (Hons.)	8	3	0	3	0	0	0	0	0	0	**14**	6	2	0	3	0	0	0	0	0	0	**11**	0	1	0	0	0	0	0	0	0	0	**1**	**12**	
B. Com (Gen)	0	1	0	0	0	0	0	0	0	0	**1**	0	1	0	0	0	0	0	0	0	0	**1**	0	0	0	0	0	0	0	0	0	0	**0**	**1**	

Total appeared	:	353
Total passed	:	219
Percentage	:	62.03%
1st Class	:	19 (11.84%)
Appeared in Hons.	:	152
Passed	:	123
Percentage	:	80.92%
1st class in Hons	:	18

University Result- 2012
B.A/ B.Sc./B.Com – 3rd Year (Part-III)

	APPEARED STUDENT											PASSED																							
												Below 60%												Above 60												
	Gen		SC		ST		OBC		Muslim		Total	Gen		SC		ST		OBC		Minority		Total	Gen		SC		ST		OBC		Muslim		Above 60	Grand	
	M	F	M	F	M	F	M	F	M	F		M	F	M	F	M	F	M	F	M	F	Total	M	F	M	F	M	F	M	F	M	F	Total	Total	%
B.A. (G)	38	74	18	21	6	10	4	12	5	15	**203**	18	48	6	11	3	3	2	7	2	7	107	0	0	0	0	0	0	0	0	0	0	**0**	**107**	
Bengali (Hons)	**5**	**13**	**3**	**4**	**0**	**1**	**1**	**3**	**1**	**3**	**34**	**5**	**12**	**3**	**4**	**0**	**1**	**1**	**3**	**1**	**3**	**33**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**33**	
English (Hons)	**5**	**5**	**2**	**2**	**0**	**0**	**2**	**1**	**2**	**0**	**19**	**4**	**5**	**2**	**2**	**0**	**0**	**2**	**1**	**2**	**0**	**18**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**18**	
Geography (Hons)	**3**	**4**	**3**	**0**	**0**	**1**	**0**	**0**	**0**	**2**	**13**	**2**	**2**	**3**	**0**	**0**	**1**	**0**	**0**	**0**	**0**	**8**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**9**	
Hindi (Hons)	**9**	**14**	**0**	**1**	**0**	**0**	**1**	**0**	**0**	**1**	**26**	**5**	**1**	**0**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**7**	**0**	**3**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**4**	**11**	
History (Hons.)	**2**	**6**	**1**	**1**	**0**	**0**	**0**	**0**	**0**	**2**	**12**	**2**	**4**	**1**	**1**	**0**	**0**	**0**	**0**	**0**	**2**	**10**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**10**	
Philosophy (Hons.)	**2**	**2**	**0**	**2**	**0**	**0**	**1**	**1**	**0**	**0**	**8**	**2**	**1**	**0**	**1**	**0**	**0**	**0**	**1**	**0**	**0**	**5**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**5**	
Pol Sc (Hons.)	**2**	**6**	**3**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**11**	**1**	**3**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**5**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**5**	

	APPEARED STUDENT											PASSED																							
												Below 60%												Above 60												
	Gen		SC		ST		OBC		Muslim		Total	Gen		SC		ST		OBC		Minority		Total	Gen		SC		ST		OBC		Muslim		Above 60	Grand	
	M	F	M	F	M	F	M	F	M	F		M	F	M	F	M	F	M	F	M	F	Total	M	F	M	F	M	F	M	F	M	F	Total	Total	%
Sanskrit (Hons.)	**4**	**2**	**1**	**0**	**0**	**0**	**1**	**0**	**1**	**2**	**11**	**3**	**1**	**1**	**0**	**0**	**0**	**1**	**0**	**1**	**2**	**9**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**10**	
Comp Sc(Hons.)	**0**	**2**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**1**	**4**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**1**	**4**	**4**	**%**
Math (Hons.)	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
B.Sc. (Gen)	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
Accountancy (Hons.)	**9**	**3**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**12**	**6**	**3**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**9**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**9**	
B. Com (Gen)	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	

All students

Total appeared :356

Total passed :223

Percentage :62.64%

Above 60% :10 (2.8%)

Below 60% :213(59.8%)

Honours students

Total appeared :153

Total passed :116

Percentage :75.8%

1st Class :10 (6.5%)

2nd Class :106(69.2%)

University Result- 2013

B.A/ B.Sc./B.Com – 3rd Year (Part-III)

	APPEARED STUDENT											PASSED																									
												Below 60%												Above 60														
	Gen		SC		ST		OBC		Muslim		Total	Gen		SC		ST		OBC		Minority		Total	Gen		SC		ST		OBC		Muslim		Above 60	Grand		
	M	F	M	F	M	F	M	F	M	F		M	F	M	F	M	F	M	F	M	F	Total	M	F	M	F	M	F	M	F	M	F	Total	Total	%	
B.A. (G)	**35**	**49**	**15**	**10**	**7**	**0**	**6**	**4**	**8**	**14**	**148**	**21**	**23**	**3**	**4**	**2**	**0**	**2**	**2**	**3**	**8**	**68**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**69**		
Bengali (Hons)	**6**	**12**	**2**	**3**	**0**	**2**	**1**	**2**	**1**	**1**	**30**	**5**	**9**	**2**	**2**	**0**	**1**	**1**	**1**	**1**	**1**	**23**	**0**	**2**	**0**	**1**	**0**	**0**	**0**	**1**	**0**	**0**	**4**	**27**		
English (Hons)	**6**	**7**	**1**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**15**	**6**	**5**	**1**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**13**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**13**		
Geography (Hons)	**5**	**4**	**2**	**2**	**1**	**0**	**0**	**3**	**1**	**0**	**18**	**5**	**2**	**2**	**1**	**1**	**0**	**0**	**3**	**1**	**0**	**15**	**0**	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	**17**		
Hindi (Hons)	**3**	**12**	**0**	**6**	**0**	**0**	**1**	**0**	**1**	**3**	**26**	**2**	**9**	**0**	**5**	**0**	**0**	**0**	**0**	**1**	**2**	**19**	**0**	**2**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**1**	**4**	**23**		
History (Hons.)	**5**	**2**	**5**	**1**	**0**	**0**	**1**	**0**	**0**	**1**	**15**	**5**	**2**	**3**	**0**	**0**	**0**	**1**	**0**	**0**	**1**	**12**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**12**		
Philosophy (Hons.)	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**0**	**2**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**		
Pol Sc (Hons.)	**2**	**5**	**2**	**1**	**0**	**0**	**0**	**1**	**1**	**2**	**14**	**1**	**3**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**7**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**8**		

	APPEARED STUDENT											PASSED																							
												Below 60%												Above 60												
	Gen		SC		ST		OBC		Muslim		Total	Gen		SC		ST		OBC		Minority		Total	Gen		SC		ST		OBC		Muslim		Above 60	Grand	
	M	F	M	F	M	F	M	F	M	F		M	F	M	F	M	F	M	F	M	F	Total	M	F	M	F	M	F	M	F	M	F	Total	Total	%
Sanskrit (Hons.)	**4**	**5**	**1**	**1**	**0**	**0**	**1**	**1**	**2**	**1**	**16**	**3**	**3**	**0**	**0**	**0**	**0**	**0**	**1**	**1**	**1**	**9**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**9**	
Comp Sc(Hons.)	**4**	**3**	**0**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**8**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3**	**3**	
Math (Hons.)	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	**4**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**1**	
B.Sc. (Gen)	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
Accountancy (Hons.)	**9**	**9**	**0**	**0**	**0**	**0**	**2**	**0**	**1**	**0**	**21**	**7**	**8**	**0**	**0**	**0**	**0**	**2**	**0**	**0**	**0**	**17**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**17**	
B. Com (Gen)	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	

All students

Total appeared :318

Total passed :194

Percentage :61.00%

Above 60% :21 (6.6%)

Below 60% :173(54.4.8%)

Honours students

Total appeared :170

Total passed :125

Percentage :73.5%

1st Class :20(11.76%)

2nd Class 105(61.76%)

University Result- 2014

B.A/ B.Sc./B.Com – 3rd Year (Part-III)

	APPEARED STUDENT											PASSED																							
												Below 60%												Above 60												
	Gen		SC		ST		OBC		Muslim		Total	Gen		SC		ST		OBC		Minority		Total	Gen		SC		ST		OBC		Muslim		Above 60	Grand	
	M	F	M	F	M	F	M	F	M	F		M	F	M	F	M	F	M	F	M	F	Total	M	F	M	F	M	F	M	F	M	F	Total	Total	%
B.A. (G)	15	49	18	8	6	9	11	1	6	10	133	9	27	12	5	2	3	6	1	4	7	76	0	0	0	0	0	0	0	0	0	0	**0**	**76**	
Bengali (Hons)	**7**	**10**	**2**	**2**	**0**	**0**	**4**	**4**	**1**	**1**	**31**	**6**	**8**	**2**	**1**	**0**	**0**	**3**	**4**	**1**	**1**	**26**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**27**	
English (Hons)	**1**	**7**	**1**	**0**	**0**	**0**	**1**	**2**	**1**	**1**	**14**	**1**	**6**	**0**	**0**	**0**	**0**	**0**	**1**	**1**	**1**	**10**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**10**	
Geography (Hons)	**2**	**5**	**1**	**2**	**0**	**0**	**0**	**2**	**2**	**1**	**15**	**2**	**5**	**1**	**1**	**0**	**0**	**0**	**3**	**1**	**1**	**14**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**14**	
Hindi (Hons)	**3**	**11**	**0**	**4**	**0**	**0**	**0**	**3**	**0**	**1**	**22**	**0**	**2**	**0**	**0**	**0**	**0**	**0**	**1**	**0**	**1**	**4**	**1**	**1**	**0**	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**4**	**8**	
History (Hons.)	**1**	**8**	**3**	**1**	**2**	**0**	**1**	**2**	**0**	**0**	**18**	**1**	**6**	**2**	**1**	**1**	**0**	**1**	**2**	**0**	**0**	**14**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**14**	
Philosophy (Hons.)	**2**	**5**	**1**	**0**	**0**	**0**	**1**	**2**	**1**	**0**	**12**	**2**	**3**	**1**	**0**	**0**	**0**	**0**	**1**	**1**	**0**	**8**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**8**	
Pol Sc (Hons.)	**0**	**7**	**2**	**0**	**0**	**0**	**1**	**1**	**0**	**0**	**11**	**0**	**1**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	
Sanskrit (Hons.)	**2**	**5**	**1**	**1**	**0**	**0**	**0**	**2**	**2**	**1**	**14**	**2**	**5**	**1**	**1**	**0**	**0**	**0**	**3**	**1**	**1**	**14**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**14**	

	APPEARED STUDENT											PASSED																							
												Below 60%												Above 60												
	Gen		SC		ST		OBC		Muslim		Total	Gen		SC		ST		OBC		Minority		Total	Gen		SC		ST		OBC		Muslim		Above 60	Grand	
	M	F	M	F	M	F	M	F	M	F		M	F	M	F	M	F	M	F	M	F	Total	M	F	M	F	M	F	M	F	M	F	Total	Total	%
Comp Sc (Hons.)	**10**	**0**	**0**	**0**	**0**	**0**	**4**	**0**	**0**	**0**	**14**	**3**	**0**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**0**	**4**	**5**	**0**	**0**	**0**	**0**	**0**	**2**	**0**	**0**	**0**	**7**	**11**	
Math (Hons.)	**1**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	**1**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2**	
B.Sc. (Gen)	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
Accountancy (Hons.)	**15**	**6**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**0**	**22**	**8**	**6**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**14**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**14**	
B. Com (Gen)	**4**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**4**	**3**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3**	

All students

Total appeared :315

Total passed :198

Percentage :62.85%

Above 60% :12 (3.8%)

Below 60% :186(59%)

Honours students

Total appeared :182

Total passed :122

Percentage :67.0%

1st Class :12(6.59%)

2nd Class 110 (60.43%)

Student Progression

- Some salient features of student progression can be marked as follows :
  a. The performance of the students at the three year degree BA / BSc / BCom final Examinations have been satisfactory uniformly over the years and normally better than the average result of the university for any given year..
  b. Quite a few students secure first class marks at the final examination in different subjects.
  c. **Ranks** in BA /BSc/ BCom three year degree final examination.
     i. RupeshwariBandyopadhyay ranked 1st Class 1st in Computer Science Honours in the year 2010.
     ii. SrutiKumarirankedIst Class 6th In Hindi Honours in the year 2010.
     iii. MoumitaAdhikari ranked 1st Class 4th in English Honours in the year 2011.
     iv. SamaptiBandyopadhyay ranked 1st Class 8th in Computer Science Honours in the year 2012.
     v. AnupamaRudraranked 1st Class 9th in ComputerScienceHonours in the year 2013.

  d. Students graduating from the college proceed for Post Graduate studies at the affiliating university or other universities. It is to be noted here that affected by the paucity of seats in the regular course many of them have to pursue master's degree through correspondence course.
  e. A few students are registered with the University of Burdwan as candidates for Ph.D. degree.
  f. At least one student has been appointed as Assistant Professor on the recommendation of the West Bengal College Service Commission.
  g. Many students of different departments have been recruited by the West Bengal School Service Commission as assistant teachers.
  h. A good number of students have been recruited by the Indian armed forces and the police.
  i. Many students have gone on to become successful professionals in the IT industry within India and abroad.
  j. Quite a few students have completed MBA and such professional degrees.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives. Give details of the certificate/diploma/skill development courses etc offered by the institution :

The institution does not offer any certificate/diploma/skill development courses of its own.

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'Yes', give details.

No.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability :

- Range of core/Elective options offered by the University and those opted by the college.:

  The college obeys the guidelines of the University and offers Core / Elective options accordingly. A student is given three options to change his chosen honours subject at the time of admission. Elective options or combination subjects for the General Course can be changed once before the enrolment of a student subject to the availability of seats in the desired subject.

- Choice based credit system and range of subject options:

This is not permitted by the University rules.

- Courses offered in modular form:

  This is also not practiced by the university.

- Credit transfer and accumulation facilities:

Not permissible as per University rules.

- Lateral and various mobility within and across programs and courses:

  Limited mobility is granted within and across programmes and courses for a short period of time before the student's enrolment or registration as a student of a particular course of the University. But no credit transfer across courses and programs is possible.

1.2.4 Does the institution offer self-financed programmes? If 'Yes' list them and indicate how they differ from other programmes, with reference to admission curriculum, fee stratum, teacher qualification, salary etc.

No, the institution does not offer any self-financed programme..

1.2.5 Does the college provide additional skill-oriented programmes, relevant to regional and global employment markets? If 'Yes' provide details of such programme and the beneficiaries.

No,the college does not provide additional skill-oriented programmes, relevant to regional and global employment markets.

The college continued aUGC sponsored career counselling cell forthe students till December 2013, to give them an idea of the employment options open for them. At present seminars and interactions with different concerns for this purpose are held now and then.

1.2.6 Does the University Provide for the flexibility of combining the connectional face-to-face and Distance Mode of Education for students to choose the course/combination of their choice. If 'Yes', how does the institution take advantage of such provision for the benefit of students?

No.Teaching in the institution is intimate actual learner-centric.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's curriculum to ensure that the academic programs and institution's goals and objectives are integrated?

The vision of the college is to carry the light of education to the under privileged rural people suffering from both economic and social backwardness. The

University's curriculum is a means to serve this vision of the college. But at the same time the college always undertakes all possible measures to create a conducive atmosphere where a student, along with his/ her academic activities, may learn discipline and the fundamental values of life to become a good human being. The teaching methodology with personal level interaction adapts the syllabus to the goals of the institution

The NCC and the NSS teach him or her that a responsible social being is not selfish but is friendly and cooperative. The concept of ICT makes the student at home with the demands of the modern technology dominated world.

The amount of exposure received by students from seminars, exhibition stalls and library facilities widens their horizons beyond the syllabus.

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1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and carter to needs of the dynamic employment market?

The College has to follow the curriculum set by the University and has no practical opportunity to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market. It is to be mentioned here that all students of an under-graduate college may not have to face the employment market immediately as they can also go for higher education. However, keeping in mind the interest of the students the institution seriously tries to create a sound base in terms of seriousness, discipline and value-added teaching learning process. The career counselling cell tries to make the students aware of different opportunities that exist for them.The presentations made by the representatives from the employment sector help the students to relate their course material to market neds.It may not be beside the point to add that NCC trains the students and makes them eligible for recruitment by the armed forces.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc. into the curriculum.

The curriculum is designed by the University, so the institution cannot integrate the cross-cutting issues referred to here in the curriculum. However, the institution takes care that there should be no gender discrimination of any sort in the campus. Such a practice creates a healthy attitude among the young learners. There is a weather station in the college which can be monitored and records maintained. Again issues like Climate change, Environmental Education are to a large extent addressed by Environmental Studies, a compulsory paper for all third year students where they have to submit a project work as a mandatory effort. The Political Science syllabus includes wide exposure to the Study of HumanRights.ICT is integrated in the curriculum and in the teaching learning process of many departments. Computer Science department has to use ICT, department of Geography has been using satellite imaging for a long period of time—at present they deal with digital image processing and digital image interpretation, they also use GPS technology among others, department of English makes use of power point and audio-visual presentations. The other departments, like Mathematics honours and Accountancy honours also make use of ICT in various degrees.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

a. In everyday teaching learning process the students are explicitly or implicitly made conscious of the need of values in life.
b. NSS through its extension activities related to community orientation generates and nurtures value education.
c. NCC teaches discipline and builds self-confidence and social consciousness.
d. Remedialclasses enhance the confidence of comparatively weaker students.
e. Organization of seminars, cultural functions, sports programmes, and exhibition stalls etc. offer the students space for training.
f. Physical Education as a subject helps create not only a sound body in a sound mind but also an alternate career option.

1.3.5 Cite a few examples in enumerating on the extent of use of the feedback from stakeholders in enriching the curriculum

There is no formal feedback system for stakeholders for specifically enriching the curriculum in deference to the norms of the affiliating University.

However, the College holds regular interactive parent-teacher–ward meets to discuss problems related to the attendance of a student. AfterTest examinations every year such meetings are held to discuss areas of concern regarding the performance of the student and to collectivelyresolve the arising problems. This practice is followed for the students of every class.

The institution maintains a very caring and affectionate relationship with the students, which makes the students feel at ease. They come out with their problems, individual and personal, standing in the way of their development. It becomes easy for the authority to help and guide them in such situations.

The Disciplinary Committee of the College responds to any report on the students' conduct and performance and immediately takes measures to address the problem.

1.3.6 How does the institutionmonitor and evaluate the quality of its enrichment programmes?

The teachers, particularly of the honours teaching departments, are personally acquainted with each student of the department and areespecially watchful when the student is challenged in anyway.

The IQAC is always sensitive to the variousprogrammes running in the College and ready with suggestions of improvement.

The Grievance Redressal Cell takes immediate steps to address the grievances of the students, if any.

NSS, NCC and other outreach programmes and community activities like *Saraswati Puja*, and Hindi DivasPakhwara,Departmental Project works etc. provide opportunity to monitor the quality ofenrichment programmes.

1.4 Feedback System

1.4.1 What are the contributionsof the institution in the design and development of the curriculum prepared by the University?

The contribution of the institution in the design and development of the curriculum prepared by the University is limited. This limited contribution is made by the teachers who have been members of the Board of Studies in different subjects at different times. Contribution is also made by the teachers by taking part in the syllabus related workshops if and when arranged by the university.

1.4.2 Is there a formal mechanism to obtain feedback from the students and stakeholders on curriculum? If 'Yes' how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The college receives formal feedback from the outgoing students every year and informally from the existing students all through the year round and the gist of the feedback is passed on to the university through the representatives of the college in the board of studies or at the workshops organized by the university.

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1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rational for introducing new courses/programmes?

The institution introduced the following new subjects in the discipline of Arts during the last four years :

Years	Subjects introduced
2013-14	Physical Education (General)
2015-16	Santali (Honours)

The college considers that Physical Education is a subject which offers a very welcome variety to the combination of subjects offered normally by a college. At the same time it can open new avenues to the rural students coming from poor and backward classes.Honours in Santali has been introduced to serve the good number of Santali students for whom an Honours degree in Santali will go a long way to become established in life. It should be mentioned here that the permission for Santali Honours arrived rather late and so the response received this year was not encouraging.

The college also had introduced the following UGC-Sponsored programmes :
Remedial classes for the students belonging to the backward and minority communities.
Career Counseling Cell to expose the students to different career options open for them, both the programmes worked successfully till December 2013. Since then as the grant was not renewed the remedial classes closed and the career counselling survived as occasional visits by companies to hold inter-actions and seminars.

CRITERION-II

2. CRITERION–II : TEACHING –LEARNING AND EVALUATION

2.1 Student Enrolment and Practice

2.1.1 : **How does the college ensure publicity and transparency in the admission process?**

Every year the notice for admission is displayed in the college notice boards and also the college web site. The admission process begins just after the publication of the 10+2 results of West Bengal Higher Secondary Council. From the session 2015-16 as per the decision of the Govt. of West Bengal the whole process of admission is conducted online. The registered students can revise and rectify the data submitted. The merit list is published on the web-site. The students are admitted strictly according to the published merit list. Admitted students get three chances to choose their preferred Honours subjects. Absolute transparency is maintained in the processas all the stages in the admission process are displayed for the stake holders to see. A dedicated team of teachers and non-teaching staff helps the students during the process.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i.) merit (ii.) common admission test conducted by state and national agencies (iii.) Combination of both and (iv.) Any other) to various programme of the institution.

The criteria adopted for the process of admission is merit. Merit list is created by taking into account all the applications submitted for an honours subject. The eligibility of a student to apply for an honours course is determined as per the university rules.The number of seats available for admission is determined by the university. The college admits students as per the merit list till vacancy ceases. The reservation policy of the Government for student admission is strictly maintained. The students are admitted till the last date fixed by the affiliating University which is generally sixty days from the date of publication of +2 results.

2.1.3 Give the minimum and maximum percentageof marks for admission at entry level for each of the programmes offered by the colleges and provide a comparison with other colleges of the affiliating University within the city/district.

Maximum and Minimum percentage of marks for admission at entry level in our college in 2015-16.

Undergraduate course

Sl. No.	Courses	Highest Marks	%	Lowest Marks	%
B.A					
1.	Bengali Hons	419	83.8	282	56.4
2.	English Hons	409	81.8	240	48
3.	Geography Hons	438	87.6	259	51.8
4.	Hindi Hons	365	73	224	44.8

5.	History Hons	379	75.8	245	49
6.	Philosophy Hons	374	74.8	231	46.2
7.	Political Science Hons	356	71.2	250	50
8.	Sanskrit Hons	401	80.2	270	54
9.	Santali Hons	00		00	
10.	BA General	174	34.8	156	31.2
B.Sc.					
1	Computer ScienceHons	384	76.8	261	52.2
2	Mathematics Hons	387	77.4	363	72.6
3.	B Sc general	340	68	308	61.6
B.Com					
1	Accountancy Hons	365	73	198	39.6
2	Commerce gen	238	47.6	213	42.6

Lowest and Highest percentage of marks for admission at entry level in Michael MadhusudanMemorial College, Durgapur, Burdwan for 2015-16 session is given below.

(Under graduate Courses)

Sl. No.	**Courses**	**Highest % of Marks**		**Lowest % of Marks**	
		Michael	**Mankar**	**Michael**	**Mankar**
	B A				
1	Bengali (Hons.)	73	83.8	55	56.4
2	English (Hons.)	82	81.8	57.6	48
3.	Geography (Hons.)	85	87.6	64	51.8
4.	Hindi (Hons.)	xx	73	xx	44.8
5.	History (Hons.)	70	75.8	45.5	49
6.	Philosophy (Hons.)	72	74.8	48.8	46.2
7.	Political Science	xx	71.2	xx	50

	(Hons.)				
8.	Sanskrit (Hons.)	xx	80.2	xx	54
9.	Santali (Hons.)	xx		xx	
10	BA General	60.2	34.8	30.3	31.2
	B Sc				
1	Computer Science (Hons.)	78	76.8	55	52.2
2	Mathematics (Hons.)	84	77.4	61.5	72.6
3	B Sc General	63.6	68	35.2	61.6
	B Com				
1	Accountancy (Hons.)	68	73	52	39.6
2	B Com general	57.3	47.6	30.6	42.6

A comparison of the two adjoining colleges Michael Madhusudan Memorial College, Durgapur, an urban college and Mankar College, a rural college shows that in spite of the locational disadvantage Mankar College receives students of identical merit. The reason behind this is the reputation built over the years.

2.1.4 Is there any mechanism in the institution review the admission

2.1.5 process and student profiles annually? If 'yes' what is the outcome of such an effort and how it contributed to the improvement of the process?

The admission committee of the college comprising teaching and non-teaching members conducts the whole admission process and reviews it simultaneously so that the process continues smoothly and the students do not have to face any problem.

Once the admissionprocess is over, an exhaustive data base is prepared regarding the admitted students.

The effort helps the institution to detect if any mistake has been made inadvertently and take measures to prevent the possibility of its being repeated in the next year.

2.1.6 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National Commitment to diversity and inclusion.

The seat matrix for admission supplied by the affiliating university and published by the college strictly follows the reservation policy of the Government of West Bengal. GO No. ED-437/2014 dt. 02.04.2014which directs the colleges to implementthe total percentage of reservation i.r.o the Scheduled Castes (22%), the Scheduled Tribes (6%), the Other Backward Classes Category "A" (10%) and the Other Backward Classes Category "B" (7%).

3% of each category is reserved for PWD category.

Thus the strategy adopted by Mankar College offers the chance of admission to all the different categories of applicants and naturally it reflects the National Commitment to diversity and inclusion.

Unfilled seats earmarked for reserved categories of students are not diverted and they can take admission till the prescribed last date for admission.

In the academic year 2015-16, 247 of the 552 students admitted belong to the reserved categories.

2.1.7 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends i.e., reasons for increase/decrease and action initiated for improvement :

Admission in U.G

Session 2011-12

U.G Programme	No. of Application	No. of students admitted	Ratio	Remarks
B.A (General)	361	361	1:1	Nil
BNGH	346	61	1:5.67	Nil
ENGH	160	67	1:2.39	Nil
GEOH	436	34	1:12.82	Nil
HINH	40	28	1:1.43	Nil
HISH	90	25	1:3.6	Nil
PHIH	103	33	1: 3.12	Nil
PLSH	40	24	1: 1.66	Nil
SNSH	243	31	1:7.84	Nil
Total	**1819**	**664**	**1: 2.74**	
B.Sc.				
B.Sc. General	30	30	1:1	Nil
COSH	40	21	1:1.90	Nil
MTMH	105	26	1:4.04	Nil
Total	**175**	**77**	**1:2.27**	
B.Com				
B.Com General	19	19	1:1	Nil
B.Com (H)	78	52	1:1.5	Nil
Total	**97**	**71**	**1:1.37**	Nil
Grand Total	**2091**	**812**	**1:2.58**	

Admission in U.G

Session 2012-13

U.G Programme	No. of Application	No. of students admitted	Ratio	Remarks
B.A (General)	447	447	1:1	
BNGH	288	68	1:4.24	
ENGH	246	70	1:3.51	
GEOH	344	41	1:8.39	
HINDI	38	28	1:1.36	
HISH	79	27	1:2.93	
PHIH	93	33	1:2.82	
PLSH	50	21	1:2.38	
SNSH	152	38	1:4	
Total	**1737**	**773**	**1: 2.24**	
B.Sc. General	11	11	1:1	
COSH	59	32	1:1.84	
MTMH	63	21	1:3	
TOTAL	**133**	**64**	**1:2.07**	
B.Com General	22	22	1:1	
B.Com (H)	55	41	1:1.34	
Total	**77**	**63**	**1:1.2**	
Grand Total	**1947**	**900**	**1:2.16**	

Session -2013-14

U.G Programme	No. of Application	No. of students admitted	Ratio	Remarks
B.A (General)	400	400	1:1	
BNGH	1043	72	1:14.48	
ENGH	752	66	1:11.39	
GEOH	1041	42	1:24.78	
HINDI	55	15	1:3.66	
HISH	250	08	1:31.25	
PHIH	259	19	1:13.63	
PLSH	114	08	1:14.25	
SNSH	501	33	1:15.18	
Total	**4415**	**663**	**1:6.65**	
B.Sc. General	16	16	1:1	
COSH	212	33	1:6.42	
MTMH	267	22	1:12.13	
TOTAL	**495**	**71**	**1:6.97**	
B.Com (H)	263	25	1:10.52	
B.Com General	15	15	1:1	
Total	**278**	**40**	**1:6.95**	
Grand Total	**5188**	**774**	**1:6.7**	

Session -2014-15

U.G Programme	No. of Application	No. of students admitted	Ratio	Remarks
B.A (General)	348	348	1:1	
BNGH	163	64	1:2.54	
ENGH	135	71	1:1.90	
GEOH	282	41	1:6.88	
HINH	46	30	1:1.53	
HISH	27	13	1:2.08	
PHIH	61	27	1:2.26	
PLSH	15	05	1:3	
SNSH	63	35	1:1.8	
Total	**1140**	**634**	**1:1.8**	
B.Sc. General	15	15	1:1	
COSH	54	33	1:1.64	
MTMH	46	24	1:1.92	
TOTAL	**115**	**72**	**1:1.59**	
B.Com General	12	12	1:1	
B.Com (H)	48	21	1:2.28	
Total	**60**	**33**	**1:1.8**	
Grand Total	**1315**	**739**	**1:1.77**	

A review of admission process has been made in the admission committee. The demand for different subjectsis satisfactory considering the fact that the Govt. has been increasing the number of seats in all subjects at the rate of 10% for the past few yearsand new colleges are being set up at close distances.

2.2 Catering to Diverse Need of Students

2.2.1 How does the institution cater to the needs of differently abled students and ensure adherence to Government policies in this regard?

The College tries to carry out its social responsibility towards the differently abled students as best as it can.

At the time of admission the Government policy of reserving 3% of seats of each category for them is observed.

As it stands now, the college has only one PWD student in 3rd year who does not have any problem of movement.

If there is a PWD candidate appearing in any examination, special sitting arrangement is made for them in the ground floor.

As per the rules of the universitythey are allowed to have extra time during examinations. A writer is allowedas per rule to the visually challenged students.

The college also takes care to help the PWD students to receive financial assistance from Government sources.Such students are granted all possible financial relief by the institution.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the Programme? If 'yes', give details on the process.

It is a fact that the college has to work within severe constraints regarding availability of subjects and combinations to offer still it tries to offer as much variety as possible to a student who applies for admission.

For BA Honours course, four / three groups of combination subjects are offered to each honours student of which they are to choose any two suitable to them.

For BA General course also there are four groups and a student has to opt for three subjects out of 15 on offer.

It has to be admitted for Science and Commerce students the option for choice is limited.

The admission sub-committee and the academic sub-committee of the college reviews the situation before admission begins every year and makes necessary changes for the benefit of the students.

Generally as per the University rules and guidelines 45% of marks in best five subjects including two language papers is the eligibility for applying for an honours subject. For General course pass marks in the qualifying examinations are considered.

To offer diversity of option to the students of general course,Physical Education is introduced as a combination subject, students who are physically fit and have interest and efficiency in sports get a chance to pursue here a subject of their choice.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment courses etc.)

- The college arranged remedial coaching classes sponsored by the UGC for students belonging to the backward classes and minority communities up to Dec 2013. After the closure of the sponsored programme the weaker students are helped by the teachers.
- Taking extra classes and being available to the students whenever they needis the best strategy employed.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion environment etc.

Being a rural co-educational college where students from a diverse socio-economic background come, the college has to be ever alert about issues of gender and inclusion environment. It can be claimed without any hesitation that the environment in the college campus is one of harmonious co-existence.

The college administration, the teachers and the non-teaching members of the college together have maintained an atmosphere of safety and security for all these years and hope to continue the legacy in the future.

The college has grievance redressal cell, cell for the prevention of sexual harassment, anti-ragging cell and disciplinary cell to address any untoward incident which is very very rare.

2.2.5 How does the institution identify and respond to special educational learning needs of advanced learners.

Advanced learners can be identified by the teachers from the inter-action in the class rooms and then from the performance of the students in the Test examination. The Teachers' Council discusses the performance of the students in the different examinations and makes suggestions.

The advanced learners are given personal care and attention by the teachers. They are provided with information about books and study materials available in the library or given material from the personal collection. They are helped with a better way of approaching a problem. They are provided with additional hours in the practical classes.

2.2.6How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop-out (students from the

disadvantaged sections of society, physically challenged, slow leaguers, economically weak sections etc.)?

The primary data is collected at the time of admission itself and after that by accumulating and analysing the responses of the students to the notices published regularly.

To help the students continue their studies and to prevent them from dropping out the college generally takes the following steps

i. Remedial coaching classes are arranged
ii. Extra classes are taken by the teachers besides the classes allotted in the routine
iii. Poor students are helped financially bywaving of tuition fees.
iv. They are also helped from the Student welfare fund

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue-print).

The college has a well-established practice to plan and organize the teaching, learning and evaluation schedule.

- It brings out an academic diary following the academic calendar published by the affiliating University.
- The academic diary is distributed to each student, teacher and staff.
- The Routine sub-committee framed by the Teachers' Council prepares the detailed class routine for all the departments of all streams every year.

- Every department distributes the syllabus among its teachers and assigns specific portion to specific teachers so that the whole syllabus is dealt with elaborately.
- To help the students' conception and power of expression the departments organize student seminar, debate and such other programmes.
- For the purpose of continuous evaluation the departments arrange class tests regularly. It also helps the students to prepare themselves before the selection Test held by the collegebefore the university examinations.
- The whole time teachers are encouraged to join Orientation Programme and Refresher Course, the benefit of the exposure received by the teachers during these courses are passed on to the students.
  The following diagram reflects more above teaching learning process.
  holding seminar lectures delivered by the students

  i. Faculties :the following facts must be noted about the quality of the teaching faculty of Mankar College:
  - All the teachers of the college possess the requisite qualification. The college is rightly proud of their sense of seriousness, ability and dedication.
  - They arrange remedial classes for backward students.
  - InformationandCommunicationTechnology(ICT) is used by many departments to make the class more informative and interesting.
  - Many of the teachers are engaged in serious research in their fields. Eight UGC sponsored Minor Research Projects are running in the college at present. Most of the faculties have undergone their required number of Refresher Courses and Orientation Programmes.

- Seven of the permanent faculties of the college possess Ph.D degree. Six more are registered with different universities as candidates for Ph. D. degree in different subjects.
- The Department of Hindi, Mankar College organized a UGC sponsored National seminar in collaboration with the department of Hindi, Michael Madhusudan Memorial College, Durgapur. On another occasion the Department of Political Science, Mankar College organized a UGC sponsored National seminar in collaboration with the department of Political Science, Michael Madhusudan Memorial College, Durgapur. The organization of such seminars havecontributed much to the maintenance of a truly academic environment in the college campus.

ii.Students as stakeholders receive quality teaching . The percentage of attendance in the classes is very strictly monitored from the initial days of the college. The college library remains open for them six days a week.They can use library OPACusing SOUL 2.0.

- Studentscan improve their knowledge by attending departmental seminars.
- The department of Geography arrangesannualexcursion and field trips for their students through which provides exposure to the world beyond the college.
- Extension activities organized by both NSS and NCC units of the college develop a sense of self-confidence and social responsibility.
- Feedbackfrom the students provides valuable inputabout the ongoing teaching process on the basis of which the faculties can recast their teaching method.

iii. Other Stakeholders like guardians are also appealed to meet the college authority when it is required by a department noticing poor

attendance and performance of their students. After test examinations, the college asks the guardiansof all the students whose performance was not satisfactory. The interaction with the guardians help both the students and obviously the college.

iv. **The University** plays a pivotal role in the academic arena for its affiliating colleges. The entire examination system is prescribed and conducted by the controller of Examinations, the University of Burdwan, the earlier affiliating university and KaziNazrul University, the new affiliating University. The result of the final examination provides the feedback on the quality of performance from the University. The college always abides by the rules and regulations regarding teaching-learning procedure framed by the University.

- The college provides updated information in the form of API format downloaded from the UGC website and supplied to the teachers during the time of their promotion/grade pay revision. Through it, an academic audit about the faculties is also completed.

2.3.2How does IQAC contribute to improve the teaching-learning process?

- IQAC of the college also emphasizes the use of ICT in delivering regular class lectures. For that purpose the cell proposed that the class room teaching should be improved with some audio-visual teaching aids such as power point and over head projection etc. As per IQAC proposal some departments use power point technology in regular classes.
- IQAC also proposes to introduce job training courses and career counseling cell. After the closing down of the UGC sponsored Career counseling cells the College is taking steps for fresh implementation of such schemes.
- Some seminars are organized in order to make the students aware of the carrer possibilities and current job-market and trends in employment opportunities.

2.3.3 How is learning made more student centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- Teachers can make use of the internet in the UGC NET-Lab to develop their knowledge and skill. internet room attached to library for free net surfing.
- Students , mainly from Computer Science Honours also can visit the NET-Lab.
- Internet connection is also available in the Library and the AV Room.
- The practice of arranging students' seminar helps to improve the conception of the students and develops their power of expression and is an example interactive learning, collaborative learning and independent learning.

2.3.4 How does the institution nurture critical thinking creativity and scientific temper among the students to transform them into life-long learners and innovations?

- The students can showcase their critical thinking creativity and scientific temper in the seminars in which they participate in their respective departments.
- It can also be nurtured inthe college's annual social function *'Lahari'* where they can perform , sing or dance on the stage before a large audience. Again, on this occasion several departmental stalls are set up.Models, charts, writings, maps, on a variety of interesting issues, for example from iconoclasm to open source,are presented by the students. Keen interest and great enthusiasm are easy to discern and appreciate.
- The College with the help of the Students' Union also organizes cultural competitions annually where the students get a chance to display their

critical thinking and creativity in essay writing, recitation, newspaper reading, quiz, music and dance etc.

- Students also get a chance to give vent to their critical thinking in the departmental wall magazines.

2.3.5 What are the technologies and faculties available and used by the faculty for effective teaching? (E.g. : Virtual laboratories, e-learning resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT) open educational resource, mobile education etc.)

- The College does not have NPTEL and NME-ICT facilities.
- Computer Science department and Geography department have virtual laboratories with state of the art equipments.
- Internet facility can be used.
- E-Learning resources can be obtained by net-surfing.
- E-learning resources can be obtained from INFLIBNET
- Smart-boards are used by Computer Science and Geography departments.
- LCD projectors are used by some departments.
- Setting up of Wifi facility is being considered.

2.3.6. How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.?

The college always encourages departments to organize UGC sponsored National Level Seminar so that the students and faculties can avail the opportunity of an exposure to advanced level of knowledge and skill besides their regular subject studies. Expert lectures have not yet been organized. The members of the faculty attend seminars and workshops

organized by other institutions or the University and are thus exposed to advanced level of knowledge and skills.

2.3.7 Detail (process and the number of students benefited) on the academic, personal and Psycho-social support and guidance services (professional counseling/mentoring/academic advice) provided to the student?

The college offered the following job oriented courses with financial assistance from the UGC till the end of 2013 :

a. Career counseling No. of beneficiary students : 250
b. Remedial Coaching classes for S.C, S.T. and Minority students No. of beneficiaries : 200

The two Units of NSS and the unit of NCC have helped a lot in generating awareness among the students of the college and villagers residing in adjoining villages by organizing awareness programmes and special camps on the following issues :

- General awareness on recent problems like global warming, environment, women employment, child health, health and hygiene etc.
- Awareness on AIDS
- Awarness on thallasemia
- Superstitution
- Blood donation
- Free health check up camp.

Many distinguished speakers delivered their valuable lectures on those issues which have strengthened the moral valuesof the students.

2.3.8Provide details of innovative teaching approach/methods adopted by the faculty during the last four years? What are the efforts made by

the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

- For continuous assessment of the students every department arranges class test.
- The introduction of smart boards is a welcome innovation.
- The availability of LCD Projectors and laptops encourages the faculty to adopt new and innovative approaches for class room teaching.
- Faculties also use maps to make their teaching more effective.
- The use of modern technology although in a very initial stage has generated great impact upon the students.

2.3.9How are library resources used to augment teaching – learning process?

- The Librarian is the convener of the library sub-Committee which looks after day to day functioning of the library.
- The sub-committee helps the Librarian to supervise all matters related to the library, such as purchase of books and maintenance of them.
- The library maintains open access system for the teachers and partially open access system for the students.
- All students are provided with two cards – one for reading room and other for lending facility.
- Library has an Online Public Access Catalogue (OPAC) system with the help of SOUL 2.0.
- Library displays new arrivals of books and journals on notice board to motivate the students and teachers for reading in the library.
- The library is open for seven hours (from 10.00AM to 5.00PM).

  All these are used to augment teaching-learning process.

2.3.10Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'Yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The major problem faced by the institution is insufficient time available to complete the curriculum within the planned time frame and calendar. There are many unavoidable reasons for this. So to help the students in the best manner possible teachers take extra classes even after the classes are formally dissolved.

2.3.11 How does the institute monitor and evaluate the quality of teaching-learning?

The Governing Body, the Principal and the Teachers' Council monitor and evaluate the quality of teaching-learning as a whole.

The quality of teaching-learning is evaluated in a simple manner by analysing the performance of the students in class tests, test examination and University examinations.

Feedback received annually from outgoing studentsprovides an impartial evaluation of the teachers.

2.4 Teacher Quality

2.4.1Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

- All whole time teachers are recommended by the West Bengal College Service Commission and appointed by the Governing Body.

- Part-time, Contractual Whole Time and Guest Teachers, are recruited and appointed by the Governing Body subject to having qualification as per UGC norms and State Govt. rules. Part-time teachers and Contractual Whole Time teachers enjoy permanent status granted by the Govt.
- The services of the different categories of teachers are judiciously used.The Whole Time Teachers, following UGC norm, are provided 24 classes per week.part time teachers as per Govt. stipulation are allotted 10 classes per week; Guest teachers are allotted the residual classes to fill in the gaps if any, in the class routine.
- Whole time teachers participate in curriculum-related workshops organized by the University where they become aware of changes in the curriculum.
- The college authority purchases new books as per requirements generated by a change in the syllabus.

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programs/modern areas (emerging areas) of study being introduced (Bio technology I.T, Bio infromatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

- The college has introduced two non-conventional subjects – Nutrition and Diet Therapy in B.Sc. Course and Journalism and Mass Communication (H) in B.A. Course. As no full-time teaching posts are sanctioned by the state government, the college authority itself recruits some guest teachers to run those new course properly.
- The college authority has moved to state government for full-time posts in those subjects for smooth running of those new courses.

2.4.3 Providing details on staff development programmes during the last four year.Elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a. Nomination to Staff Development Programmes.

Academic Staff Development Programmes	**No. of faculty Nominated**
Orientation Programme	05
HRD Programme	Nil
Refresher Courses	01
Summer/winter schools,/ workshops etc	08
Staff training conducted by the University	01

b. Faculty Training Programme organized by the institution to empower and enable the use of various tools and technology for improved teaching learning.

- Teaching-learning methods/approaches : Yes
- Handling new curriculum : Yes
- Content/knowledge management : Yes
- Selection, development and use of enrichment materials : Yes
- Assessment : Yes
- Cross cutting issue : Yes
- Audio-Visual : Yes
- OER's : No
- Teaching-learning material development selection and use : Yes

❖ Percentage of faculty :

- Invited as resource persons in workshops/Seminars/Conference organized by external professional agencies :02/17 = 11.76 %
- Presented papers in workshops/Seminars/Conferences conducted or recognized by professional agencies : 13/17= 76.47%
- Participated in external workshops/Seminars/Conferences conducted recognized by national/international professional bodies : 17/17=100%

2.4.4What policies/systems are in place to recharge teachers? (eg : providing research grants, study leave, support for research and academic publications, teaching experience in other national institutions and specialized programs, industrial engagement etc.)

The college Governing Body promotes teachers to carry on their research works by granting study leave and providing infrastructural facilities.

- All whole-time faculties have participated in Orientation Programmes and Refresher Courses.
- All teachers are allowed to attend short term workshops, seminars, conference etc.
- Many of the whole-time teachers have been granted Minor Research Projects funded by the UGC.
- Some teachers have taken classes being invited by other colleges or University at the PG level.
- Study leave was sanctioned to a whole time teacher of the department of Geography to pursue her research for Ph. D. degree.

2.4.5Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Nil

2.4.6 Has the institution introduced evaluation of teachers by the students and external peers? If yes, how; the evaluation used for improving the quality of the teaching-learning process?

The college has introduced evaluation by the students through a structured questionnaire to be filled in by the outgoing 3rd year Honours students as feedback. The University's Inspection Team and college's

Governing Body sometimes make general review of the teaching learning process.

2.5 Evaluation Process and Reforms

2.5.1How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- Through Prospectus
- Through notices.
- Through meetings of the Teachers' Council.

2.5.2What are the major evaluation reforms of the University that the institution has adopted and what are the reforms initiated by the institution on its own?

The college is obliged to give effect to any evaluation reform adopted by the University.

A major reform was initiated by the University when it introduced 3 tire (1+1+1) Examination pattern in the year 2008 replacing the existing 2 tier pattern.

The university changes the syllabus and the question pattern from time to time and the college incorporates them in its own scheme of things with the help of the Teachers' Council. In fact the changes in syllabus have been in process for the last couple of years.

No extra new reform has been initiated by the college recently.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the University and those initiated by the institution on its own?

- The college takes care to effectively implement the evaluation reforms.
- The teachers are made accustomed with the new syllabi and the new system of examination.
- Sincere efforts are made by the dedicated teachers to complete the syllabus in time.
- The college serves as the venue for the University selected colleges for the Part-I, Part-II, and Part-III examinations.

2.5.4Provide details on the formative and summative evaluation approaches adopted to measure students achievement. Cite a few example which have positively impacted the systems.

i. Departmental meetings are regularly held to cover the syllabi.

ii. Holding of class test for internal assessment.

iii. Regular evaluation of University examination's results of students in each year by Teachers' Council, the Principal and the Governing Body.

As a result of those approaches, there is a significant increase in students' performance in the University examination since 2009 on ward.

2.5.5Enumerate on how the institution monitors and communicate the progress and performance of students through the duration of the course/Programme? Provide an analysis of the studentsresults/achievements (programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The students are always informed about their performance, about their percentage of attendance in the classes, about their performance in the Class Tests or their performance in the Test Examination. Guardian call is a regular feature for students whose performance is not satisfactory on any count.

The students' results are analysed below for last five years :

The University Examination Result 2011

Hons+ General	**HONOURS**	**GENERAL**	**TOTAL**
Total no. of students appeared :	152	203	353
Total no. of students passed :	123	96	219
Percentage of passing	81%	48%	62%
No. of students got 1st class :	18	1	19
No. of students got 2nd class :	105	96	218

The University Examination Result 2012

Hons+ General	**HONOURS**	**GENERAL**	**TOTAL**
Total no. of students appeared :	151	205	356
Total no. of students passed :	114	99	213
Percentage of passing	87%	48%	92%
No. of students got 1st class :	10		
No. of students got 2nd class :	104	99	203

The University Examination result 2013

Hons+ General	**HONOURS**	**GENERAL**	**TOTAL**

Total no. of students appeared :	170	148	318
Total no. of students passed :	125	69	194
Percentage of passing	74%	47%	61%
No. of students got 1st class :	20	1	21
No. of students got 2nd class :	105	68	173

The University Examination result 2014

Hons+ General	**HONOURS**	**GENERAL**	**TOTAL**
Total no. of students appeared :	182	133	315
Total no. of students passed :	122	76	198
Percentage of passing	67%	57%	63%
No. of students got 1st class :	12	0	12
No. of students got 2nd class :	110	76	186

It has to be admitted that the results of the students in the University examinations have both positive and negative indications. The result of the Honours students is quite satisfactory with increasing number of students qualifying and some securing first class marks. But the performance of the students in the General examination is often leaves much to be desired. The

reason may be the quality of intake in the General course. These students have poor academic performance in the Higher Secondary Examination or its equivalent examination. Most of the students of the General courses come from the poor S.C, S.T, OBC, Minority families who do not afford to attend class regularly. However, the college arrange remedial and tutorial classes to meet up challenges.

2.5.6Detail on the significant improvements made in ensuring rigorous and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.)

In ensuring rigorous and transparency in the internal assessment the questions of class tests are kept very carefully with self-custody of the corresponding class teacher and examined answer script are shown to the students. The marks obtained for each test are recorded in a separate register supplied for each department. Through these tests students are made aware about the type of question on the syllabi taught in full. So they can avail independent learning without taking any external help. We think self taught is the best taught. They can also be made free of examination phobia.

2.5.7Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examinations.

Yes, the institution and individual teachers use assessment/evaluation as an indicator for evaluating students performance. After the publication of the test examination result and University examination result (Part-1 and Part-II) teachers meet in Teachers' council's meeting in

which the Principal chairs as president of the Teachers' Council. All the teachers participate in discussion on result analysis. Various short comings of the students come under the purview of the teachers' council. To meet up them, several measures like more class tests, more text books, use of ICT to attract students in the classrooms, more tutorials, are suggested to improve future results Teachers are also requested to be alert on their part.

2.5.8What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The college has a Grievance Redressal cell through which the students' objections and queries with reference to evaluation are collected and solved immediately. Some complicated problems may be referred to the Teachers' Council/Principal for redressal. The grievances that cannot be solved at the college are sent to the University. The University tries to solve them and communicate the solution either over telephone or through letters, documents and information. There is an option of reviewing the answers-cripts in the University. Students can avail the right to information act for seeing the answer-scripts personally. By these means students can redress their grievances regarding evaluation.

2.6Student's performance and learning outcomes:

2.6.1 Does the college have clearly started learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes, the students and staffs are made aware of learning outcomes through circulation of notices, publication of result and discussion in the Governing Body where both the students and staff representatives can participate as members. Apart from three teachers ,there are two

representatives from the Non-teaching staff and General Secretary of the Students' Union as ex-officio member in the Governing Body.

2.6.2 How are the teaching learning and assessment of the institution structured to facilitate the achievement of the intended learning outcomes.

The teaching learning and assessment strategies of the college are appropriately structured to facilitate the achievement of the intended learning outcomes are shown in the following diagram :

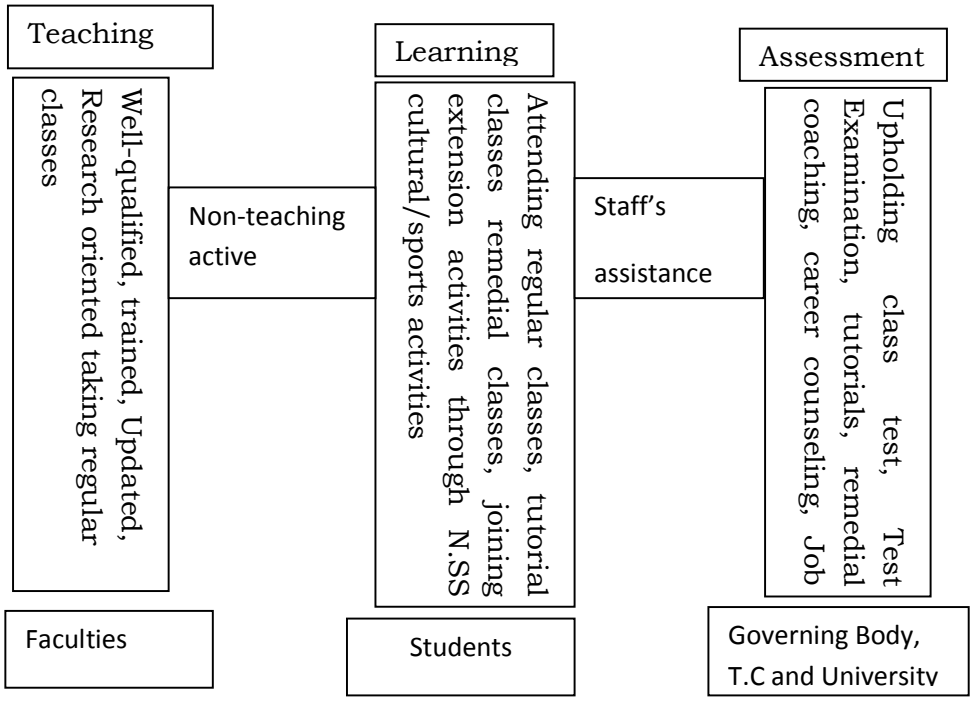


Figure shows Teaching-Learning-Assessment Linkage

2.6.3What are the measures/initiative taken up by the institution to enhance the social and economic relevance (quality jobs, entrepreneurship, innovation and research aptitude) of the course offered?

On the recommendation of the IQAC the college authority plans to run the following UGC sponsored courses :

- ❖ Job-entry coaching for S.C, S.T and Minorities
- ❖ Career Counseling cell for the college students
- ❖ Remedial coaching for S.C, S.T, and Minority community.

2.6.4 :How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning.

The college collects data on student learning outcomes from students' progression, performance and results in the University Examinations. Then those data are placed in the meeting of T.C, Governing Body for analysis. After that the college plans to overcome various barriers in teaching learning.

2.6.5How does the institution monitor and ensure the achievement of learning outcomes.

To monitor and ensure, the departments do the following things :

- ➢ Students' regular attendance
- ➢ Holding class tests at regular interval
- ➢ Holding of Remedial classes.
- ➢ Maintain close relation with the students
- ➢ Be conscious about the students' needs and problems.

2.6.6What are the graduate attributes specified by the college/affiliating University? How does the college ensure the attainment of these by the students?

The graduate attributes specified by the college /affiliating University are :

i. Academic up-gradation of students.

ii. Building up a responsible member of the society.

The college provides necessary infrastructure, other requirements, books and journals, peaceful academic environment to ensure the attainment of those necessary attributes.

CRITERION- III

CRITERION –III : RESEARCH CONSULTANCY AND EXTENSION

3.1 **Promotion of Research**

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/ organization.

Mankar College does not have any recognised research centre of the affiliating University or any other agency/organization. However, two Associate Professors from the departments of Bengali and Hindi and the Principal who belongs to the discipline of Political Science are supervising Ph.D scholars registered with the University of Burdwan.

3.1.2 **Does the institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implements and their impact.**

No, the institution does not have a research committee.

3.1.3 **What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?**

- Autonomy to the principal investigator :

  Theprincipalinvestigatorenjoyscompleteautonomy

- Timely availability or release of resources:

  The resources received are always released timely.

- Adequate infrastructure and human resource:

  The College provides adequate infrastructure and human resource for research projects.

- Time-off, reduced teaching load, special leave etc. to teachers :

  The teachers are provided with all amenities without hampering the interest of the students.

- Support in terms of technology and information needs:

  Full support is provided.

- Facilitate timely auditing and submission of utilization certificate to the funding authorities : The College provides all facility.

- Any other: The authority always encourages new project proposals.

3.1.4 **What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

A general degree college located in a rural area has to face many obstacles to develop scientific temper and research culture and aptitude among students. However, the field studies and excursions made under the guidance of the teachers give the students the basic idea of research activities. Apart from this the teachers always try to mould the students' attitudethroughseminars arranged in different departments. The exhibition stalls organised by the students during the annual cultural programme of the college offer them a chance to display their research aptitude.

3.1.5 **Give details of the faculty involvement in active research (Guiding student research, leading research projects, engaged individual/collaborative research activity etc.)**

I. Dr. Sukanta Bhattacharyya, Principal, and also a faculty member of the Department of Political Science is a research guide of Ph.D. scholars registered with the University of Burdwan. The information about the scholars guided by him follows:

a. SomeshChakraborty, has been awarded the Ph.D. degree on 04.09.2013. The title of his thesis is *The Constitution (Seventy-third) Amendment Act, 1992 and Empowerment of the Rural People: A Study of Four Gram Panchayats in the District of Birbhum.*

b. PanchanonGhosh, registered on 11.07.2011,the title of his research topic is *PaschimbangerSamraskhanNitirSamajik, Arthonaitik O RajnaitikPrabhab: BirbhumJilarUparEktiSamiksha (1997-2007).* Status: on-going.

c. GourSundarGhosh, registered on 11.07.2011, the title of his research topic is *Paschimbange Gram Panchayat Stare RajnoitikAnsograhon o Gramonoyon.* Status: on-going.

d. Sagar Mukherjee, registered on 11.07.2011, the title of his research topic is *BardhamanJilarKrisakAndoloneSarabharatKrisakSabharBhumika.* Status: on-going.

e. A book entitled "*Environmental Sociology Indian Perspectives"* of Dr. Bhattacharyya was published on 10th January, 2010 by Levant publishers, Kolkata bearing an ISBN number (978-81-908065-03)

f. He has a chapter in an edited volume on "Bahumatrik Vivekananda" with ISBN (978-81-921697-5-0).

g. He has a chapter in an edited volume entitled Gandhiji'sParibeshBhawana (in Bengali) edited by Dr. ChandidasMukhopadhyaya having ISBN (9781-921697-5-0)

h. He has a chapter "Socio economic and environmental utility of small ponds: a case study of few villages in the district of Burdwan", published in the book *Urbanization, Environmental Change and Sustainable Development* edited by Sraboni Bose and JhantuMondal in 2014 with ISBN No 978-81-925800-8-1.

i. He has an article "Western thought on Environment and its Gandhian Counter-narration" published in *Interdisciplinary Journal of Science and Humanities*, published annually by Dr. B. N. DuttaSmritiMahavidyalaya, Burdwan, Vol2, No 2,2015 bearing ISSN No. 2348-3822.

j. He has edited the annual journal *Interdisciplinary Journal of Science and Humanities*, published by Dr. B. N. DuttaSmritiMahavidyalaya, Burdwan, Vol. 1, No. 1, 2014 and Vol. 2, No 2, 2015 bearing ISSN No. 2348-3822.

k. A UGC Minor Research Project in Political Science has been sanctioned to Dr. Bhattacharyya, on 10.02.2015. The title of the ongoing project is *Impact of Reservation Policy at the Micro Level: a Case Study of Few Blocks in the District of Burdwan.*

l. Dr. Bhattacharyya has delivered lectures as resource persons in Seminars.

- UGC Sponsored State Level Seminar on *Empowerment of Women in Bengal:A Historical Perspective* heldatChatraRamaiPanditMahavidyalaya, Bankura on 05-06, 09.2014.
- Seminar on *The Role of SardarVallabhBhai Patel in Nation Building in India*heldat ChatraRamaiPanditMahavidyalaya, Bankura on 05.12.2014.
- UGC sponsored State Level Workshop on *NAAC Accreditation in Higher Educational Institutions: Relevance and Tasks* held at Chandrapur College, Dt. Burdwan.

II. **Dr. BithikaMandal**, Associate Professor, Department of Bengalihas been appointed as Research Guide (Supervisor)leading to Ph. D. degreeunder the university of Burdwan with effect from 21.05.2007. At present she guidesthefollowingPh.D.scholars registered with the University of Burdwan.

a. Idrish Ali Bhuiyan, registered on 16.01.2009, has been awarded Ph.D. degree on 30.03.2015. The title of his thesis is*BanglaSamayikPatrerDharaayShonibarerChithirCharitrikRupamurtioAbodan.*

b. Panchali Ghosh, registered on 27.08.2008 and re-registered on 26.09.2014. the title of her topic is *Swadhinata-uttar Bardhaman JelayNatyacharcha: AktiSamiksha,* Status: ongoing

c. Snigdha de, registered on 22.09.2014. The title of her topic is *Adhunik Bangla KobitayRamayanMahabharatPrasangerPunarbyabahar: SudhindranathDutta, PremendraMitra, BuddhadevBasu o Bishnu De.* Status: on-going.

d. MaitreyiDas Gupta, registered on 22.09.2014. The title of her topic is *SharadinduBandyopadhyayerItihasashritaUpanyas o ChotogalpeBahumatrikJanajiban.* Status: ongoing.

e. NupurBhattacharya, registered on 22.09.2014. The title of her topic is *SamajManastwatterNirikheUnishsho-sottor-uttor Bangla KishorRahasyaRomanchaKahinirPanchCharitra o TaderUttaradhikar.* Status: ongoing

f. Dr. Mandal Has participated in a number of national and Inter-national seminars.

III. **Dr. KusumRai**, Associated Professor, department of Hindiguidesthe following Ph.D. scholars registered with the University of Burdwan.

a. Vijeta Shaw has been awarded Ph.D. degree on 17.08.2015. The title of her thesis is *MangleshDabralkaKavya; SamvednaaurShilpa.*

b. Snehlata Jaiswal, registered on 19.12.2008.The title of her topic is *TrilochanKaKavyaAurLokjivan.* Status: ongoing.

c. AshaKumariVishwakarma (Sharma), registered on 23.08.2011. The title of her topic is *MohanRakeshke Katha SahityaMeinYugbodh*. Status: ongoing.

d. RiddhiPandey, registered on 23.08.2011.The title of her topic is *AgneyaKe Katha Sahitya Mein VyaktiAurSamaj*.Status: ongoing.

e. SanjyogitaVerma (Co-guide), registered on 10.04.2014.The title of her topic is *AacharyaHazari Prasad DwivediKeUpanyason Mein SamajikParivartankibhumika*: Status: ongoing.

f. KiranLataDubey (Co-guide), registered on 18.03.2013.The title of her topic is *MohanRakeshKeNatokon Mein SamajikSanrachanaAurVividhManviyaSambandh*. Status: ongoing

g. Dr. KusumRai has been sanctioned aMinorResearchProject by the UGC vide letter No. dt.18.03.2013. The title of her ongoing project is*Vaishwakaran, Samaj, IkkisavinSadiKe Hindi Upanyas.*

h. She organized two UGC sponsored National Seminars at Mankar College.

i. She has presented a paper “NavAupniveshikIstriaurPrabhaKhaitanKeUpanyas” at a UGC sponsored National Seminar on “NavAupniveshikMulya-

SankataurSamkaleen Hindi Katha-Sahitya" held at SiliguriMahavidyalayaon 02 & 03.09.2011.

j. She has presented a paper Maha Devi VermaaurChayavad, at a UGC sponsored National Seminar onChhayavad: MulyankanKeNayeParipreksh ya held at B B College, Asansol, on 19 & 20. 11. 2011.

k. She has presented a paper Hindi Jati Ki Awadharanaaur Ram Vilas Sharma, at a UGC sponsored National Seminar on Dr. Ram Vilas Sharma: Srijan- Samvad held at Rani Birla Girls' College, Kolkata on 02 & 03.03.2012 published in 2013 with ISBN : 978-93-81582-50-3

l. She has presented a paper 'Ramvilas Sharma keBhashik' at a UGC sponsored National Seminar on Ram Vilas ShramakaAlochanakarm: VividhSandarvorganized by Hindi Department, Burdwan University on 12 & 13.03.2012

m. She has presented a paper 'Chintan' at a UGC sponsored National Seminar on Ram Vilas Sharma keChintankaPunarmulyankan held at Mankar college on 13 & 14.08.2013, published in 2014 with ISBN : 978-93-80332-52-9.

n. She was a guest speaker at AadivasiVimarsh, a seminar organized by MMM College on 02.05.2015

IV. Dr. ParthaPratimBandyopadhyay, Associate Professor, Dept. of Political Science,has been sanctioned a Minor Research Project by the UGC vide letter No. PHW-27/12-13 dt. 05-Feb-13. The title of the ongoing project is *The Emergence of Indian State System and Relevance of Charles Tilly.*

V. Prof. Tarun Kumar Roy, Associate Professor, Dept. of commerce, has been sanctioned a Minor Research Project in Humanities & Social Science by the UGC vide letter No.PHW-027/11-12 (ERO) Date 02-Aug-2011. The title of the ongoing Project is *Challenges of Quality Control of Higher Education(HE) in India.*

VI. Prof. SrabantiGhosh, Assistant Professor, Dept. of Geography, has been sanctioned a Minor Research Project by the UGC vide letter No.F.PSW-035/09-10 (ERO)Date. Oct-08-2009. The

title of the ongoing Project is *Water Resource of Kasai Basin and its Impact on Agriculture: A Geographical Appraisal.*

Prof SrabantiGhosh is also engaged in individual researchfor a Ph.D. degree and is registered with Calcutta University, the date of her registration is 25th January 2011. The title of her ongoing research work is *Water Resource of Kasai Basin and its Impact on Agriculture.*

VII. Prof. AbhikDasgupta, Assistant Professor, Dept. of Geography has been sanctioned a Minor Research Project by the UGC vide letter NoPSW-017/11-12 dated 03/08/2011.The title of his ongoing project is *A Study of Human Ecology along the Course of Raimongal River in the Sundarbans, West Bengal.*

Prof. Dasgupta has been admitted to the Ph.D. degree by the University of Burdwan on01/09/2014.The title of his research paper is *An Enquiry into the Man-Environment Relationship of the Left Bank of River MatlainSundarbans, West Bengal*

VIII. Prof. MakeshwarRajak, Assistant Professor, Dept. of Hindi, has been sanctioned a Minor Research Project bytheUGC vide letter No. PHW-208/11-12 (ERO) dt. 25-Jan-12. The title of his ongoing project is*MohanRakeshkenatokonmeinadhunikbharatiyasamaj.*

IX. Prof. Amitava Bondyopadhyay, Assistant Professor, Dept. of Computer Science has been sanctioned a Minor Research Projectby the UGC vide letter No.PSW-20/12-13(ERO) Dt.05-02-13, the title of his ongoing project is *An experimental study on the effectiveness of E-Governance OSS/FS-using multiple platform.*

Prof. Amitava Bondyopadhyay is also engaged in individual research and is registered with Burdwan University as a candidate for Ph. D. degree in Computer Science with effect from 25.09.2014.The title of his ongoing research work is *Study and Improvement of Software Quality Using Data-Mining Techniques.*

X. Prof. Swati Roy Chowdhury, Assistant professor, Dept. of English, is engaged in individual researchand is registered with VisvaBharati University as a candidate for Ph.D. degree with effect from 09.09.2014. The title of her ongoing research is *Dolls and Dreamers: a Feminist Analysis of the Plays of Ray Lawler and Jack Davis.*

XI. Prof. ArunmayBaidya, Assistant professor, Dept. of Physics is also engaged in individual research and has completed Course Work from Devi AhilyaVishwavidyalaya, Indore from July 2013 to December 2013. His proposed research topic is *Magnetic and transport properties of rare earth material.*

XII. SriAmit Kumar Das, Librarian, is engaged in individual research and is registered with the University of Burdwan for the purpose. The title of his ongoing research work is*Information needs and Information Seeking Behaviour of Teachers and Research Scholars of Pure Science Departments of the University of Burdwan.*

XIII. Prof. Bijay Kumar Shaw, Part Time Teacher, Dept. of Hindi has been awarded the Ph.D. degree by Jawaharlal Nehru University on 21st October 2015.The title of his thesis paper is*Reception of Rabindranath Tagore's Poetry in Hindi.*

XIV. Prof. SanjyogitaVerma: Part Time Teacher, Dept. of Hindi is engaged in individual research. She is pursuing her research under the guidance of Dr. KusumRai of this college. She has been registered with Burdwan University on 10.04.2014 and the title of her research work is *AacharyaHazari Prasad DwivediKeUpanyason Mein SamajikParivartankibhumika.*

XV. Prof. IndraniSinha,Guest Teacher, Dept. of Sanskrit is engaged in individual research and has completed Course Work from Burdwan University in 2014-15 session from July 2014 to July 2015.

XVI. Prof. Md. Alauddin: Guest Teacher, Dept. of Bengali is engaged in individual researchand is registered with VisvaBharati University as a candidate for Ph. D. degree in Bengali with effect from08thSeptember 2014 and the title of his ongoing research work is *Syed Mustafa SirajerChotoGalpeMusalmanSamaj:AktiParjalochona.*

XVII. Prof. BrajeshChowdhury: Guest Teacher, Dept. of Hindi is engaged in individual research and is registered with Burdwan University as a candidate for Ph. D. degree in Hindi with effect from 17.02.2014.The title of his ongoing research work is - *PashchimBangalKe Hindi SahityaKeItihasKaAakalan (1947 - Adyatan)*

XVIII. Prof Kallol Sen, Associate Professor, Department of English, has a chapter 'Chalachitra Charchar Parimandal: Akti Pratibedan' in *Subrana Sambhar, Fifty Years of Academic Excellence* published by the University of Burdwan with ISBN 81-87259-76-0 published in June 2010.

XIX. Dr.Chhabi De, former Teacher-in-Charge of the college and Associate Professor, Department of Economics left the college on lien from 30th July 2015, has been admitted to the Ph. D. degree in the year 2014. The title of her thesis paper is *Regional Disparities in Vegetable sector -An Economic Analysis.*

b. The following tables give details of the faculty involvement in UGC minor research project

Sl.No.	Name of the Teachers with Department	Title of the project	Funding Agency	Date of Sanction	Amount in Rs.	Date of completion
1	SrabantiGhosh, Assistant Professor, Dept. of Geography	*Water Resource of Kasai Basin and its Impact on Agriculture: A Geographical Appraisal.*	UGC	08.10. 2009	92,000/-	Ongoing
2	Prof. Tarun Kumar Roy, Associate Professor, Dept. of Commerce	*Challenges of Quality Control of Higher Education(HE) in India.*	UGC	02.08.20 11	1,03,250/-	Ongoing
3	Prof AbhikDasgupta, Assistant Professor, Dept. Of Geography	*A Study of Human Ecology along the Course of Raimongal River in the Sundarbans, West Bengal*	UGC	03-08-2011	1,77,000/-	Ongoing
4	MakeshwarRajak, Assistant Professor, Dept. of Hindi	*Mohan Rakesh ke natokon mein adhunik bharatiya samaj*	UGC	25-01-2012	1,01,000/-	Ongoing
5	Dr.ParthaPratimBandyopadhyay, Associate Professor, Dept. of Political Science	*The Emergence of Indian State System and Relevance of Charles Tilly.*	UGC	05-02-2013	1,00,100/-	Ongoing
6.	Prof.	*An experimental*	UGC	05-02-	Rs.1.55.500/	Ongoing

Sl.No.	Name of the Teachers with Department	Title of the project	Funding Agency	Date of Sanction	Amount in Rs.	Date of completion
	AmitavaBondyopadhyay, Assistant Professor, Dept. of Computer Science	*study on the effectiveness of E-Governance OSS/FS-using multiple platform.*		2013	-	
7	Dr.KusumRai, Associate Professor, Dept. Of Hindi	*Vaishwakaran, Samaj, IkkisavinSadiKeHindiUpanyas*	UGC	18-03-2013	Rs.1,18,500/-	10.10.2015
8	Dr.SukantaBhattacharrya, Principal, Dept. of Political Science	*Impact of Reservation Policy at the Micro Level: a Case Study of Few Blocks in the District of Burdwan.*	UGC	10-02-2015	Rs.3,00,000/-	On-going

3.1.6 **Give details of workshops/training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students:**

National Seminars organizedby the college in the last five years:

Sl.No.	**Title of the seminar**	**Date**	**Organized by**	**Funded by**
1	Ramvilas Sharma KeChintanKaPunarmulyankan	13-14 August 2013	Dept. of Hindi, Mankar College & MMM College, Durgapur	UGC
2	Swami Vivekananda and His	13-14	Dept. of Political	UGC

	Timeless Legacy in 21st Century	September 2013	Science, Mankar College & MMM College, Durgapur	
3				

3.1.7 Provide details of prioritized research areas and the expertise available with the institution :

Sl.no	Name of the expert	Name of the dept.	Prioritised Research areas
1.	Dr.BithikaMandal, Associate Professor	Bengali	RabindraSahitya
2.	Prof. NiharRanjanRakshit, Associate Professor	Political Science	Indian Govt. and Politics
3	Dr.KusumRai, Associate Professor	Hindi	Upanyas
4	Prof. Tarun Kumar Roy, Associate Professor	Commerce	Human Resource Management
5	Prof. SrabantiGhosh, Assistant Professor	Geography	Watershed management and Cartography
6.	Dr.ParthaPratimBandyopadhyay, Associate Professor	Political Science	Indian Political Thought
7.	Dr.AbhikDasgupta, Assistant Professor	Geography	Environmental issues in Geography, Urban Geography.
8	Dr.MamaniMandal, Assistant Professor	Sanskrit	Plays based on Ramayan
9	Prof. AmitavaBondyopadhyay, Assistant Professor	Computer Science	Software Engineering
10	Prof. SubrataMandal, Assistant Professor	History	Socio-economic development of Sundarban from 18th to 20th

Sl.no	Name of the expert	Name of the dept.	Prioritised Research areas
			Century
11	Prof. MakeshwarRajak, Assistant Professor	Hindi	Hindi plays
12	Prof. SujataMandal, Assistant Professor	Mathematics	Operations Research
13	Prof. ArunmayBaidya, Assistant Professor	Physics	Condensed matter
14	Prof. Swati Roy Chowdhury, Assistant Professor	English	Australian Studies
15	Prof. Kallol Sen, Associate Professor	English	Drama
16	Dr.Sukanta Bhattacharyya, Principal	Political Science	Politics of environment, Politics of reservation and empowerment
17	Dr.Bijay Kumar Shaw, Part Time Teacher	Hindi	Poetry and Translation studies
18	Dr. Chhabi De, Associate Professor (Away on lien)	Economics	Agro-economics

3.1.8 **Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with?**

The following eminent professors in different disciplines have visited our college in various occasions :

- Prof. Amalendu Bandyopadhyay, former Director, Positional Astronomy Centre (Govt. of India), Calcutta and Senior Scientist, M.P. Birla Institute of Fundamental Research, M.P. Birla Planetarium, Calcutta, came to the College to speak at the Silver Jubilee Seminar on 25th September 2012. His topic of the seminar talk was *MahabissherRahasya: PrithibirDhangsokiAnibarjo (Mysteries of the Universe: is the destruction of the Earth Unavoidable)*
- Dr. Ravi Bhushan, former Professor& Head, Dept. of Hindi, Ranchi University came to the college to deliver the key-note address in a UGC sponsored National Seminar held on 13-14 August 2013.

- Dr. Shambhunath, former Professor& Head, Dept. of Hindi, Calcutta University came to the college to deliver a lecture on Ram Vilas Sharma in a UGC sponsored National Seminar held on 13-14 August 2013.
- Dr. Arun Hota, Professor & Head, Dept. of Hindi, West Bengal State University University came to the college to deliver a lecture on Ram Vilas Sharma in a UGC sponsored National Seminar held on 13-14 August 2013.
- Dr. Damodar Mishra, Professor& Head, Dept. of Hindi, Vidyasagar University came to the college to deliver a lecture on Ram Vilas Sharma in a UGC sponsored National Seminar held on 13-14 August 2013.
- Dr. Rupa Gupta, Associate Professor& Head, Dept. of Hindi, Burdwan University came to the college to deliver a lecture on Ram Vilas Sharma in a UGC sponsored National Seminar held on 13-14 August 2013.
- Prof. GautamSanyal, Associate Professor Dept. of Hindi, Burdwan University came to the college to deliver a lecture on Ram Vilas Sharma in a UGC sponsored National Seminar held on 13-14 August 2013.
- Dr. Hitendra Patel, Professor & Head, Dept. of History, RabindraBharati University came to the college to deliver a lecture on Ram Vilas Sharma in a UGC sponsored National Seminar held on 13-14 August 2013.
- Dr. Hrishikesh Roy, Deputy Director, RajbhashaBivag, Govt. of India, came to the college to deliver a lecture on Ram Vilas Sharma in a UGC sponsored National Seminar held on 13-14 August 2013.
- Dr. Vijay Kumar Bharati , Assistant Professor, Dept. of Hindi, Burdwan University came to the college to deliver a lecture on Ram Vilas Sharma in a UGC sponsored National Seminar held on 13-14 August 2013.
- Dr. Rahul Sinha , Assistant Professor, Dept. of Hindi, A S College, Deoghar, Jharkhand, came to the college to deliver a lecture on Ram Vilas Sharma in a UGC sponsored National Seminar held on 13-14 August 2013.
- Dr. Ravi Ranjan Kumar , Assistant Professor, PG Dept. of Hindi, Kolhan University, Jharkhand came to the college to deliver a lecture on Ram Vilas Sharma in a UGC sponsored National Seminar held on 13-14 August 2013.

- Dr. SubrataMukhopadhyay, former Professor of Political Science, Delhi University to deliver the key-note address on Swami Vivekananda in a UGC-Sponsored National Seminar held on 13.09.2013.
- Dr. AmartyaMukhopadhyay, Professor of Political Science, Calcutta University, to deliver a lecture on Swami Vivekananda in a UGC-Sponsored National Seminar held on 13.09. 2013.
- Dr. RabindraNath Bhattacharya, the Professor of Political Science, Burdwan Universityto deliver a lecture on Swami Vivekananda in a UGC-Sponsored National Seminar held on 13.09. 2013.
- Swami SandarshanandaNarendrapurRamkrishna Mission to deliver a lecture on Swami Vivekanandain a UGC-Sponsored National Seminar held on in 2013.
- Dr. Tanveer Nasreen, Associate Professor in History, Burdwan University to deliver a lecture on Swami Vivekananda in a UGC-Sponsored National Seminar held on 13.09. 2013
- Prof. Apurba Kumar Mukhopadhyay, Professor of Political Science and Political Studies, Netaji Institute for Asian Studies in a UGC-Sponsored National Seminar held on 14 September, 2013, organized by the Dept. of Political Science.

3.1.9 **What percentage of the faculty has utilized sabbatical leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

There is no provision of granting sabbatical leave to college teachers in the University statute. Teachers can apply for study leave to help their research work. The prayer for Study Leave is recommended by the College to the DPI to be granted. SrabantiGhosh, Asst. Prof. in Geography has enjoyed Study Leave granted by the DPI from04.04.2012 to 02.04.2013. The case of Prof. Ghosh serves as an instance that can be emulated by other teachers.

3.1.10 **Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).**

The experience of organizing seminars and participation in seminars, workshops and conferences create an ambience conducive to research.

The outcome of the research endeavours of different teachers of the college are published in books and journals for the benefit of the society at large and these publications are kept in the college library for the benefit of the members of the college family.

3.2 Resource Mobilization for Research

3.2.1 What Percentage of the total budget is earmarked for research? Give details of Major heads of expenditure, financial allocation and actual utilization

Name of the Dept.	2010-11			2011-12			2012-13			2013-14			2014-15		
	Grant received from UGC	Received from Management	Utilization submission	Grant received from UGC	Received from Management	Utilization submission	Grant received from UGC	Received from Management	Utilization submission	Grant received from UGC	Received from Management	Utilization submission	Grant received from UGC	Received from Management	Utilization submission
Geography (MRP)	92,000/-														
Commerce (MRP)				1,03,250/-							-	-		-	-
Geography (MRP)				1,77,000/-											
Hindi (MRP)				1,01,000/-											
Political Science (MRP)							1,00,100/-				-	-	-	-	-
Computer Science (MRP)							1,85,000/-		27.04.2015		-	-	-	-	-
Hindi (MRP)							1,18,500/-		10.10.2015		-	-	-	-	-
Political Science (MRP)											-	-	- 3,00,000/-	-	-
											-	-	-	-	-

Seminar/Guest Lectures

Year	Seminar
2010-2011	Nil
2011-2012	Nil
2012-2013	5,000/-
2013-2014	4,65,900.00/-
2014-2015	Nil

3.2.2 **Is there a provision in the institution to provide money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last five years?**

There is no provision for extending financial assistance by the college to the faculty for research. Any faculty is provided free access to the infrastructure available in the college like library, internet and lab facilities to carry out research activities. Teachers receive financial assistance from the UGC/DST for carrying out their minor/major research projects.

3.2.3 **What are the financial provisions made available to support student research projects by students?**

There is no practice of student research projects. The students are given assignments. No financial provision is made for the purpose.

3.2.4 **How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing inter-disciplinary research.**

An attempt was made in 2011-2013, tostudy a very relevant contemporary problemrelated to the system of education by the departments of Political Science and Geography sponsored by UGC entitled *Examination Reform*. The two departments worked like a well-knit unit with the help of all the different departments of the college, the outcome of this inter-disciplinary effort has been appreciated by all and the report is kept in the library for later use.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by the staff and students?

- Various equipment and research facilities of the institution are extensively used by the teachers of different departments in their on-going Minor Research Projects and upgrading themselves as teachers.
- Journalsand booksat the Library, equipment at Laboratoriesand the broadband facilities available at multiple points areused in an unrestrained manner by teachers and students for their research work.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If yes give details.

No.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of on-going and completed projects and grants received during the last four years.

a. The college recommends the applications for MRP to secure research funds from the UGC.

b. The following table gives details of the faculty involvement in UGC MinorResearchProjectduring the last four years:

Sl.No.	Name of the Teachers with Department	Title of the project	Funding Agency	Date of Sanction	Amount in Rs.	Date of completion
1	Prof. Srabanti Ghosh, Assistant Professor, Dept. of Geography	*Water Resource of Kasai Basin and its Impact on Agriculture: A Geographical Appraisal.*	UGC	08-10-2009	92,000/-	On-going
2.	Prof. Tarun Kumar Roy, Associate Professor, Dept. of Commerce	*Challenges of Quality Control of Higher Education(HE) in India.*	UGC	02-08-2011	1,03,250/-	On-going
3.	Dr.AbhikDasgupta, Assistant Professor, Dept. of Geography	*A Study of Human Ecology along the Course of Raimongal River in the Sundarbans, West Bengal*	UGC	03-08-2011	1,77,000/-	On-going
4.	Prof. MakeshwarRajak, Assistant Professor, Dept. of Hindi	*Mohan Rakesh ke natokon mein adhunik bharatiya samaj*	UGC	25-01-2012	1,01,000/-	On-going
5.	Dr.ParthaPratimBandyopadhyay, Associate Professor, Dept. of Political Science	*The Emergence of Indian State System and Relevance of Charles Tilly.*	UGC	05-Feb-13	1,00,100/-	Ongoing

Sl.No.	Name of the Teachers with Department	Title of the project	Funding Agency	Date of Sanction	Amount in Rs.	Date of completion
6.	Prof. AmitavaBondyopadhyay, Assistant Professor, Dept. of Computer Science	*An experimental study on the effectiveness of E-Governance OSS/FS – using multiple platform.*	UGC	05-02-2013	1,55,500/-	On-going
7.	Dr.KusumRai, Associate Professor, Dept. Of Hindi	*Vaishwakaran, Samaj, IkkisavinSadiKe Hindi Upanyas*	UGC	18-03-2013	1,18,500/-	10-10-2015
8.	Dr.SukantaBhattacharrya, Principal, Dept. of Political Science	*Impact of Reservation Policy at the Micro Level: a Case Study of Few Blocks in the District of Burdwan.*	UGC	10-02-2015	3,00,000/-	On-going

3.3 Research Facilities:

3.3.1 **What are the research facilities available to the students and research scholars within the campus?**

Books and Journals, Internet facility and the like are available to the students and researchers. The laboratories of different departments like Computer Science, Geography, Mathematics, Physicsare well-equipped with latest instruments for the benefit of the students and to facilitatethe teachers' research in their respective fields.

3.3.2 **What are the institutional strategies for planning upgrading and creating infrastructural facilities to meet the needs for researchers especially in the new and emerging areas of research?**

The institution tries to upgrade and create infrastructural facilities by

- Providing internet connectivity as widely as possible.
- Enriching the library with relevant study materials
- Providing membership of Inflibnet

3.3.3 **Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If yes, what the instruments/facilities created during the last four years.**

No.

3.3.4 **What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?**

Nil

3.3.5 **Provide details on the library/information resources centre or any other facilities available specifically for the researcher?**

At present the library building has total area of 87.6sq.m of which library; reading room, and toilet blocks. Library is located in the ground floor of the library building.

Library is subscribing the following journals:

- Yojana
- Economic and Political weekly

And weekly news papers:

- Employment news
- Karmakshetra
- Peshaprobesh (monthly)

3.3.6 **What are the collaborative research facilitiesdeveloped/created by the research institutes in the college. For use laboratories, library, instruments, computers, new technology etc.**

There is not any research institute in the college and so collaborative research facilities are not developed by the research institutes. However, the college tries to improve the facilities available for the teachers involved in individual research. With this end in view the college has

- Installed Broadband connections for faster internet facility.
- Purchased latest brand equipment for the laboratories.
- Computerized the library
- Installed Combo Xerox and Fax machine.
- Installed two green generator machines to ensure 24x7 uninterrupted power supply.
- Established a network laboratory
- Established smart class rooms
- installed LCD Projectorsto facilitate seminars
- And made the Office fully computerized

3.4 Research Publication and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of :

- Patents obtained and filed/process and product) : Nil
- Original research contributing to product improvement : Nil
- Does the research studies or surveys benefiting the community or improving the services :

  Yes, Most of our faculties have published research papers, books in national and international journals which are cited by other scholars in their promotion of research.

- Research inputs contributing to new initiative and social development : Nil

3.4.2 **Does the institute publish or partner in publication of research journal(s)? If 'Yes' indicate the composition of the editorial board, publication policies and whether such publication is listed in any international data base?**

No

3.4.3 Give details of Publications by the faculty and students

- Every year students publish their articles, poems etc. in the college magazine, 'Uttaran'.

- Following is the list of publications of different faculty members:

a. Dr. Sukanta Bhattacharyya, Principal

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1	Environmental Sociology : Indian perspectives	Levant	2010	978-81-908065-03
2	'Gandhiji's Paribesh Bhabna (Bengali) in Chandidas Mukhopadhyay (ed)' Somaj O Rajniti	Progressive Publisher	2011	978-81-8064-177-0
3	'Vivekanander Bhaktibad, Manabatabad Ebon Sudrabiplab' (in Bengali) in Soumen Ray (ed) Bahumatrik Vivekananda	Knowledge Volume Published by Panchakot Mahavidyalaya, Purulia	2013	978-81-921697-5-0
4	Proceedings Title Research Methods in Social Science	Asansol Girls College	2011	Nil
5	Chapter: Socio- Economic and Environmental Utility of Small Ponds: a case study of few villagesin the district of Burdwan	Urbanization, Environmental Change and Sustainable Development/ Damodar Group	2014	ISBN 978-81-925800-8-1

6	Edited : Interdisciplinary Journal of Science and Humanities	Published by: Dr. B N DuttaSmritiMahavidyalaya	Vol 1, No 1	ISSN 2348-3822
7	Edited : Interdisciplinary Journal of Science and Humanities	Published by : Dr. B N DuttaSmritiMahavidyalaya	Vol 2, No 2, 2015	ISSN 2348-3822
8	Article: Western Thought on Environment and its Gandhian Counter- narrative	Interdisciplinary Journal of Science and Humanities/ Dr. B N DuttaSmritiMahavidyalaya	Vol 2, No -2, 2015	ISSN 2348-3822

b. Prof. Kallol Sen, Associate Professor, English

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1	Chalachitra Charchar Parimandal: Akti Pratibedan	Subarna Sambhar: Fifty Years of Academic Excellence/ Book published by the University of Burdwan	June 2010	81-87259-76-0

c. Prof. NiharRanjanRakshit, Associate Professor, Political Science

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1	Gandhi and the Left wing in the Indian National Congress: Agony of a Futile Debate	The West Bengal Political Science Review	June 2008	

d. Dr. BithikaMandal, Associate Professor, Bengali

Sl No.	**Title of Book/Monograph/Journal**	**Name of Book/Monograph (with publishers)/Journal**	**Vol./No. with month & year**	**ISSN/ ISBN**
1	Chaitanya Charitamitra – Krishna Das Kabiraj	ChaitanyaCharitamrita, Directorate of Distance Education, B U	2010	
2	Baishnab Padavali	BaishnabPadabali Directorate of Distance Education, B U	2015	
3	Bangla Sahityer Itihas (2 units)	Bangla SahityerItihas Directorate of Distance	2015	

		Education, B U		

e. **Dr. KusumRai, Associate Professor, Hindi**.

Sl No.	**Title of Book/Monograph/Journal**	**Name of Book/Monograph (with publishers)/Journal**	**Vol./No. with month & year**	**ISSN/ ISBN**
1.	Ramdhari Singh Dinkar: SrijanAurChintan	Sadhana Press	2009	
2.	Swatantrottar Hindi UpanyasSahityaKaSamajikChinta	AmanPrakashan	2011	ISBN:978-93-80417-23-3
3.	Hindi SahityaKaVastunisthaItihas (DwitiyaBhag)	VishwavidyalayaPrakashan	2012	ISBN: 978-81-7124-861-2
4.	Hindi Jati Ki AwadharanaaurRamVilas Sharma	Dr.RamVilasSharma:Srijan-Samvad/ Rani Birla Girl's College, Kolkata &SwarajPrakashan, Delhi	2013	ISBN:978-93-81582-50-3
5	Hindi bhashaaurSahitya: Ikkisawinsadimeinchunautiyanaurs ambhavanayen	Hindi Deptt& ASC, University of Calcutta	Sept, 2013	SBN: 978-81-925313-3-5
6	Ramvilas Sharma KaBhashikchintan	Ramvilas Sharma KeChintanKaPunarmulyankan /ManavPrakashan	2014	ISBN:978-93-80332-52-9.
7	Edited: Ramvilas Sharma KeChintanKaPunarmulyankan	ManavPrakashan	2014	ISBN: 978-93-80332-52-9
8.	Hindi Sahitya Ka Vastunistha Itihas (Tritiya Bhag)	VishwavidyalayaPrakashan	2015	ISBN: 978-93-5146-090-9

f. Dr.ParthaPratimBandyopadhyay, Associate Professor, Political Science

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1.	Gandhian Idea of Rural Development: An Utopian or A Post-Modern Idea	Seminar Proceedings of Selected Papers Presented In XIV International Seminar On	January 2-3, 2013	ISBN: 978-81-923211-4-1

		"Economics, Politics, and Civil Society"		
2.	Multiculturalism: Problems and Prospect	State, Nation & Multiculturalism/ Pub. byDept. of History & Political Science, ChandidasMahavidyalaya.	April, 2013	ISBN: 978-81-924226-0-2
3.	Environmental Problem and Rabindranath Tagore	Nana Ranger Rabindranath/ Sahitya Sanghi/ Kolkata-9	December, 2014	978-93-82045-90-8
4.	Problems of Rural Women and Some Suggestions to Solve their Problems	Panchayats and Women Empowerment in West Bengal Essays in Perspectives/ SAD-U-TAN-Prokasani, Burdwan-4	December, 2014	978-81-88391-40-0
5.	Problem of Unemployment in India: Vivekananda's Prescription for the solution to the problem.	Swami Vivekananda and His Timeless Legacy in Twenty-First Century/ Pub. by Dept. of History & Political Science Political Science, Mankar College & MMM College, Durgapur.	2015	81-88064-03-3
6.	Vivekananda's Man-making Philosophy	Socialist Perspective/ 140/20B South Sinthee Road, Kolkata – 700050, India	Vol. 41. No.3-4/December, 2013 – March, 2014	ISSN 0970-8869

g. Dr. MamaniMandal, Assistant Professor, Hindi.

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1	RamayaneChitrita Ramcharitra O ParabartiKavyaSamuherChitritaRamcharitra- EktiAlochana	Wesleyan Journal Of Research An International Research Journal/ Bankura Christian College	Vol - 4,No -1, 2011	ISSN NO- 0975-1386
2	Gita O AdhunikSamaj	AntarjatikPathshala/ Pathshala Productions	Vol - II, Issue –III 2013	ISSN NO -2230-9594

3.	BhatriharirSatak-TrayePratifalitaManushyajiban	Vaninikvanah, Sadesh, Kolkata	Vol - I 2013	ISBN - 81-8282-189-4,
4.	SatakKavya : Ekti Alochana	Vidvadbharati/ Sanskrit Pustak Bhander, Kolkata - 16	Vol-I 2014	ISBN - 978-93-83368-56-3,
5.	GitaiMokshayoga	Nabodaya/ Ramprosad Mandal, Burdwan	2011	Govt. Regn. No - WB BEN/ 2003/ 13249
6.	Sri Ramchander Bayacram	NabadwipPuratattvaParisad Patrika/ "NabadwipPuratattvaParisad, Nabadwip	Vol – X 2012	Govt. Regn. - WBBIL 01386/ 25/1/2002/TC/ 41
7.	Dharmagranth	Om Sree Sree Chandi/ Rarh Sanskrit Gabeshana Kendra, Burdwan	23 Septem-ber - 2014	ISBN - 81 - 9037 - 68 -8-8
8.	Vivekananda O Dharma Page - 97	BahurupeSammukhe Tumi : Vivekananda Edited by - J. Waghela S.S. De SarkarDr. T.K. Banerjee Pub by - Raniganj Girls' College Raniganj, Burdwan	2014	ISBN NO - 978 - 93 - 84 - 491 -05 -5, 2014
9.	SwamijirDristiteBharatiya Nari(Atit, Bartaman O BhabishaterPrekshapote) Page - 237	Vivekannda's Philosophy Of Nationalism - A Review in The 21st Century. Edited by :Dr.Sandip Kr. Ghatak, Published by Dept.of Political Science, Asansol Girls' College, Asansol. Burdwan	2014	ISBN NO -987-81-923765-4-7, 2014
10	SwamijirBhabnai Srimadbhagabad Gita Page - 90	Swami Vivekananda and his Timeless Legacy In Twenty First Century. Editors - Dr P.P. Bandyopadhyay& Prof. SubrataMandal Published by- Dept Of Political Science, Mankar College Mankar, Burdwan	2015	ISBN No - 81-88064- 03 - 3, 2015

11	Purane Dharma O Darshan	Puranam: Sahityam Darsanam ca	2015	
12	Vivekananda O Yubasamaj	Relevence Of Vivekananda`s Thoughts in Indian Life	2015	

h. Dr. AbhikDasgupta, Assistant Professor, Geography

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1	Changing Expression of Demographic Surface of Hooghly District: An Experience in the 20th Century	Practising Geographers	Vol: 15, No. 1 2011 Summer	ISSN: 0975-3850
2	Nature and Dynamics of Population Growth of 24 Parganas District, West Bengal	Eastern Geographer	Vol: XVIII, No. 1 2012 Jan	ISSN: 0973-7642
3	Analysing Reservoir Sedimentation of Panchet Dam, India Using Remote Sensing And GIS	Panchakotesays	Vol: 2, No. 3 2012 Feb	
4	Dynamics of Demographic Surface of Howrah District in India: An Experience in The 20th century	International Journal of Current Research	2012, Vol.4, Issue 04	ISSN-0975-833X
5	Spatio-Temporal Dynamics of Population Growth of Howrah District in India – An Experience in the 20th Century	ISOR – Journal Humanities and Social Sciences (JHSS)	Sept. – October, 2012	ISSN – 2279-0837
6	The Influence of Natural Environment on Social Structure: A Study Between Two Major Dialectal Ethnic Groups along the Matla River in the Indian Sundarbans	International Journal of Innovative Research and Development	November 2013, Vol 2, Issue 11	ISSN 2278 – 0211

7	Nature and Dynamics of Population Growth of Indian Sundarbans: An Experience in the 20th Century	International Journal of Current Research	December 2013, Vol; 5, Issue: 12	ISSN-0975-833X
8	A Comparison of Normative Values for Riverine and Non-Riverine Communities of the Indian Sundarbans: An Exploration into Some Sociological Aspects of the Residents of Matla River	International Journal of Humanities and Social Science Invention	December 2013, Vol: 2, Issue 12	ISSN: 2319-7722
9	Consensual Relationship within Riverine and Non-Riverine Communities of the Indian Sundarbans: An Exploration into Some Sociological Aspects of the Residents of Matla River	Journal for International Academic Research for Multidisciplinary	January 2014, Vol: 1, Issue: 12	ISSN: 2320-5083
10	Settlement Evolution and Palaeo Human Ecology of the Indian Sundarbans: A Glimpse on Ancient and Medieval Periods	Asian Academic Research Journal of Social Sciences and Multidisciplinary	January 2014, Vol I, Issue 19	ISSN: 2278-859X
11	Human Interference to the Natural Environment in the British Period: An Experience from the Indian Sundarbans	Asian Academic Research Journal of Multidisciplinary	January 2014, Vol I, Issue 17	ISSN: 2319-2801
12	Understanding Strength of Social Bond of Fishing and Agrarian Communities of the Indian Sundarbans: An Exploration into Some Sociological Aspects of the Residents of Matla River	International Journal of Social Science Tomorrow	January 2014, Vol 3, No. 1,	ISSN: 2277-6168
13.	Relationship between Hazard Perception and Place Attachment: An Exploration into the Human Ecological Aspect of Matla River of the Indian Sundarbans	The International Journal of Humanities and Social Studies	February, 2014, Vol: 2, Issue 2	ISSN: 2321-9203
14	Understanding the Relationship between Property Division and Kinship Relations within Fishing and Agrarian Communities of the Indian Sundarbans: An Exploration into Some Sociological Aspects of the Residents of Matla River	Asian Academic Research Journal of Social Sciences and Multidisciplinary	April 2014, Vol-1, issue -22	ISSN: 2278-859X

15	Understanding of Group-Level Social Interaction within Fishing and Agrarian Communities of the Indian Sundarbans: An Exploration into Some Sociological Aspects of the Residents of Matla River	Asian Academic Research Journal of Multidisciplinary	April 2014, Vol-1, Issue: 20	ISSN: 2319-2801

i. Prof. AmitavaBondyopadhyay, Assistant Professor, Computer Science.

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1	Object Oriented modelling of some clipping algorithm.	National Conference on Computing and Systems 2010 at The University of Burdwan	January, 2010	ISBN 819077417-4
2	A study on the benefits of Open Source Software in making flexible E-Governance System	Interdisciplinary Journal of Science and Humanities	Vol-1 No-1(January ,2014 Edition)	ISSN 2348-3822
3	Studies on Clipping Algorithms: UML based approach	21st West Bengal State Science Congress	February, 2014	N.A
4	Achieving Software Flexibility using open source software in E-Governance System	21st West Bengal State Science Congress	February, 2014	N.A

j. Prof. SubrataMandal, Assistant Professor, History

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1	Swami Vivekanander NariVabna	Swami Vivekananda and his Timeless Legacy In Twenty First Century. Editors - Dr P.P. Bandyopadhyay& Prof. SubrataMandal, Published by- Dept Of Political Science, Mankar College Mankar,	2015	ISBN No - 81-88064- 03 - 3, 2015

		Burdwan		

k. Prof. Swati Roy Chowdhury, Assistant Professor, English

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1	Race, Gender and Disability: Problematising Physical and Mental Disability in Mahesh Dattani's*Tara* and *Bravely Fought the Queen*	Wizcraft Journal of Language and Literature Peer reviewed International Journal	Vol.1, Issue 1 (Sept, 2012)	ISSN 2319-4952
2	The Darkest Land: Australian Landscape in the early Bush Ballads	New Academia Journal	Vol.1, Issue 4. (October, 2012	ISSN-2277-3967
3	The Fairies and the Elizabethan World Politics in *A Midsummer Night's Dream* Ed. SamritaSengupta	Critical Essays on *A Midsummer Night's Dream* Setu Publication	2012	ISBN- 978-93-80677-50-7
4	Under the Australian Sun: Open Air Performances of Shakespearean Plays in Australia	Theatre International East- West Perspectives on Theatre Avant Garde Press	Vol.4 2013	ISSN- 2278-2036
5	Heroes and Hero Worship: Celebrating 'Machismo' in the Early Bush Ballads	Journal of the Dept. of English: Vidyasagar University,	2013.	
6	The Female "Other": Marginalising Women in the Australian Bush Ballads	*Literary Confluence: A Global Journal of English and Cultural Studies* Authorpress	Monsoon issue vol. 1 July-December-2014	ISSN- 2349-6509

7	Political Shakespeare: Aboriginal Performance of A Midsummer Night's Dream in Australia.	*Theatre International*. Avant Garde Press.	2015	ISSN: 2278-2036TI.
8	Translation of Selim Al Deen's essay '*Gram TheatrerPathePathe'* as 'On the paths of *Gram* Theatre'	Thespian Magazine (an Online Journal)	2015	ISSN: 2321-4805
9	Translation of Selim Al Deen's essay '*Gram Theatrer o Brikhshamool'* as '*Gram* Theatre and its root'	Thespian Magazine (an Online Journal)	2015	ISSN: 2321-4805
10	Anzac Poetry: The Bush Myth Intensified	The seminar proceedings 2015 (with ISSN) of Malda College.	Accepted	
11	Dolls who speak: Feminist analysis of Ray Lawler's play*Summer of the seventeenth doll.*	International Journal of Culture Studies and Social Sciences	Accepted	ISSN: 2347-4777

l. Prof. Kajal Roy, Part Time Teacher in Bengali

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1	*Bishleshane Lankakanda*	Joy Durga Library	2015	ISBN-978-93-81680-209

m. Dr. Bijay Kumar Shaw, Part Time Teacher, Hindi,

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1	*Jiwananand Das Aur Aadhunik Hindi Kavita*	Nayee Kitab, New Delhi	2013	ISBN-978-93-82821-11-3
	Ji Han, LikhRaha, Hu	RajkamalPrakashan, New Delhi	2013	ISBN-978-81-267-2260-0
	JawanHoteHuyeLadkeKaKabulnama	BharityJanapith, New Delhi	2009	ISBN-978-81-263-1696-0
	Hoti Bas Aankhe Hi Aankhe	Nagarjan Ki Bangla Kavitaye/ VikalpPrakasan, New Delhi	2010	ISBN-978-93-80821-00-9
	Samkalin Hindi KavitaKeAayam	Samkalin Hindi Kavita Ke Aayam / Lokbharati Prakashan, Allahabad	2013	ISBN-978-81-8031-763-7

n. Prof. Bankim Chandra Ghosh, Part Time Teacher, Economics,

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1	*Financial inclusion in India – an analysis*	PANCHAKOTesSAYS a multi- disciplinary referred international journal	Vol – 6, No-1, May, 2015	ISSN-0976-4968
2	*Need for banking in agricultural and rural development*	MS ACADEMIC, an international multi-disciplinary refereed journal	Vol. -5, No.-1, February 2015	ISSN- 2229-6484
3	*Nabard and Rural Credit*	International Journal of Physical and Social Science	Vol. -5, Issue.-9, September 2015	ISSN- 2249-5894
4	*A Review of Microfinance in India*	International Journal of Research in Physical and Social Science	Vol. -5, Issue.-5, May 2015	ISSN- 2249-7382

o. Prof. Chhabi De, Associate Professor, Dept. of Economics, away on lien from 30.07.2015

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
01	*Factor productivity of agro techniques in tomato cultivation: an economic analysis.*	Asian journal of soil science	6 (2011) 221-226	
02	*Trends in production of export of vegetables in India.*	Economic affairs	57 (2012) 335-339	
03	*Energy Utilization in Pea Cultivation: An Economic analysis for 1GP regions.*	International journal of Bio resource & Stress Management	3 (2012) 152-157	
04	*Economic analysis on Chilli Production in the Gangetic alluvial soil.*	International Journal of Agriculture, Environment & Biotechnology	5 (2012) 31-34	
05	*Variation in market dynamics of fresh tomato crop in some selected Capital market of the Indo-Gangetic Plain region.*	Agriculture for Sustainable Development	2 (2014) 13-14	
06	*Market dynamics and export of major Solanceous vegetables in India.*	International Research Journal of Agricultural Economics & Statistics	6 (2015) 126	
07	*Variation in Market dynamics of farm fresh Cole crops in India.*	Journal of Plant Development Sciences	5 (2013) 13-14	

08	*Demand, supply & trade perspective of Vegetable Pea in some Capital market of Northern India.*	Agriculture for Sustainable Development	150 (2014) 13-14	

3.4.4 Provide details (if any) of

- Research awards received by the faculty :No
- Recognition received by the faculty from reputed professional bodies and agencies nationally and internationally :Yes

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

Mankar College is a general degree college having no professional course. Therefore, the question of establishing institute-industry interface does not arise. The college is thinking of ways to expose the students of Computer Science to the IT industry.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

There is no stated policy of the institution to promote consultancy. However, few senior teachers are providing consultancy in the form of supervising Ph.D scholars registered with the University of Burdwan.

The available expertise is not advocated and publicised.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services.

The college extends flexibility to teachers in the following areas:

- Holding of Seminars in College premises
- Providing duty leaves to attend seminars and workshops, conferences, summer schools.
- Allowing teachers to attend Orientation Programmes and Refresher Courses

- This flexibility on the part of the administration creates an atmosphere in which teachers can pursue further research activities.

3.5.4 List the broad areas and major consultancy service provided by the institution and the revenue generated during the last four years.

Nil

3.5.5 What is the policy of the institution in sharing the income generated through consultancy service (staff involved : institution) and its use for institutional development.

Does not arise.

3.6 Extension activities and Institutional Social Responsibility (ISR).

3.6.1 How does the institution promote institution neighourhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

- The college authority celebrated the Silver Jubilee of the college with the active cooperation and participation of the local people along with the students and employees.
- The students' Union of the college organizes Annual Cultural Programme when most of the departments display their innovative ideas on different topics. Through these stalls, the students exhibit their power of imagination. The people from the neighbourhood attend the programme with great enthusiasm.
- Through special camps organized by the NSS & NCC Units, the college students spread awareness about the needs of education, health consciousness, preservation of water, gender equality, hygiene and cleanliness, evils of superstition among the villagers. The college authority extends help in every aspect in realizing the goals of the NSS and NCC.
- The 150th Birth Centenary of Rabindranath Tagore was observed and a seminar talk was arranged by the college authority to commemorate the occasion.

3.6.2 What is the institutional mechanism to track students' involvement in various social movements/activities which promote citizenship roles?

The institutional mechanism to track students' involvement in various social movements and activities is through the activities of NSS and NCC.

3.6.3 How does the institution solicit stakeholders' perception on the overall performance and quality of the institution?

The institution solicits stakeholders' perception on the overall performance and quality of the institution informally through the meetings of the college authority with the guardians regarding the attendance of the students or their performance in the examinations. The guardians express their observation of the overall performance of the college. The students' union in their frequent meetings and representations present the students' perception of the functioning of the college and their demands. The college authority tries to deal with the suggestions received from the guardians or the students in the best possible manner in the interest of the college.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The college plans and organizes its extension and outreach programmes in the following manner;

- The coordinators of the two NSS Units, plan and organize the extension and outreach programmes with the approval of the Principal. In this meeting regular extension activities, special camps' site selection, special drives etc. are discussed and responsibility is relocated among the two NSS Units.

- The college has no provision of budgetary allocation for these extension and outreach programmes. It depends on university's allocation for regular activities and organizing special camps. Senior teachers of the college or invited speakers from outside act as resource persons in the NSS special camps.
- The 10th Bengal Battalion 4 Coy NCC unit of the college takes part in outreach programmes along with the NSS units and have organized Blood Donation Camps, Tree Plantation, Run for Fun and AIDS Awareness Programmes etc.
- List of major extension and outreach programmes :
  - World Environment Day is observed every year so that students and community are made aware of ill effects of pollution on our environment. The words like forestation deforestation, global warming etc are made understandable to the community by exhibiting posters.
  - NSS organizes AIDS Awareness campaign with a procession covering some adjoining villages.
  - Two Units of NSS organize free health check up camps within the college premises in which outsiders are also attended by the participating doctors.
  - The NSS also has adopted villages where special camps are organized through which the college gets communicated with the larger society. In these camps, students come in contact with the neighbourhood peopleand learn the art of being a responsible member of the society.

The Details of Grants received by the NSS Units in last four years:

Year	NSS unit-1	Amount Received from University	Programmes
2011-12	Unit-I	44500/-	Regular activities, Special camp
	Unit-II	44500/-	,,
2012-13	Unit-I	49400/-	,,+ red ribbon club
	Unit-II	44500/-	,,
2013-14	Unit-I	44500/-	,,
	Unit-II	44500/-	,,
2014-15	Unit-I	49000/-	,,+ red ribbon club
	Unit-II	45000/-	,,

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

The college has two NSS Units and a unit of the 10th Bengal Bn. 4 Coy NCC through which it promotes the participation of students and faculty in extension activities which are already shown in 3.6.4. The thrust areas of the NSS and NCC activities can be underlined in the following manner:

- NSS and NCC conduct

- Regular and special Camps
- Cleaning College Campus
- Cleaning outskirts
- Maintaining garden, aforestationin the college campus
- Awareness programmes, AIDS, Thallasemia
- Holding of Blood Donation Camp, free health check-up camp

- The Department of Geography also engages its students in

- Socio-economic survey of village households
- Special survey on women's health and Neo-natal care

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

No.

3.6.7Reflecting on objective and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills included?

Through extension activities a relationship between students and the society outside the campus is generated which makes the students aware of world of reality and its social, cultural and moral values and the miserable condition of the disadvantageous sections of the society. They learn the basic lessons of compassion and fellowfeeling.

3.6.8How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Details on the initiatives of the institution that encourage community participation in its activities?

The college has been a product of the dream of the community and therefore it has remained a part of the community. But being an educational institution affiliated to a university and financially aided by the State Government it has to be exclusive to a large extent. However normally it maintains a profile that the community may look up to and appreciate.

- During the annual cultural programmes held in the college premises for 3 days, the people from adjoining villages come and enjoy. They interact with students in Departmental stalls displaying different themes. Some local artists also perform in these programmes.
- During the Silver Jubilee Ceremony of the college children from the local schools participated in the walk with the college along with a large number of local people. They also attended the open programmes and listened to the speeches.On other occasions like the Saraswati Puja the local people do come and attend.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

- The college has a constructive relationship with the local Gram Panchayat, the Block Development Office and the General Hospital and the library .
- These institutions always extend a helping hand to the college in its various outreach and extension activities.
- The college organizes seminars in collaboration with Michael Madhusudan Memorial College, a neighbouring college.

3.6.10. Give details of awards received by the institution for extension activities/contributions to the social/community during the last four years.

Nil

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratory, institutes, and industry for research activities. Cite examples and benefits accrued of the initiatives collaborative research, staff exchange, sharing facilities and equipment, research and scholarships etc.

Seminar collaboration with other educational institutes**:**

As per UGC guide lines, our college have organized many seminars in collaboration with Michael Madhusudan Memorial College, Academic Staff College, Burdwan University,andBurdwan university

Dr. Sujit Kumar Chattopadhyay, former Associate Professor of Bankura Zilla Saradamoni Mahila Mahavidyalaya has opted this college as venue for research work as a part of his senior research fellowship of ICSSR.

- **Research guidance**

I. Dr. Sukanta Bhattacharyya, Principal, and also a faculty member of the Department of Political Science is a research guide of Ph.D. scholars registered with the University of Burdwan. The information about the scholars guided by him follows:

a. SomeshChakraborty, has been awarded the Ph.D. degree on 04.09.2013. The title of his thesis is *The Constitution (Seventy-third) Amendment Act, 1992 and Empowerment of the Rural People: A Study of Four Gram Panchayats in the District of Birbhum.*

b. PanchanonGhosh, registered on 11.07.2011,the title of his research topic is *PaschimbangerSamrakshanNitirSamajik, Arthonaitik O RajnaitikPrabhab: BirbhumJilarUparEktiSamiksha (1997-2007).* Status: on-going.

c. GourSundarGhosh, registered on 11.07.2011, the title of his research topic is *Paschimbange Gram Panchayat Stare RajnoitikAnsograhon o Gramonoyon.* Status: on-going.

d. Sagar Mukherjee, registered on 11.07.2011, the title of his research topic is *BardhamanJilarKrisakAndoloneSarabharatKrisakSabharBhumika.* Status: on-going.

II. **Dr. BithikaMandal**, Associate Professor, Department of Bengalihas been appointed as Research Guide (Supervisor)leading to Ph. D. degreeunder the university of Burdwan with effect from 21.05.2007. At present she guidesthefollowingPh.D.scholars registered with the University of Burdwan.

a. Idrish Ali Bhuiyan, registered on 16.01.2009, has been awarded Ph.D. degree on 30.03.2015. The title of his thesis is*BanglaSamayikPatrerDharaayShonibarerChithirCharitrikRupamurtioAbodan.*
b. Panchali Ghosh, registered on 27.08.2008 and re-registered on 26.09.2014. the title of her topic is *Swadhinata-uttar Bardhaman JelayNatyacharcha: AktiSamiksha*, Status: ongoing
c. Snigdha de, registered on 22.09.2014. The title of her topic is *Adhunik Bangla KobitayRamayanMahabharatPrasangerPunarbyabahar: SudhindranathDutta, PremendraMitra, BuddhadevBasu o Bishnu De.* Status: on-going.
d. MaitreyiDas Gupta, registered on 22.09.2014. The title of her topic is *SharadinduBandyopadhyayerItihasashritaUpanyas o ChotogalpeBahumatrikJanajiban.* Status: ongoing.
e. NupurBhattacharya, registered on 22.09.2014. The title of her topic is *SamajManastwatterNirikheUnishsho-sottor-uttor Bangla KishorRahasyaRomanchaKahinirPanchCharitra o TaderUttaradhikar.* Status: ongoing

III. **Dr. Kusum Rai**, Associated Professor, department of Hindiguidesthe following Ph.D. scholars registered with the University of Burdwan.

a. Vijeta Shaw has been awarded Ph.D. degree on 17.08.2015. The title of her thesis is *MangleshDabralkaKavya; SamvednaaurShilpa.*
b. Snehlata Jaiswal, registered on 19.12.2008.The title of her topic is *TrilochanKaKavyaAurLokjivan.* Status: ongoing.
c. AshaKumariVishwakarma (Sharma), registered on 23.08.2011. The title of her topic is *MohanRakeshke Katha SahityaMeinYugbodh.* Status: ongoing.
d. RiddhiPandey, registered on 23.08.2011.The title of her topic is *AgneyaKe Katha Sahitya Mein VyaktiAurSamaj*.Status: ongoing.

e. SanjyogitaVerma (Co-guide), registered on 10.04.2014.The title of her topic is *AacharyaHazari Prasad DwivediKeUpanyason Mein SamajikParivartankibhumika*: Status: ongoing.

f. KiranLataDubey (Co-guide), registered on 18.03.2013.The title of her topic is *MohanRakeshKeNatokon Mein SamajikSanrachanaAurVividhManviyaSambandh*. Status: ongoing

3.7.2 Provide details on the MoUs/Collaborative arrangements (if any) with institutions of national importance/other universities/industries/corporate etc. and how they have contributed to the development of the institution.

The college has not signed any MoUs/ Collaborative arrangements with institutions of national importance/other universities/industries/corporate etc.

3.7.3Give details (if any) on the industry institution community interactions that have contributed to the establishment/creation/ up-gradation of academic facilities, students and staff support, infrastructure facilities of the institution viz. laboratories/library/new technology/placement services etc.

Nil

3.7.4Highlighting the names of eminent scientists/participants who contributed to the events provide details of national and international conferences organized by the college during the last four years

Prof. AmalenduBandyopadhyay, former Director, Positional Astronomy Centre (Govt. of India), Calcutta and Senior Scientist, M.P. Birla Institute of Fundamental Research, M.P. Birla Planetarium, Calcutta, came to the College to speak at the Silver Jubilee Seminar on 25th September 2012. His topic of the seminar talk was *MahabissherRahasya: PrithibirDhangsokiAnibarjo (Mysteries of the Universe: is the destruction of the Earth Unavoidable)*

Already referred to in 3.1.8.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples.(if any) of the established linkages that enhanced and/or facilited-

a.	Curriculum development/enrichment	:	Nil
b.	Internship/on the job training	:	Nil
c.	Summer placement	:	Nil
d.	Faculty exchange and Professional development	:	Nil
e.	Research	:	Nil
f.	Consultancy	:	Nil
g.	Extension	:	Nil
h.	Publication	:	Nil
i.	Student placement	:	Nil
j.	Twinning Programmes	:	Nil
k.	Introduction of new courses	:	Nil
l.	Student exchange	:	Nil
m.	Any other	:	Nil

3.7.6Details on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations. Any other relevant information regarding Research, Consultancy and extension which the college would like to include.

The college has made collaborations with the following organizations :

- Many faculty members of our college are directly involved in their research and extension activities in collaboration with the University of Burdwan, and other reputed organizations.

CRITERION-IV

CRITERION IV : INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical facility

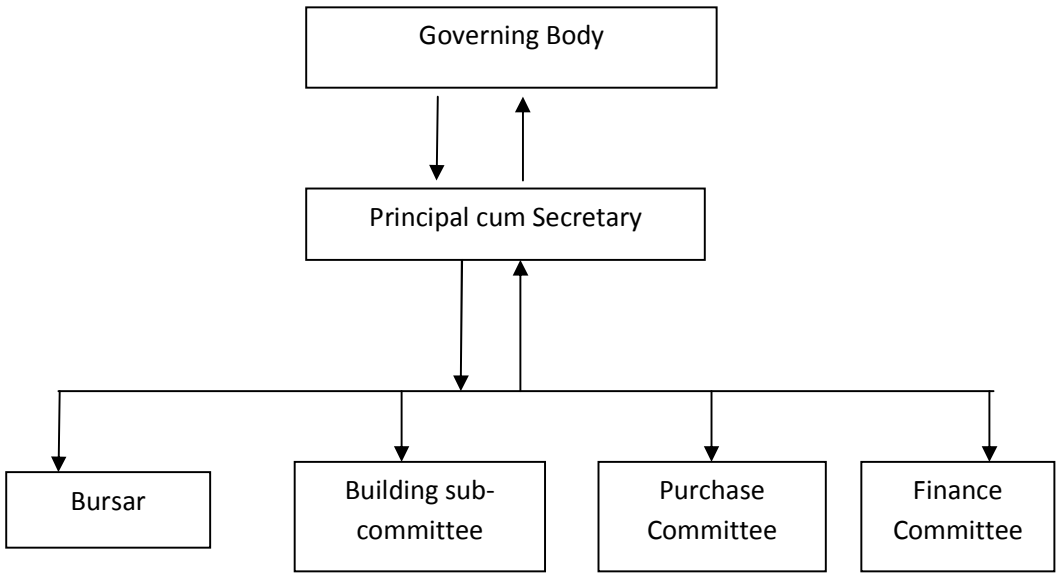
4.1.1 : What is the policy of the institution for creation and enhancement of infrastructure that facilitates effective teaching and learning?

The basic policy of the institution is to create adequate infrastructure to meet the primary demand of accommodation to all the students teaching and non-teaching employees of the college. With the passage of time and growth of the college the need for enhancing the infrastructure also has grown manifold and receives proper attention. With the growth of the college new subjects have been introduced, syllabi have been changed by the University for the existing subjects and infrastructure that facilitates effective teaching and learning has been enhanced.

For building new infrastructure the college depends upon UGC and State Govt. grants. The college received an old building with adjoining land as a donation on which the UGC Women's hostel has been built.

To cope with the ever increasing demand of the curriculum the college applies to the State Govt. for sanctioning teaching and non-teaching posts

For resource mobilisation and creation of infrastructure the College follows a multi-layered decision making policy



4.1.2 Detail the facilities available for

a. Curricular and Co-curricular activities – classrooms, technology-enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, Specialized facilities and equipment for teaching, learning, and research etc.

The college possesses a beautiful green campus of 30553.77sq.m.. The plinth areais 1930. sq. m. the college building is four winged and mostly three storeyed. There are18 classrooms and one class cum lab, one class cum AV Room and one gymnasium for Arts section, 5 classrooms and 5 labs for Science section and 4 classrooms and 1 lab for Commerce section.There is a fully furnished auditorium with seating capacity of 200.The Library is located at the ground floor of a four storey building. The library has two stack rooms and a reading room.Internet and Xerox facilities are availabale at the library. One room is used by NCC, two by NSOU, the college office has three rooms apart from the Principal's chamber.

For Academic activities the following infrastructure isavailable :

- Classrooms : 27 with adequate furniture
- Classrooms : 22 with glass boards
- Classrooms : 4 with public address system
- Laboratories : 7 with necessary instruments
- Laboratories : 2 with smart-boards
- AV room : 1 with LCD projector and sound system.
- Auditorium : 1 with LCD projector and Audio system
- UGC Girls' hostel : One
- Library with open access (partial) system containing books & journals.
- UGC Network Lab : 1
- Generator sets : 2 (40KV & 05KV) for uninterrupted power supply
- Open-air stage : 1

b. **Extra-curricular activities**

- Open air stage : One
- Gymnasium : One
- Boys' CommomnRoom : One
- Girls' Common Room : One
- Sports and games facilities: Volleyball, Cricket, football, Kho-kho, Kabadi
- NCC : 1 Unit
- NSS : 2 Units

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optionally utilized? Give specific example of the facilities developed /augmented and the amount spent during the last four years (Enclose the Master Plan of the institution/Campus and indicate the existing physical infrastructure and the future planned expansions if any)

There is a well established system such as committees to identify, evaluate and monitor the proper use of available infrastructure. We have committees such as

Finance Committee

Purchase Committee

Building Committee

Library Committee

These committees plan and ensure the proper use of infrastructure.

These committees also ensure that the available infrastructure is properly utilized.

During the last 5 years, college has created additional infrastructure as stated below :

- For safe drinking water, one Aqua guard HI-flo cooler cum purifier for staff installed.
- One water cooler for students is installed.
- Two water purifier for students
- Partially open access system in the library.
- Computerization of the Library.
- New Classrooms
- Classrooms with sound system and glass boards
- A gymnasium is set up
- UGC NET lab
- Thin client
- Mathematics and Commerce Computer Lab.
- Generators
- Guest room.
- Refrigerator
- Medicinal garden
- TV and DTH set

- Server
- AC machine for the Server room
- COSA

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

There are very few students with physical disabilities. During an examination, special room in the ground floor is provided to them. Blind students can engage writer as per government rule.

4.1.5 Give details on the residential facility and various provisions available within them :

Most of the students of the college are commuters. However, some of them stay in rented accommodation. Considering the problem of the female students commuting from great distances the college has just completed building a UGC Women's Hostel which can accommodate boarders from the next session.

4.1.6 What are the provision made available to students and staff interns of health care on the campus and off the campus?

- The College provides elementaryfirst aid facility.
- The College makes up for the absence of a medical unit by its close association with Mankar Hospital.
- In the case of any emergency the hospital provides proper treatment to the students.
- The doctors of the hospital are often invited for addressing the students on health issues.

- The NSS units organize Medical check up camp for free treatment. Apart from the students people from neighboring villages can also avail themselves of the facility free of cost.

4.1.7 Give details of the common facilities available on the campus space for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, staff drinking water facility, auditorium etc.

The common available facilities in the college are:

Sl. No.	Facilities	No.	Space (Dimension in sq.ft.)
1	IQAC	01	20×20
2	Staff room	01	20×50
4	Toilets	16	8×10
5	Cycle stand	02	60×10
6	Rest room	02	242.74 sq.m.
7	Telephone for office use	02	BSNL
8	Drinking water	05	Aquaguard water purifier -3, Aquaguard water cooler -2
9	Internet Connection	17 broadband connections	Internet Lab, Library, Office and AV room
10	Canteen	01	40×20

It is not possible for the college to provide separate designated spaces for components like Grievance Redressal Unit, Women's Cell, Counselling and Career Guidance etc. Normally they meet at the Principal's Chamber, AV Room or the Staff Room for the Teachers.

4.2 Library as a Learning Resource :

4.2.1 :Does the library has an Advisory Committee? Specify the composition of such committee. What significant initiatives have been implemented by the committee to render the library student/user friendly?

Yes, we have a library sub committee consisting of the following members:

- Dr. Sukanta Bhattacharyya (Chair and Principal)
- Prof.NiharRanjanRakshit,
- Dr. KusumRai,
- Dr. BithakaMandal,
- Dr. ParthaPratimBandyopadhyay,
- Prof. SrabantiGhosh,
- Prof. MakeshwarRajak,
- Prof. SubrataMandal,
- Dr. MamaniMandal,
- Prof. Tarun Kumar Roy
- Sri. Amit Kumar Das (Convener, Librarian)
- Sri Biswajit De (Library Clerk)
- Mrs. Swapna Bhattacharya Goswami (Library Peon)

The Library sub-committee normally meets three to four times a year and discusses the needs of the students and faculty members, takes decision for the improvement of the library amenities and service,for purchasing new books and maintenance of the library.

Powers and functions of the committee

- ❖ Library Sub-committee supervises and advises the Library staff in selecting books and also in other administrative matters.
- ❖ The Committee further advises to make provisions adequate library services.
- ❖ The Committee makes recommendation for sufficient funds for procurement of books, documents, journals, newspapers and book keeping.
- ❖ Library Committee approves the budget allocation of funds to each subject in the year.

4.2.2 Provide details of the following :

- Total area of the library : 87.6 sq m.
- Total seating capacity : 60
- Working hours – working days : 10am to 5 pm

  Holiday : Nil

  Before examination : 10am to 5pm

  During vacation : 10am to 5pm

4.2.3 How does the library ensure purchase and use of current title, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years:

The Librarian with the help of the Library Sub-committee collects requisitions from the different departments and the administrative part of the procurement is done with the help of the Principal.

Year	Text books		Reference Books		Journals	
	No.	Cost in Rs.	No.	Cost in Rs.	No.	Cost in Rs.
2009-10	1709	295754/-	NIL	NIL	03	
2010-11	NIL	NIL	NIL	NIL		
2011-12	612	108990/-	NIL	NIL	01	
2012-13	612	77744/-	NIL	NIL	01	
2013-14	181	10973/-	NIL	NIL	01	
2014-2015					01	4000/-

Table 1 Document procurement of Mankar College

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC : Yes
- Electronic resource Management Package for e-journals : No
- Federated searching tools to search articles in multiple databases : Yes

- Library website : Yes
- In-house / remote access to e-publications : No
- Library automation : Yes (Partially computerised)
- Total No. of computers for public access : 04 (Four)
- Internet band : BSNL Broadband : Yes
- Institutional repository : Yes
- Content management system for e-learning : No
- Participation in resource sharing networks consortia (INFLIBNET) :Yes NLIST)

The support facilities available in the library are as follows:

- Internet facilities to different user groups.
- Access to e-journals and e-books
- Computers with printers
- Xerox machine installed on the ground floor of Library
- UPS facility for continuous supply of electricity.

4.2.5 Provide details on the following items :

- Average number of walk-in : Student :35
  : Teacher :8
- Average number of books issued/returned : 20:7/11
- Ratio of library books of students enrolled :13375:1502
- Average number of books added during last three years : 779
  - 2009-10 = 1709
  - 2010-11 = NIL
  - 2011-12 =612
  - 2012-13 =612
  - 2013-14= 181

  Average number of login to OPAC : Not recorded
- Average number of login to e-resources : Not log book maintained

- ❖ Average number of e-resources downloaded/printed : Not recorded
- ❖ No of information literacy trainings organized : Nil

4.2.6 Give details of the specialized service provided by the library

- ➢ Manuscripts : Nil
- ➢ Reference Tools : Yes
- ➢ Textbooks : Yes
- ➢ Reprography : Yes
- ➢ ILL (Inter Library Loan Service) : No
- ➢ Information deployment and Notification : Yes
- ➢ Download : Yes
- ➢ Printing : No
- ➢ Reading list/Bibliography Compilation : Yes
- ➢ In-house/remote access to e-resource : Yes
- ➢ User orientation and awareness : Yes
- ➢ Bringing the students/teachers to the library for the orientation : Yes
- ➢ Showcase the collection and services of library : Yes
- ➢ Assistance in searching databases : Yes
- ➢ INFLIBNET/IUC facilities : Yes (NLIST electronic resources)

Other value added services provided by the library

- ➢ Overnight borrowing facility to the students
- ➢ Departments are sometime entrusted to purchase books

4.2.7 Enumerate on the support provided by the library staff to the students and teachers of the college

The library staff is always at the service of the library users and extends all required support to the users.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details

There has not yet been avisually challenged person. The very few physically challenged students that came to the college have always been treated with fellow feeling and alertness in the Library.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used. For improving the library services (what strategies are deployed by the library to collect feedback from users? How is the feedback analysed and used to further improvement of the library service?

- **Student's feedback** about the services provided by the library is a component of the general feedback received from the outgoing students every year. Obviously this feedback helps the library to improve itself.
- **Teachers' feedback**is always available. Teachers are actively involved in the management of the library, some of them formally as members of the Library sub-committee and others informally as frequent visitors to the library. Again feedback from the teachers is alsoreceived through the Teachers' Council.

4.3 I.T Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution :

Number of computers with configuration (provide actual number with exact configuration of each available system)

Sl No.	Department	Configuration	Quantity
1	Computer Sc.	CPU-Intel Core i7	1

Sl No.	Department	Configuration	Quantity
	Unix Thin Client Server	Ram-2X2GB DDR2 OS-Ubuntu LTSP Server	
2	Computer Sc. Thin Client System	CPU-Intel Atom Ram-1GB DDR2 OS-NA (Run From LTSP Server)	10
3	Computer Sc. Windows Server	CPU-Intel Core i3 2100 Ram-2GB DDR3 OS-Windows XP	1
4	Computer Sc. Windows Client	CPU-Intel Core i3 2100 Ram-2GB DDR3 OS-Windows XP	10
5	Computer Sc. Sys-1	CPU-Intel Core 2 Duo Ram-1GB DDR2 OS-Windows XP	4
6	Computer Sc. Sys-2	CPU-Intel Dual Core Ram-1GB DDR2 OS-Windows XP	3
7	Computer Sc. Sys-3	CPU-Intel P4 Ram-256 MB OS-Windows XP	3
8	Computer Sc. Sys-4	CPU-Intel P4 Ram-512 MB OS-Windows XP	1
9	Computer Sc. Laptop	Dell Vostro OS- Windows XP	1
10	Admin Block Finance Server(COSA)	CPU-Intel Xeon 3040 Ram-4GB OS-Windows7	1
11	Admin Block Admin Server(HP)	CPU-HP Pro Liant DL120 G7 Ram- OS-Windows Server 2008	1
12	Admin Block Principal Chamber	CPU-Intel Dual Core Ram-1GB OS-Windows XP	1
13	Admin Block Office (Head Clerk)	CPU-Intel Dual Core E5700 Ram-2GB OS-Windows7	1
14	Admin Block Office (Clerk1)	CPU-Intel Dual Core E5700 Ram-2GB OS-Windows XP	1
15	Admin Block Office (Typist)	CPU-Intel Dual Core E5700 Ram-2GB OS-Windows XP	1

Sl No.	Department	Configuration	Quantity
16	Admin Block Office (Clerk 2)	CPU-Intel Dual Core E2140 Ram-1GB OS-Windows XP	1
17	Admin Block Office (Cashier)	CPU-Intel Dual Core E2160 Ram-1GB OS-Windows XP	1
18	Admin Block Office (Accountant)	CPU-Intel Core i3 2100 Ram-2GB OS-Windows XP	1
19	Library Server	CPU-Intel Core i7 2600 Ram-4GB DDR3 OS-Windows 2008 Server	1
20	Library Client	CPU-Intel Core i3 2100 Ram-2GB DDR3 OS-Windows XP	7
21	Commerce1	CPU-Intel Dual Core(Dell) Ram-2GB OS-Windows XP	4
22	Commerce2	CPU-Intel P4 Ram-1GB OS-Windows XP	2
23	Mathematics	CPU-Intel Core i3 Ram-2GB OS-Windows XP	5
24	Mathematics Laptop	Dell Inspiron OS- Windows XP	1
25	Internet Lab (UGC Network Resource Centre)	CPU-Intel Dual Core Ram-1GB OS-Windows XP	10
26	Geography	CPU-Intel Core i3 2100 Ram-4GB OS-Windows XP	1
27	A V Room	CPU-Intel Core2Duo E4700 Ram-2GB OS-Windows 8	1
28	Teachers' Room	Dell Desktop OS- Windows XP	4
28	NCC	CPU-Intel Dual Core Ram-2GB OS-Windows XP	1

Sl No.	Department	Configuration	Quantity
29	NSOU	CPU-Intel Dual Core Ram-1GB OS-Windows XP	1
Total			81

Computer :student: ratio	54:259::1:5
Stand alone facility (server)	:05
LAN facility	:50
Licensed software	:11
Windows XP Professional 2002	:01
MS Windows Standard Server 2008 R2 Edition	:01
Windows 7 OEM	:02
MS Windows Office Home & Student 2010	:03
Oracle Personal Edition 11G	:01
SOUL 2.0	:01
CAMS	:01
COSA	:01
Number of modes/computers with internet facility	:39
Any other	: Nil

4.3.2 detail on the computer and internet facility made available to the faculty and students on the campus and off campus?

Departments like Computer Science, Mathematics, Commerce and Geography are provided with personal computers.Internet facility is

available in the departmental labs, internet lab, library and AV room for the use of interested faculty and students.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- The institution has a plan to bring all the departments under I.T.infrastructure as soon as each individual department can be allotted its own space.
- IT infrastructure is upgraded making use of the knowhow of the department of Computer Science.
- The institution has added cable net connections to existing broadband connections to provide continuous internet facilities in the face of erratic BSNL services.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (year-wise for last four years)

Computer maintenance at office and other depts.	2010-11	2011-12	2012-13	2013-14
	1,50,000/-	13,00,000/-	3,00,000/-	1,00,000/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer aided teaching/learning materials by its staff and students?

- ICT resources are extensively used by departments like Computer Science, Geography, Mathematics and English.
- Computer aided teaching is done by all of them, LCD projectors are also extensively used, departments like Computer Science and Geography teach using smart-boards.
- The Library is computerized and in the process of enabling the students to search books even from home.
- The office is computerized and so has to depend on a skilled use of ICT

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The teaching –learning process has always been student-centric even before the deployment of technologies in the college.

- Students use online resources to a limited extent
- They are a few ICT enabled class rooms/ laboratoriesand the facility is extensively used by some departments.
- The Library is in a semi-automated stage and will be upgraded soon
- Teachers act as facilitators in this regard.

4.3.7 Does the institution avail of the National knowledge Network connectivity directly or through the affiliating University? If so, what are the services availed of?

The college has INFLIBNET connection.

4.4 Maintenance of Campus Facilities :

4.4.1 How does the institution ensure optional allocation and utilization of the available financial resources for maintenance and up keep of the following facilities (substantiate your statements by providing details of budget allocated during last four years).

Sl. No.	Heads	2010-11	2011-12	2012-13	2013-14
1	Building	28,00,000/-	25,00,000/-	30,00,000/-	10,00,000/-
2	Furniture	1,50,000/-	1,00,000/-	5,00,000/-	2,00,000/-
3	Equipment	4,00,000/-	6,00,000/-	1,00,000/-	1,00,000/-
4	Computers	1,50,000/-	13,00,000/-	3,00,000/-	1,00,000/-
5	Vehicles	Nil	Nil	Nil	Nil
6	Any other (Elect.)				

4.4.2 What are the institutional mechanisms for maintenance and up keep of the infrastructure facilities and equipment of the college?

The college hires external services as and when needed for maintenance and up keep of the infrastructure facilities and has Annual Maintenance Contracts with servicing concerns for the maintenance of equipment.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Calibration is done as and when required by the professionally skilled teachers of the institution.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)

- The college has installed two generator sets, one of 40KV capacity and the other of 5 KV to provide uninterrupted supply even when there is a power cut. Stabilizers are installed with the sophisticated instruments to neutralize voltage fluctuation.
- The college has own submersible pump sets which provide continuous water supply all through the day.

CRITERION-V

CRITERION V : STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If yes, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability :

Yes, our college publishes prospectus annually. It contains the following information:

- A brief history of the college along with the purpose it serves for the society.
- Location and communication
- Details for correspondence: Address, phone numbers and website id.
- A brief introduction to the existing Governing Body of the college
- Admission process
- Courses offered
- Option for combination subjects
- Admission: including number of seats available in each subject/combination
- Fees structure
- Examination details
- Results of University Examinations for previous 5 years
- Courses offered by NSOU
- Other facilities available
- Students' support, railway concession etc.
- College Library
- N.S.S. Activities
- Extension activities and collaborations

- Department-wise list of faculties.
- List of Office Staff
- Rules and Regulations

5.1.2 Specify the type, number and amount of institutional scholarships/freeships given to the students during the last four years and whether the financial aid was available and disbursed on this?

Year	Full and half free ship (Rs.)	Students Aid Fund (in Rs)	No. of Students received	Amt. for scholarships from other agencies (Rs)	No. of students received
2010-11	101050/-	13400/-	126	39000/-	13
2011-12	97350/-	3000/-	120	39000/-	13
2012-13	127900/-	4000/-	109	39000/-	12
2013-14	CLOSED	13500/-	NA	NA	NA
2014-15	CLOSED		NA	NA	NA

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

The following table shows the details of the percentage of students who received financial aid from the state government, central government and other agencies.

Year	Total no. of students	No. of students got financial aid	% of student received aid
2010-11	1641	116	7.07
2011-12	1608	110	6.84

2012-13	1619	109	6.73
2013-14	1490	NA	NA
2014-15	1502	49 (incomplete)	3.26

5.1.4 What are the specific support services/facilities available for :

a. Students from SC/ST/OBC and economically weaker sections.
b. Students with physical disabilities
c. Overseas students
d. Students to participate in various competitions- National and International
e. Medical assistance to students health centre, health insurance etc.
f. Organizing coaching classes for competitive exams.
g. Skill development (spoken English, computer literacy etc.)
h. Support for slow learners.
i. Exposures of students to other institution of higher learning/corporate/business house etc.)
j. Publication of student magazine :

Specific support services/facilities available are:

a.

i. All students belonging to SC/ST/OBC –A and OBC-B categories receive stipend from the state Govt.
ii. Students receive aid from the Chief Minister's Fund on application.
iii. Girl students can avail the benefit of Kanyashree Scheme.
iv. Muslim students can apply for merit-cum-means scholarship from the state Govt.

v. Students can receive merit –cum-means stipend from Jindal Foundation.

vi. RastriyaSanskrit Sansthanoffers stipend to students of Sanskrit Honours

vii. The college used to offer full and half free studentship to students from economically weaker section of the society till the State Govt. by its policy decision took away 50% of the tuition fees collected.

viii. Considering the individual cases tuition fees are waived in the case of a few poor students.

b. At present there is only one differently abled student in our college. But he lucky enough not to suffer from any difficulty in movement.

c. There is no overseas student in our college.

d. Students with talents in extra-curricular activities are encouragedby the college to nurture their talents. They receive guidance from the teachers of various departments. They are also encouragedto participate in different competitions.

A few students of Mankar College have participated in state level sports competitions and a few in national. They have exhibited their excellence in shooting competitions.

The college aided by the Students' Union, organizes a two-day annual cultural programme which includes the following:

- Departmentalstalls on different themes.
- Song and Dance Programmes by the students.
- Programme by invited professional singers.
- Address to students by the invited dignitaries
- Distribution of prizes for academic excellence,cultural competitions, sports and games competitions held in the college.

e. For the slow learners belonging to the SC, ST and other minority categories the college conducted the UGC sponsored remedial classes

till December 2013. After the discontinuance of such sponsored classes the teachers continue to listen to the individual problems of such learners.

f. No tie up has yet been made with other institutionsof higher learning/corporate/business house etc. for students' exposure.

g. The students' magazine '*Uttaran*' is published by the college.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts:

The college is yet to make any such effort.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competition, debate and discussion cultural activities etc.

- The Dept. of Physical Education has been established with the aim of making the students aware of the importance of games and sports not only as active ways to stay healthy but also as career options. This department conducts various sports events on a regular basis. Moreover they play an important role in conducting the Annual sports meetwhere every student of the college is encouraged to participate.
- The college organizes co-curricular activities like quiz, debate, cultural competitions with the active participation of theStudents' Union. The best performers are encouraged by prizes and awards. The Annual Cultural Programme is also a place for the students to showcase their talents.
- These students are also encouraged to participate in Inter college Competitions and the best performers can proceed farther. Outstanding

sports persons are provided with sports gears as a mark of recognition of their achievements.

5.1.7 Enumerate on the support and guidance provided to the students in preparing for the competitive examinations, give details on the number of students appeared and qualified in various competitive examinations such as UGC-CSIR-NET, UGC-NET, SET, ATE/CAT /GRE/TOEFEL/GMAT/Central/State Services, Defence, civil services etc.

This Under Graduate College at present does not provide any formal assistance to the students to appear for these examinations.It should be noted here that most of these examinations are open for post graduate students. However, the teacherstry to motivatethe students to prepare themselves for these examinations once they attain eligibility by sharing their personal experiences with students.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

The college admits students to different courses after a thorough counselling by the faculty of their academic interests.

The career counsellingservice provided to the students is not very satisfactory at present.A UGC funded Career Counselling Cell was active in the college till 2013 to help the students to identify the possible career options for them. It arranged seminars and discussions for the purpose. But the counselling cell has ceased to exist when the UGC fund became unavailable. However, now and then different institutes come to the college to discuss new avenues of building a career.

The students receive counselling from their teachers at all times about their academic, personal, career, psycho-social necessities.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If yes, details on the services provided to help students to identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers.

The institution does not have any placement cell but it hada Career Counselling Centre sponsored by the UGC till 2013 to help the students to be aware of the possible career options for them. It arranged seminars and discussions for the purpose.

There has never been a campus interview in the college. But the final year students of computer Science department attended Campus Interviews held at the affiliating university and got selected for appointment.

5.1.10 **Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

There is a student grievance redressal cell headed by the Principal and consisting of the following teachers:

Prof. NiharRanjanRakshit, Dr.BithikaMandal,Dr. KusumRai, Prof. Tarun Kumar Roy, and Dr.MamaniMandal

On receipt of any complaint the cell convenes a meeting in which the form of redressal is decided and conveyed to the student concerned.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The college hasa committee for the prevention of sexual harassments in the college, which comprising members of teaching and non-teaching staffs.The committee deals strictly with any act of sexual harassment inside the college premises to maintain a healthy academic atmosphere in the college.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The college has a Disciplinary sub-committee and also an Anti-ragging cellto dealwith the problem of ragging. The function of the committee is to prohibit any conduct by any student or students whether by words spoken or written or by an act of indulging in rowdy or undisciplined activities which has the effect of teasing, treating or handling with rudeness a fresher or any other student(s). Strict disciplinary, and if needed, penal actions are to be taken in such cases.

There is no instance of ragging within the campus.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- Safe drinking water (both cold and normal)
- Grievanceredressal cell
- Anti ragging cell
- Prevention of sexual harassment cell
- Students' welfare fund run with the help of the Students' Union.
- Endowment award for best performers in University Examinations.
- Make the students aware of the different Govt. scholarships and stipends.

➢Free-ship for a few economically backward students

5.1.14 Does the institution have a registered Alumni Association? If yes, what are its activities and major contributions for institutional, academic and infrastructure development?

There is an Alumni association but it is not registered. It is in a dormant stage. However, faculties informally keep a track of the ex-students' academic and professional activities after they have left college.

5.2 Student progression

5.2.1 Providing the percentage of students progression to higher education or employment (for the last four batches) highlight the trends observed.

UG to PG students progression in as follows

Year	P.G	No. of student passed in U.G	% of average progression
2010-11	65	120	54.16
2011-12	59	116	50.86
2012-13	66	130	50.76
2013-14	69	136	50.73

Detailed information of progression to employment is not available. Most of them are employed as teachers, quite a few are in the IT industry, a good number is in the armed forces, others are in a variety of professions.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the University)? Furnish programme-wise details in comparison with that of the previous performance of the some institution and that of the colleges.

Comparative analysis of the institutional academic performance :

Year	Combinations	University's Average Result (%)	Michael Madhusudan Memorial College (%)	Our College (%)
2011	B.A (H)	84.31	NA	77.77%
	B.A (G)	90.31	NA	47.26%
	B.Sc. (H)	78.56	NA	47.61%
	B.Sc (G)	91.18	NA	NA
	B.Com (H)	77.73	NA	81.81%
	B.Com (G)	95.6	NA	100%
2012	B.A (H)	78.75	78.15%	86.72%
	B.A (G)	91.62	NA	53.2%
	B.Sc. (H)	75.67	68.18%	80%
	B.Sc (G)	89.52	NA	N.A
	B.Com (H)	84.42	47.61%	75%
	B.Com (G)	86.61	NA	100%
2013	B.A (H)	68.44	80.31%	72.79%
	B.A (G)	47.83	NA	45.94%
	B.Sc. (H)	60.79	93%	40%
	B.Sc (G)	50.42	NA	N.A

	B.Com (H)	68.68	84.84	85.71%
	B.Com (G)	59.31	NA	N.A
2014	B.A (H)	77.60	84.42%	89.42
	B.A (G)	89.96	NA	57.14
	B.Sc. (H)	71.89	71.92%	68.75
	B.Sc (G)	91.63	NA	N.A
	B.Com (H)	82.16	56.82%	63.63
	B.Com (G)	90.77	NA	75

Comparative study of the College's overall pass percentage and University's pass percentage

Level	**2011**	**2012**	**2013**	**2014**	**2015**
University	86.28	84.43	59.24	84	
Our college	71	79	61	70.79	
Other colleges				71.05	

Trends in getting number of first class in the Final Examination from 2011-2014.

Year	No. of first class
2011	**19**
2012	**10**
2013	**21**
2014	**12**

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

- Classes are held regularly.
- Teachers take personal care of individual students.
- Career counselling cell was active till the end of 2013 and is to be revived.

5.2.4 Enumerate the special support provided to student who are at risk of failure and drop out

The rate of drop out in our college is a pretty high butthe reason can be attributed to certain social reasons. To begin with it is the custom of this rural area to marry off the girls at a young age and about 50% our students are girls. Of the girl students 20-30% belong to S.C and S.T community in which the mean age of marriage is between 15-18 years. Again as many of these students are first generation learners they do not receive support and encouragement from their families about pursuing higher studies. Apart from these, since many of the students come from extremely poor families they prefer to get engaged in some kind of employment to help their families financially. Though there are scholarships for such students yet with them they can only study but cannot support their families with financially. So, they prefer dropping out of college.

<u>Special support provided to students who are at risk of failure and drop out</u>

- To help such students the college ensures that meritorious but poor students get adequate scholarships to continue their studies.
- Under the Kanyashree Scheme introduced by the Government of West Bengal the female students are encouraged with monetary assistance to pursue higher studies. Girls in our college frequently avail that scheme.

- Teachers also meet parents and guardians of students regularly to make them aware of the need to study, so that they in turn can encourage their wards towards receiving education.

5.3.1 List the range of sports, games, cultural and other extra curricular activities available to students. Provide details of participation and programme calendar list of some of the games, sports, cultural and other extra-curricular activities are as follows :

Sports

- Badminton
- Kabadi
- Volley Ball
- Kho-Kho
- Athletics
- Football
- Cricket
- Basket ball

The students participate in the annual sports eventsof the college held in the winter season. The best performers go on to participate in the Inter College Sports Competition organised by the University, the best of them participate in the State level competitions

Cultural events

Every year before Annual cultural programme of the College competitionsfor some cultural events like song, recitation, news reading, dance, alpana etc. are organized in which our students participate and for which best participants are awarded prizes.

Co-curricular Activities:

The following events were organized annually but of late they have become a little irregular

- Quiz competition
- Debate competition
- Essay Competition
- Extempore Speech Competition.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels – University/State/Zonal/National/International etc for the previous years (four years)

A few students of the **NCC** unit of the college have done extremely well in All India Competitions.

Bipasha Das won silver in All India G V Mavlangkar Shooting Championship in 2009 and as a recognition of her achievement received the Governor's Gold medal in the year 2010.

Jayanta Kundu participated in All India G V Mavlangkar Shooting Championship in Ahmedabad in 2011 & in Delhi in 2012 and won two gold and one silver medals in 56th National Shooting Championship in 2012. Jayanta Kundu also won Governor's medal for excellence in adventure activities in 2012-13.

Bidhan Ghosh participated in All India G V Mavlangkar Shooting Championship in Delhi in 2012. Bidhan also won Governor's medal for excellence in adventure activities in 2012-13.

Sisir Ghorui attended Special National Integration Camp in Peddapuram (AP) in 2012

Sumita Mahato , Anita Lohar, Avijit Saha, Sisir Ghorui, Bapi Baskey attended All India Thal Sainik Camp in 2011 & 2012.

Karan Singh won silver medal in All India G V Mavlangkar Shooting Championship in Asansol in 2013

Punam Kumari participated in All India G V Mavlangkar Shooting Championship in Asansol in 2013

Shilpa Adhikary participated in All India Inter Directorate Shhoting Competition in 2013.

Sanjay Mitra won Gold Medal in 47th West Bengal State Shooting Championship 2014.

The Cricket and Football team of the college participate at the Inter College Competitions every year but not with any spectacular success. The Cricket team reached the semi final stage in 2013-14 and the Football team lost in the Quarter-Finals in 2011-12.

In Athletics, Babu Murmu was University champion in 2010 &2011 in High Jump and represented the University of Burdwan at the Inter University state level meet.

Subarna Malakar was University champion in 100, 200m sprint in the year 2012& 2013 and represented the University of Burdwan at the Inter University state level meet.

Susmita Mohali was University champion in 100, 200 m sprint in 2014 and represented the University of Burdwan at the Inter University state level meet.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

No mechanism is set up yet.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine and other materials?

- Students of different departmentsbring out wall magazines to display their own creative writings.
- The students can publish their own writings in the college magazine *Uttaran*

5.3.5 Does the college have a student council or any similar body? Give details on its selection. Constitution, activities and funding.

As per the statute of the affiliating University the college has an elected student council known as Students' Union.

The Students' Union is constituted by the elected members known as class representatives. As per the statute all class representatives are elected by a formal election process declared by the Principal 21 days prior to date of election. He, as the Returning Officer of the College Election Commission consisting of teachers and non-teaching staff, notifies election, announces schedule, publishes voter lists for Science, Arts, and Commerce streams, declares number of seats. Students can receive nomination forms, submit, and withdraw, if desired, as per the election schedule.All bonafide students are voters. They cast their individual votes to elect individual class representatives on scheduled date of election. After counting of votes the principal announces the elected candidates and the Students' Union is formed on a day as per the published schedule.

Throughout the year Students' Union performs the following actions:

- The primary function is to help the authority in maintaining the healthy academic environment in the campus. And then
- To take care of the interest of the students
- To place thr demands of the students to the principal.

- To distribute students' aid fund in consultation with entrusted teacher.
- Toorganize sports competition.
- Toorganize cultural competition
- To look after the students' common rooms
- To organize the annual cultural programme

5.3.6 Give details of various academic and administrative bodies that have student representative on them.

General Secretary of the student union is an ex-officio member of the Governing Body.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the institution.

It has been realised that a very effective way of keeping contact with the alumni and former faculty of the college will be to use social networking sites. So, the college has opened a Facebook account for the purpose.

CRITERION-VI

CRITERION VI :GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the institution and enumerate on how the mission statement defines the institution's distinctive characteristics interms of addressing the needs of the society, the students it seek to serve, institution's traditions and value orientations, visions for the future, etc.?

Vision of our college:

The motto of our college is *Sa VidyayaVimuktaye*(Education that emancipates) In keeping with this view we believe in imparting education that liberates the learners from all sorts of narrow mindedness that prevent them from soaring higher in life.The vision of our college,thus, is to generate intellectual and social consciousness

Mission:

The mission of the college is to nurture the mostly first-generation learners of an economically and socially deprived area. Thus the institution aims at

- Educating those who need most: From Ignorance to Enlightenment.
- From neglect to care: Opening the world to the Subaltern
- Repaying the debt to the society
- Generating the spirit of harmony: Growing out of the self and learning to be accommodating.
- Grooming a disciplined member of the society.
- Strengthening the spirit of indebtedness to the Institution that offers the light of knowledge.
- Learning to respect self and others.

Addressing the needs of the society, the students

Mankar College, established in 1987, is committed to the ideal of providing higher education to the rural people, particularly the weaker sections of the society. To cope with increasing demands, the college authority increases intakes of different subjects every year which is reflected in records of admission in the last five years.

Apart from facilitating taught courses in various disciplines, the college also believes in all-round development of the students, so that they emerge as sensible citizens of the future. We are committed to making our students no only professionally successful but morally and ethically good as well.

Institution's tradition

Mankar College has a tradition of consistently rendering highest priority to teaching-learning process. As a part of this, teachers encourage students to not only study text books but also good reference books on their respective subjects. Students are, therefore, instructed to go to the library within the college premises which stocks these books. But academic excellence is only a part of the college's legacy. Our students are consistently showing a knack for extra-curricular activities too. Thus, academics and extra academic activities together form the tradition of Mankar College.

Institutional Value orientation

Our college has a strong commitment to the cause of women's' education, higher education for SC, ST and OBC and minorities – all weaker sections of the rural society.

Vision for the future

The college would like to uphold those values which can help to pursue modern aspirations in this era of globalization..

6.1.2 What is the role of top management, Principal and faculty in design and implementation of its policy and plans?

- The top management i.e.,the Governing Body, the Principal and the Teaching and non-Teaching staff of the college work harmoniously in an atmosphere of cooperation and amity to build the future of the institution.
- The proposal for the new plan/policy on academic development viz introduction of new subjects is first discussed in Teachers' Council meeting.
- There are different sub-committees comprising both teaching and non-teaching members. The purpose of these sub-committees is to formulate new proposals.
- All these proposals are placed before the Governing Body for approval and concurrence.
- The new policy/plan approved by the Governing Body is implemented by the college administration under the leadership of the Principal.
- The members of teaching and non-teaching staffimplement the policy.

6.1.3What is the involvement of the leadership in ensuring the policy statements and action plans for fulfilment of the stated mission, formulation of action plans for all operations and incorporation of the same into the institutional strategic plan interaction with stake holders, proper support for policy and planning through need analysis, research inputs and consultations with stakeholder's reinforcing the culture of excellence, champion or organizational change.

- Suggestions received from the Teachers' Council, the Non-Teaching Staff, the students individually or through the Students' Union, the guardians, the local people, the well-wishers of the college and ideas initiated by the head of the institution are widely discussed, streamlined and placed before the Governing Body. The Governing Body in an impartial and judicious manner considers the suggestions and adopts policy decisions in the best interest of the college.
- All adopted resolutions are implemented by the Principal with the help of the different committees and sub-committees consisting of teaching and non-teaching staff.
- All policies are reviewed after receiving feedback from the stakeholders.
- The institutional leadership has always been open minded and accommodative and pragmatic.

6.1.5 Give details of the academic leadership provided to the faculty by the top management

- The senior-most faculty of each department is the head/in-charge of the department. The heads of the department are entrusted with running the department in consultation with his/her colleagues.
- Three whole-time teachers are elected to the Governing Body as Teachers' representatives
- A senior faculty is nominated as the coordinator of the IQAC.
- A senior faculty is nominated to act as Bursar.
- One senior faculty is nominated to act as In-charge of college magazine, 'Uttaran'.
- Two teachers are nominated to act as NSS coordinators of two NSS units.
- One teacher is nominated as ANO, to look after the NCC unit of the college

6.1.6 How does the college groom leadership at various levels?

The college has a number of sub-committees to deal with the different aspects of its academic and administrative affairsnamely admission, library, routine, examination, IQAC, development, finance, purchase, building, Grievance redressal cell, anti-ragging, prevention of sexual harassment to women, disciplinary, Magazine, culture and election commission, etc. These committees or sub-committees are formed either in the GB or in the teachers' council meeting chaired by its president (Principal). All these committees are formed to carry out curricular and co-curricular activities of the college. Teachers are encouraged to be parts of these committees so that leadership capability may be groomed in them fromthe acquisition of new experiences.

6.1.7 How does the college delegate authority and provide the operational autonomy to the departments/Units of the institution and work towards decentralized governance system?

- The college trusts the efficiency of the different departments and the units. Each department enjoys an amount of operational autonomyto carry out its duties and responsibilities. For instance, the college provides the master routine but a department has the freedom to distribute the syllabus and the classes among the teachers in the way it considers best. The departments prepare the list for purchasing of laboratory instruments and library books and the college makes the purchase.
- The college looks after the administrative matters and the departments look after the academic aspects.

These features indicate the fact that to some extent there exists a decentralized governance system in the College.

6.1.8 Does the college promote a culture of participatory management? If yes indicate the levels of participatory management.

- Yes, the college promotes the culture of participatory management.
- Principal acts as ex-officio secretary to the Governing Body.
- Three whole time teachers are elected as teachers' Representatives
- Two non-teaching staffs are elected to the Governing Body as representatives.
- General Secretary of the students' Union is an ex-officio member of the Governing Body.
- Senior teachers and non-teaching staff are included in Selection Committee and thus are included in the staff recruitment process.
- Senior teachers are included in guest faculty recruitment committee.
- All teachers are involved in different sub-committees which help the management in different administrative and academic works.
- Each committee of the students' union has a teacher-in-charge.

6.2 Strategy development and Deployment

6.2.1 Does the institution have formally stated quality policy? How is it developed, driven deployed and reviewed?

The quality policy of the college is not formally stated but its effect is evident in the performance of the students in the University examinations and the discipline and ambience of the college.

- The college reviews the performance of the students in the University examinationsand tries to identify the strong and the weak zones.
- The outcome of this is the improvement measures adopted by the departments.
- IQAC helps to frame quality policy driven by a commitment to high standards of work culture.

6.2.2 Does the institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the college has a long-term perspective plan covering the following aspects:

- Teaching –Learning and Evaluation
- Research, Consultancy and Extension
- Infrastructure and Learning Resources
- Student support and progression
- Creating opportunities for the students to compete in the global arena.
- Upholding the traditional values
- Emphasizing ICT in teaching learning process.

6.2.3 Describe the internal organizational structure and decision making process

- The internal organizational structure of the college is headed by the Governing Body.
- The Governing Body has three representatives of the teachers, two of the non-teaching staff and the principal as the ex-officio Secretary.
- As the highest decision-making body, the Governing Body makes policies.
- As the advisory body, Teachers' Council offers its suggestions concerning all-round academic development.
- There are several sub-committees headed by the Principal and consisting of teachers thatlook after the implementation of the policies.

6.2.4 Give broad description of the quality improvement strategies of the institution for each of the following :

Research and Development –

The Principal and senior teachers motivate junior faculties to pursue research works. Eight UGC Minor Research Projects are going on at

present in the College. Two senior teachers and the Principal guide research students studying for a Ph. D. degree. One student of Dr.BithikaMandal, Dept. of Bengali, and one student of Dr.Kusum Rai, Dept of Hindi, have been admitted to the degree. Books with ISBN numbers have been published by quite a few teachers. Most of the faculties have publications in national and international journals. Three teachers of the college have been admitted to the Ph. D. degree during the last five years. Four teachers are registered with the Universities of Calcutta, Burdwan and Visva Bharati and pursuing the Ph. D. degree. Two more have completed course work. The authority of the College encourages research work and it is hoped that the research culture in the college will flourish in the future.

Community engagement :

The college has a commitment to extend activities to the neighbouring community. The NSS and the NCC units are actively involved in this. They organize a number of special camps of awareness such as need for education, health and hygiene awareness like cleanliness, AIDS and Thalasemia. child and mother care, environmental issues, social awareness like evils of superstition, need for water conservation, evils of drug addiction, Health Check-up camps, Blood Donation camps and others.

Human resource management –

The college has mainly the following types of employees – Principal, full time teachers, part time teachers, contractual whole time teachers, guest teachers and non-teaching staff.

- The Principal and the full time teachers are recommended by the West Bengal College Service Commission and appointed by the Governing Body.
- The Part Time teachers had been appointed by the college choosing them by a Selection Committee with a subject expert recommended by the University included in it. However the Govt. has made their service permanent and stopped recruiting new part time teachers with effect from 24th august 2010.
- Contractual teachers are appointed in the same process and their service also has been made permanent by an order of the Govt. issued on
- Applications for guest teachers are invited by the college through advertisements published in two state level daily newspapers.
- A selection committee headed by the Principal is formed by the GB comprising senior teachers of the college and one subject expert for each different subject recommended by the university.
- After interview the members of the board hand over the panel of selected candidates.
- The Principal appoints the Guest Teacher on the recommendation of the selection committee on a purely temporary basis.
- A vacancy for a non-teaching staff is published in newspapers inviting applicationsfrom suitable candidates. Names of candidates are also sought from the District Employment Exchange. In rare cases there may be an applicant carrying a direction form the court of law.
- A list of empanelled candidates is published after a written test and an interview.

6.2.5 How does the head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- The college's website is regularly updated.
- The college's E-mail is regularly checkedfor communications received.
- UGC/Govt. orders, University circulars are regularly downloaded.
- The Principal regularly collects feedback
- The Principal submits all feedback of the stakeholders to the Governing Body for proper resolution.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficacy of the institutional processes?

To improve the effectiveness and efficacy of the institutional process the management believes in collective responsibility and involvement of the staff.

- The structure Governing Body of the college is an example of this inclusive attitude.
- The Principal is the ex-officio Secretary of the governing Body. Among the other members there are three teachers' representatives, two representative of the non-teaching staffs and the General Secretary of the Students' Union as the students' representative.
- One senior teacher is appointed as the coordinator of the IQAC.
- Senior teachers are nominated as convener or members of different sub-committees – academic or administrative.
- the Teachers' Council is a statutory body and advises the management on academic affairs.
- One senior teacher is given the additional charge of Bursar.

6.2.7 Enumerate the resolutions made by the management council in the last year and the status of implementation of such resolutions :

Governing Body resolutions for the period 01.04.2014 – 31.03.2015.

a. Meeting on circulation dated 16.04.14

Mankar College
Mankar, Burdwan – 713144

Agenda on Circulation

Dated 16.04.2014

To rectify the approval order of Part Time Teachers of the college issued by the DPI dated 26.07.2011.

Teacher-in-Charge

Resolution: Resolved that the honourable DPI West Bengal be requested to rectify a few errors in the approval letter of 39 Part Time Teachers of the college received through Order No 512- Edn (CS) dated 30.06.2011 regarding date of birth, date of joining and names in the manner as detailed below.

Sl No	Name of the Part Time Teachers	SUBJECT	Qualification.	% of marks in P.G.	Any other higher qualification(M.Phil/Ph.d/NET/SET)	Date of Birth.	Date of initial engagement in the present college	Period of discontinuation(in case of reinstated PTTS)	Tenure of assignment in the present college (calculated on the basis of actual period served)as on 31.3.2010	Proposed amount of remuneration per month as per Go. 146-Edn (CS) dt.27.02.09	Tenure of assignment in the present college (calculated on the basis of actual period served)as on 01.01.2010	Proposed amount of remuneration per month as per Go. 751-Edn (CS) dt.21.09.10
1	2	3	4	5	6	7	8	9	10	11	12	13
1	KAJAL ROY	Bengali	M.A.	45.75	Nil	29.10.67	**1.7.2005**	Nil	4 Yrs 09 Months.	8000	5yrs 3months.	10800
2	LABBARAN KUNDU.		M.A.	55.12	M.Phil	15.01.77	16.8.2007	Nil	2Yrs 07 Months.	7000	3yrs 2months.	9450
3	SK. MEHER ABDULLAH.		M.A.	55.25	Nil	24.12.79	**1.10.2007**	Nil	2 Yrs 06 Months.	7000	3yrs.	9450
4	Mrs.BANASHREE DUTTA.		M.A.	57.46	Nil	28.12.82	**1.9.2009**	Nil	**07 Months.**	7000	1yrs imonth	9450
5	SUJIT KUMAR BANERJEE.	Commerce.	M.Com	58.9	Nil	**03.6.77**	**1.8.2004**	Nil	5 Yrs 08Months.	8000	6yrs 2months	10800
6	TAPAS KUMAR GANGOPADHYAY.		M.Com	60	Nil	**05.01.76**	**1.8.2004**	Nil	5 Yrs 08 Months.	8000	6yrs 2months	10800
7	UTTAM KUMAR DAS.		M.Com	55	Nil	12.10.68	25.8.2008	Nil	1Yrs 07 Months.	7000	2yrs 1months.	9450
8	Mrs. POLY CHATTERJEE.		M.Com	60	Nil	**05.01.80**	**1.9.2009**	Nil	07 Months.	7000	1yrs 1month	9450
9	JYOTI CHANDAK.		M.Com	69.9	Nil	14.05.87	**1.9.2009**	Nil	07 Months.	7000	1yrs 1month	9450
10	BANKIM CHANDRA GHOSH.	Economics.	M.A.	60.1	Nil	21.4.83	**1.8.2008**	Nil	1 Yrs 08 Months.	7000	2yrs 2months.	9450
11	RINA SINGH.		M.Sc.	55.4	Nil	29.12.84	**3.8.2010**	Nil			2months.	9450
12	SABYASACHI ROY.	English	M.A.	54.62	Nil	27.3.84	**3.12.2008**	Nil	1Yrs 04 Months.	7000	1yrs 10months.	9450
13	ARUNANGSHU DAS		M.A.	56	NIL	03.01.84	13.07.2009	NIL	09 Months.	7000	1yrs 3 months.	9450
14	ATANU BHATTACHARYA.		M.A.	56.12	Nil	**03.10.85**	**1.8.2010**	Nil			2months.	9450
15	RANGANA ROY.	Geography.	M.A.	62	M.Phil.	18.01.83	30.7.2007	Nil	2 Yrs 08 Months.	7000	3yrs 2months.	9450
16	DEEPA BANERJEE.		M.A.	64.5	Nil	15.04.84	**1.8.2008**	Nil	1Yrs 08Months.	7000	2yrs 2months.	9450
17	SYED NIAMAT ALI		M.A.	63.33	NIL	05.04.84	**1.3.2008**	Nil	1yrs 5months.	7000	1yrs 11months	9450
18	JAHANGIR HOSSAIN.		M.A.	60.25	Nil	04.4.87	20.10.2009	Nil	05Months.	7000	11months	9450
19	SANJYOGITA VERMA.	Hindi	M.A.	56.87	Nil	**06.8.80**	21.8.2006	Nil	3Yrs 07Months.	7000	4yrs 1months	9450
20	BAIJU KUMAR NONIA.		M.A.	60	Nil	**09.8.85**	**1.9.2009**	Nil	**07Months.**	7000	1yrs 1month	9450
21	BIJAY KUMAR SHAW.		M.A.	71	M.Phil, NET	04.10.78	**1.9.2009**	Nil	08 Months.	7000	1yrs 1month	9450
22	SOMNATH NAYAK.	History	M.A.	57.37	M.Phil.	**02.01.79**	**1.7.2005**	Nil	**3 Yrs 09 Months.**	8000	5yrs 3months.	10800

23	RUPALI MONDAL.		M.A.	59	Nil	15.10.85	**3.9.2008**	Nil	1Yrs 06 Months.	7000	2yrs.	9450
24	SUTAPA PABI.		M.A.	56.5	Nil	22.6.85	**1.9.2009**	Nil	7Months.	7000	1yrs 1month	9450
25	HAYMABATI PAN.		M.A.	57.62	Nil	16.8.85	**1.9.2009**	Nil	07 Months.	7000	1yrs 1month	9450
26	SUJOY MOHANTA.	Mathematics.	M.Sc.	64.4	Nil	25.01.85	**1.9.2009**	Nil	07 Months.	7000	1yrs 1month	9450
27	BISWAJIT SOME		M.Sc.	69.6	NIL	06.06.85	09.9.2009	NIL	07 Months.	7000	1yrs 1month	9450
28	CHANDANA MUKHERJEE.	Philosophy.	M.A.	60	Nil	**10.01.70**	21.7.2005	Nil	4 Yrs 08Months.	8000	5yrs 2months.	10800
29	TAPAS GHOSH.		M.A.	61.87	Nil	25.7.84	26.7.2008	Nil	1Yrs 08 Months.	7000	2yrs 2months	9450
30	MRINMOY NANDI.		M.A.	60	Nil	04.4.87	15.7.2010	Nil			2months.	9450
31	TUSHAR KANTI KONER	Political Science	M.A.	57.12	M.Phil.	01.05.81	13.11.2008	Nil	3yrs 4months.	7000	3yrs 10months.	9450
32	KEYA CHATTERJEE.		M.A.	55	M.Phil.	17.02.80	22.11.2006	Nil	3 Yrs 04 Months.	7000	3yrs 10months.	9450
33	ASIT HAZRA.		M.A.	55.12	Nil	**02.01.83**	23.7.2008	Nil	1 Yrs 08 Months.	7000	2yrs 2months.	9450
34	MANASI PANDIT.		M.A.	55	M.Phil.	**08.10.81**	23.7.2008	Nil	1 Yrs 08 Months.	7000	2yrs 2months.	9450
35	PIYANKI BOSE (DUTTA)		M.A.	56.5	M.Phil.	20.5.84	**8.11.2008**	Nil	1 Yrs 04 Months.	7000	1yrs 10months.	9450
36	DIBYAKANTI SENHAJRA	Sanskrit	M.A.	59.3	M.Phil.	29.6.83	26.7.2007	Nil	2 Yrs 08 Months.	7000	3yrs 2months	9450
37	NIBEDITA MUKHERJEE.		M.A.	69.37	Nil	30.6.87	**1.9.2009**	Nil	07 Months.	7000	1yrs 1month	9450
38	RUPALI GHOSH.		M.A.	66.3	Nil	19.6.87	**3.8.2010**	Nil			2month	9450
39	DIWAKAR SOREN.	Santali.	M.A.	62	NET.	30.4.73	16.7.2010	Nil			2months.	9450

Members of the Governing Body, Mankar College

1. Professor Manas Banerjee, President GB Sd/- Manas Banerjee
2. Sri Swapan Kumar Ghosh, Govt. Nominee Sd/- Swapan Kumar Ghosh
3. Dr. RupasreeChatterjee, BU Nominee Sd/- RupasreeChatterjee
4. Dr. Ganga DharSain, BU Nominee
5. Prof, NiranjanMondal, BU Nominee Sd/- NiranjanMondal
6. Prof. Kallol Sen, TR Sd/- Kallol Sen
7. Dr. ParthaPratimBandyopadhyay, TR Sd/- ParthaPratimBandyopadhyay
8. Sri BinodChaudhuri, NTR Sd/- BinodChaudhuri
9. Sri BishwajitDey, NTR Sd/- BishwajitDey
10. Sri Arup Das, GS (SU) Sd/- Arup Das
11. Prof. Chhabi De, Teacher-in-Charge & Secretary Sd/- Chhabi De

b. Meeting No, 1/2014-15 dated 04.07.2014

Resolutions adopted in the meeting of the Governing Body of Mankar College held on 04.07.2014, Friday, at 12 noon,in the chamber of the Teacher-in-Charge.

Prof. Manas Banerjee, President of the Governing Body takes the chair and the meeting starts.
The scheduled agenda of the day are taken up for discussion.

1. The resolutions adopted in the last GB meeting held on 04.01.2014 and the Circulation meeting held on 16.04.2014 are read and confirmed.

2. On consideration of the fact that Santali is being taught in the college as a BA General subject from the year 2005 and encouraged by the application signed by 150 Santali students for introducing Santali Honours in the College from the academic session 2014-15, it is resolved that Santali Honours be introduced as a subject for the UG course and all the relevant official procedures be initiated immediately for the extension of affiliation to Santali Honours.

3. Resolved that all the formalities and procedures be completed in time so that Dr.SuklaParai, Associate Professor, Department of Philosophy can be handed over all due benefits on her retirement on 31.07.2014.

4. As Dr.MamaniMandal Assistant Professor, Department of Sanskrit has completed 4 years of continuous service on 31st March 2014 to the full satisfaction of the college authority and also has attended one Orientation Programme and one Refresher Course and thus has satisfied the criterion for CAS vide G.O. No 920-Edn(CS)/5p-52/98 dated 31.12.2012, gazette notification no F.3-1/2009 of UGC dated 30.06.2010, it is resolved that higher authorities be moved for the formation of the Screening or Selection Committee and observing the other official procedures for granting her due benefit.

5. Resolved that
   i. Medical Leave be granted to Prof SrabantiGhosh for 6 days from 27.01.2009 to 01.02.2009,
   ii. 23 days leave availed by Dr. ParthaPratimBandyopadhyay from 19.11.2010 to 10.12.2010 be converted to Earned Leave taking into account the transfer of 188 days of Earned Leave from HiralalBhakat College.

iii. Medical Leave be granted to Prof AbhikDasguptaforfor 14 days from 30.01.2012 to 12.02.2012.

iv. Medical Leave be granted to Sri BinodChoudhuri, Head Clerk of the college for 24 days from 06.06 to 29.06.2014.

6. Resolved that the Finance Committee be authorized to proceed regarding the installationofAC machine for the office-server.
7. GB regrets that because of financial constraints it is not possible to grant the prayer of PTTs and CWTTs for payment of full remuneration from college fund on the first day of each month. At the same time being sympathetic to the issue of the PTTs and CWTTs the GB also resolves to renew the efforts at Govt. level so that the release of the grant be expedited.

8. Resolved that the resignation letter of Prof. SubrataMandal as the CT of the NCC unit of the College be accepted andProf. BappadityaModak, Contractual Whole Time Teacher in Computer Science be appointed as the new CT in his place. The Teacher –in-Charge isrequestedto inform the development to the Commanding Officer, 10 Bengal Bn NCC, Asansol.

9. Resolved that the application of the NCC ad hoc clerk for enhancing his remuneration be granted and his remuneration be raised by Rs. 1000/- per month with effect from 01.08.2014 i.e. the salary payable for the month of July 2014.

10. Resolved that the resignation of Smt. Deepa Banerjee, PTT, Dept of Geography of this college be accepted with effect from 17.01.2014 as per her letter of resignation and the information be sent to DPI for necessary action.

11. i. Resolved that the pension of ex-Principal Dr.Dulal Chandra Gandhi be re-fixed as his pay has been re-fixed at Rs.54,700/- as per GO no 614 UGC dt.11.04.2013 and appropriate authority be moved for the purpose.

ii. Resolved that as per GO No. 972 Edn(CS)/2L-24/13 dated 20/12/2013 leave encashment for 300 days' Earned Leave accumulated be claimed for ex-Principal Dr. Dulal Chandra Gandhi in amendment of 240 days calculated as per earlier orderand appropriate authority be moved for the purpose.

12. Resolved that the PF deposit of Late Prof. Amitava Mukherjee be paid without delay subject to fulfilling the formal conditions needed for such payments.

13. Resolved that the monthly remuneration of Sri ArghaDatta, Dept. of Computer Science, be raised by Rs.1,000/- to Rs.5000/- Per month with effect from 01.08.2014 i.e. the salary payable for the month of July 2014.

14. The GB noted with appreciation the attainment of Ph.D. degree by Prof. Chhabi De, the Teacher-in-Charge of the College

15. Resolved that non-refundable PF Loan
    a. of Rs. 10,00,000/- be issued to Dr. BihikaMandal,
    b. of Rs. 4,00,000/- be issued to Dr. KusumRai,
    c. of Rs. 2,00,000/- be issued to Sri Nemai Chandra Dewasi.
    d. of Rs. 1,00,000/- be issued to Rahaman Mia and
    e. of Rs. 1,35,000/- be issued to Sri BinodChoudhuri and his outstanding refundable PF Loan be converted to non-refundable PF Loan.
16. Resolved that appeal be made to the DPI for the creation of the post of an Assistant Professor in Philosophy following the retirement of Dr. SuklaParai on 31.07.2014.
17. Resolved that advertisement be issued in one Bengali and one English newspaper for recruitment of Guest Lecturers in different subjects as suggested by the Teachers' Council..
18. Resolved that the appropriate authority be moved for the creation of post for Office Clerk, Laboratory Attendant, part time NCC Clerk and others.
19. Resolved that the appropriate authority be moved for the creation of the post of a full time sweeper.
20. Resolved that the construction work of the Women's Hostel of the college be renewed as early as possible.
21. Resolved that measures be taken for the renewal of the contract for generator maintenance.
22. Misc.

Sd/- Manas Banerjee
President

c. Meeting by circulation dated 19.09.2014

Mankar College
Mankar, Burdwan – 713144

Agenda on Circulation

To consider the recommendation of the Screening / Selection Committee for the matter of promotion under CAS for Smt. SrabantiGhosh, Assistant Professor in Geography.

Sd/- Chhabi De

19.09.2014

Teacher-in-Charge
Mankar College

Resolution:

It is resolved that on the basis of the recommendation made by the Screening/ Selection Committee constituted for the purpose of considering the matter of promotion under CAS, ~~Shri~~/Smt/~~Dr~~SrabantiGhosh of the Department of Geography of this college be promoted to the post of Assistant/~~ Associate~~ Professor in the scale of pay of Rs. 15600-39100/- or Rs ~~37600-67000~~/- with AGP of Rs. 7000/~~8000/9000~~ with effect from 01.11.2012

It is also resolved that the post held by ~~Shri~~/Smt/~~Dr~~SrabantiGhosh be upgraded to the post of Assistant/~~ Associate~~ Professor in the scale of pay of Rs. 15600-39100/- or ~~Rs 37600-67000~~/- with AGP of Rs. 7000/~~8000/9000~~ and the same will be reverted to the post of Assistant Professor (Stage1) as soon as it falls vacant.

Resolved further that the Principal/ T.I.C./ Secretary would take up the matter with the D.P,I, West Bengal by providing with the following in respect of the incumbent.

i. All Pay Fixation memos countersigned by the Principal/T.I.C.
ii. Year wise detailed leave statement countersigned by the Principal/T.I.C.

Members of the Governing Body, Mankar College

1. Professor Manas Banerjee, President GB:	Sd/- Manas Banerjee
2. Sri Swapan Kumar Ghosh, Govt. Nominee	Sd/- Swapan Kumar Ghosh
3. Dr. RupasreeChatterjee, BU Nominee	Sd/- RupasreeChatterjee
4. Dr. Ganga DharSain, BU Nominee	
5. Prof, NiranjanMondal, BU Nominee	Sd/-
6. Prof. Kallol Sen, TR	Sd/- Kallol Sen
7. Dr. ParthaPratimBandyopadhyay, TR	Sd/- Partha P Bandyopadhyay
8. Sri BinodChaudhuri, NTR	Sd/- BinodChaudhuri
9. Sri BishwajitDey, NTR	Sd/- BishwajitDey
10. Sri Arup Das, GS (SU)	Sd/- Arup Das
11. Prof. Chhabi De, Teacher-in-Charge & Secretary	Sd/- Chhabi De

d. Meeting No 2/2014-15 dated 28.10.2014

Resolutions adopted in the meeting of the Governing Body of Mankar College held on 28.10.2014, Tuesday, at 12 noon,in the chamber of the Teacher-in-Charge.

Prof. Manas Banerjee, President of the Governing Body takes the chair and the meeting starts.

The scheduled agenda of the day are taken up for discussion.

1. The resolutions adopted in the last GB meeting held on 04.07.2014 and the Meeting by Circulation held on 19.09.2014are read and confirmed.
2. It is resolved that on the basis of the recommendation made by The West Bengal College Service Commission in its letter No. 634/BU/Recom/CSC/14 Dated 09/10/2014 for appointment to the substantive post of Librarian at Mankar Collegeregarding SHRI AMIT KUMAR DAS Registration No. 1200002564 son of ShriHarinarayan Das, against the vacancy with RP 01 authenticated by the Director of Public Instruction, ShriAmit Kumar Das be appointed to the substantive post of Librarian at Mankar College in accordance with the College Teachers (Security of Service) Rules, 1977.

   It is further resolved that ShriAmit Kumar Das be issued appointment letter by the Teacher –in- Charge as per rules.

   The meeting ends with thanks to the chair.

Sd/- Manas Banerjee

PRESIDENT

e. Meeting No. 03/2014-15 dated 18.11.2014

Resolutions adopted in the meeting of the Governing Body of Mankar College held on 18.11.2014, Tuesday, at 12 noon,in the chamber of the Teacher-in-Charge.

Prof. Manas Banerjee, President of the Governing Body takes the chair and the meeting starts.

The scheduled agenda of the day are taken up for discussion.

1. The resolutions adopted in the last GB meeting held on 04.07.2014 and the Meeting by Circulation held on 19.09.2014 and 28.10.2014 are read and confirmed.

2. As Dr.SuklaParai, Associate Professor, Department of Philosophy has served as a full time teacher in this college from 02.02.1988 till her retirement on 31.07.2014 and as she has 300 days of Earned Leave to her credit as per Burdwan University St.23(T.A.C) i, it is resolved that claim for Leave Encashment for Dr.Paraias per G.O. No. 972-Edn(CS)/2L-24/13 dated 20.12.2013,along with all necessary documents be submitted to the competent authorities immediately.Resolved that the Building Committee be requested to look into the matter of construction of the Girls' Hostel and take measures to resume the work.

3. Considering the phenomenal increase in the volume of work for the college office and the different labs it is resolved to appeal to the DPI West Bengal to create the following thirteen posts so that the sanctioned posts can be filled following the official guidelines of appointment in the interest of the students of this rural college.
   i. Clerk for the college office ---------- -01
   ii. Steno-typist for the Principal/Teacher-in-charge----------01
   iii. Guard –---------- 01
   iv. Sweeper/ jamader---------- 01
   v. Generator/Pump/ Gas plant operator –cum- mechanic -- 02
   vi. NCC clerk (Part Time) ---------- 01
   vii. Laboratory attendant for Physics lab ----------01
   viii. Laboratory attendant for Computer Science lab: ---------- 02
   ix. Laboratory attendant for Physical Education lab ---------- 02
   x. Librarian ---------- 01

   It is further resolved that the post of Library Clerk created vide letter No. 874-Edn(C.S)/4E -25/1997 Dated, Kolkata, the 23rd October 2007 lying vacant since creation and treated as excess be adjusted with a newly created post of clerk.
4. Resolved that the purchase of equipments for Physical Education practical classes be made in conformity with the syllabus and need of the students.
5. Resolved that non-refundable PF Loans be granted to the applicants as detailed below:
   a) Sri Amar NathGoswamy: PF Loan amount Rs. 4,00,000/-
   b) Sri Bijay Kumar Mukherjee : PF Loan amount Rs. 1,00,000/-
   c) Sri JitenAnkura: PF Loan amount Rs. 2,00,000/-
6. Resolved onscrutiny of the medical certificates that the leave application of Sri Sabyasachi Roy, Part Time Teacher in English of this college, be granted for 23 days from 4th September 2014 to 26thSeptember 2014 as a special case.

7. Resolved that the Library computer be repaired and the library staff be asked to take proper care of the computers and their accessories.
8. Resolved that Annual Maintenance Contract for the CC TV cameras of the college be made and the contract be awarded to the applicant most suitable to serve the interest of the college.
9. Resolved that Annual Maintenance Contract for the Server of the collegeoffice be made and the contract be given to the applicant most suitable to serve the interest of the college.
10. Resolved that the financial audit of the accounts of the college for the FY 2012-13 be approved. It is also noted that the Audit Report does not contain any adverse comment or observation. The GB appreciates the job accomplished by the accounts section of the college office.
11. Resolved that appropriate authorities be approached for negotiations toset up an extension counter of the State Bank India in the college.
12. Resolved that the problem of water supply in the college be solved immediately. The Teacher-in-Charge of the College is requested to approach the Chairman, Galsi I PanchayetSamiti for help in this matter.
13. Resolved that the remuneration of the Guest Lecturers be enhanced from Rs. 130/- per class to Rs.160/- per class w.e.f. the month of December 2014.
14. Resolved that an amount of Rs. 2000/- be paid as Puja Bonus to Sri TamalMazumdar, ad hoc NCC clerk.
15. Misc.
    a. Two new internet connections be set up, one for the Teacher-in-charge and another for the college office.
    b. GB ratifies the waiver of tuition fees of four economically deprived students which underscores the essential student friendly attitude of the institution.
    c. Resolved that the tuition fees received from SomnathSamanta, a third year student who suppressed the fact and took admission in the first year in the session 2014-15 be adjusted with his 3rd year fees.
    d. The GB appreciates the help rendered by Sri Bijoy Kumar Mukherjee, Bearer in clerical jobs as additional charge of Accountant has been given to Sri Nemai Chandra Dewasi, clerk of the college.

The meeting ends with thanks to the chair.

Sd/- Manas Banerjee
PRESIDENT

f. meeting on circulation dated 19.12.2014

Mankar College
Mankar, Burdwan – 713144

Agenda on Circulation

To form the Standing Committee following the receipt of the letter of permission from the Higher Education Department for filling up the post of Accountant in Mankar College by promotion.

19.12.2014

Sd/- Chhabi De
Teacher-in-Charge
Mankar College

Resolution:
It is resolved that on the basis of the letter of permission No. 983-Edn (CS) /4E-25/97 dated 3rd December 2014permitting the college authority of Mankar College, Burdwan to fill up the post of Accountant by promotion only subject to the strict observance of the recruitment procedure as prescribed in G.O. No. 915 – Edn (CS) dated 19.11.2007 and also reservation policy of the Government as applicable from time to time, the GB forms the standing committee for selection of NT staff as detailed below, in compliance with BU First Statute St. 5(L & NT) sub-clause (b) to process the appointment of Accountant vide ShriBinodChoudhuri, promoted to the post of Head Clerk w.e.f. 21.05.2013.

Members of the Standing Committee

i. President: Prof. Manas Banerjee, President GB
ii. State Govt. Nominee: Sri Swapan Kumar Ghosh
iii. University Nominee: Dr. RupasreeChatterjee
iv. Teachers' Representative: Prof. Kallol Sen
v. Teachers' Representative: Prof. Tarun Kumar Roy
vi. Member Convener: Dr. Chhabi De, Teacher-in-Charge

The Convener is advised to start the process of appointment immediately

Members of the Governing Body, Mankar College

1. Professor Manas Banerjee, President GB: Sd/- Manas Banerjee
2. Sri Swapan Kumar Ghosh, Govt. Nominee: Sd/- Swapan Kumar Ghosh
3. Dr. RupasreeChatterjee, BU Nominee: Sd/- RupasreeChatterjee
4. Dr. Ganga DharSain, BU Nominee

5. Prof, NiranjanMondal, BU Nominee
6. Prof. Kallol Sen, TR — Sd/- Kallol Sen
7. Dr. ParthaPratimBandyopadhyay, TR — Sd/- Partha P Bandyopadhyay
8. Sri BinodChaudhuri, NTR — Sd/- BinodChaudhuri
9. Sri Bishwajit Dey, NTR — Sd/- Bishwajit Dey
10. Prof. Chhabi De, Teacher-in-Charge & Secretary — Sd/- Chhabi De

g. Meeting No. 4/2014-15, dated 29.12.2014

Resolutions adopted in the meeting of the Governing Body of Mankar College held on 29.12.2014, Monday, at 2 p.m.,in the chamber of the Teacher-in-Charge.

Prof. Manas Banerjee, President of the Governing Body takes the chair and the meeting starts.
The scheduled agenda of the day are taken up for discussion.

1. The resolutions adopted in the last GB meeting held on 18.11.2014 and the Meeting by Circulation held on 19.12.2014are read and confirmed.

2. The GB accepts the recommendation of the Standing Committee made in its meeting held on 29.12.2014, regarding the appointment of the Accountant of the College by promotion as per G.O. No. of 983 – Edn (CS) / 4E – 25 / 97 Dated 03rd December 2014 and strict observance of the recruitment procedure for the post of Accountant in Non-Govt. Colleges in the state of West Bengal prescribed in G.O. No. 915 – Edn (CS) Dated 19.11.2007 and resolves that Nemai Chandra Dewasi, so long serving as clerk and Accountant (additional charge) of Mankar College be appointed in the post of the Accountant of the College which had fallen vacant vide Sri BinodChoudhuri, erstwhile Accountant, promoted to the post of Head Clerk w.e.f. 21.05.2013..
   The GB further requests the Teacher-in-Charge to issue the appointment letter to the selected candidate as soon as possible. The GB also requests the Teacher-in-Charge to take necessary measures for the Pay Fixation of the new Accountant soon after his joining.

3. Resolved that the joining report of the CSC recommended Librarian Sri Amit Kumar Das, recommended vide memo No. 634/BU/Recom/CSC/14 Dated 09/10/2014, who joined on 18.11.2014 forenoon be accepted and measures be taken for his fixation of pay and for ensuring other benefits to him as per rules. Also resolved that he may be paid,against the written request submitted by him, approximately 50% of the pay

admissible to him from college fund as advance till his pay is fixed and released by the DPI West Bengal.

4. Considering the fact that the West Bengal College Service Commission has already initiated the process of counselling from the published provisional panels of candidates,the college will soon have recommended candidates in Mathematics, English and Physics, it is resolved that appointment letters be issued to the recommended candidates as per norms on receipt of the letters of CSC recommendation.

5. Resolved that the application of Sri Bikas De, clerk of the college, for non-refundable PF Loan for an amount of Rs. 1,25,000/- and of Sri BinodChaudhuri, Head Clerk of the college for non-refundable PF Loan for an amount of Rs. 25000/- be approved and follow up measures be taken as per rule.
6. Resolved that an amount not exceeding Rs. 50,000/- be granted for necessary expenses on consideration of priority for improvement of the service provided by the College Library from the College fund.
7. Resolved that all necessary measures should be adopted for holding the Students' Union election in the proper way as per the University schedule and with the help of the district administration.
8. Misc:
   i. Tuition fees may be waived in case of needy students on judging the merit of individual applications.

Sd/- Manasbanerjee
PRESIDENT

h. Meeting No.5. Dated 30.01.2015

Resolutions adopted in the meeting of the Governing Body of Mankar College held on 30.01.2015, Friday, at 12 noon,in the chamber of the Teacher-in-Charge in the college.

The president of the GB ProfManas Banerjee, takes the chair and the meeting starts.

1. The resolutions adopted in the last meeting held on 29.12.2014 are read and confirmed.

2. On the basis of the recommendation made by The West Bengal College Service Commission through its. Memo No. 1171/BU/Recom/CSC/15Dated 27/01/2015 for appointment of MISS SUJATA MONDAL, daughter of ShriSantosh Kumar Mondal, Registration No. 1200009768, to the substantive post of Assistant Professor in Mathematics at Mankar College under category SC, it is resolved that

Miss SujataMondal be appointed to the post of Assistant Professor in Mathematics at Mankar College in accordance with the College Teachers (Security of Service) Rules, 1975 against the vacancy with RP 28certified by the B.C.W. Department, Govt. of West Bengal.

It is further resolved that Miss SujataMondalbe issued the appointment letter by the Teacher –in- Charge as per rules.

3. Resolved that on the basis of the recommendation made by The West Bengal College Service Commission through its.Memo No. 1172/BU/Recom/CSC/15 Dated 27/01/2015,for appointment of SHRI BANKIM CHANDRA MANDAL, son of ShriKartick Chandra Mandal, Registration No. 1200003846, to the substantive post of Assistant Professor in Mathematics at Mankar College under category OBC-B, it is resolved that ShriBankim Chandra Mandal be appointed to the post of Assistant Professor in Mathematics at Mankar College in accordance with the College Teachers (Security of Service) Rules, 1975, against the vacancy with RP 19 certified by the B.C.W. Department, Govt. of West Bengal.

It is further resolved that ShriBankim Chandra Mandalbe issued the appointment letter by the Teacher –in- Charge as per rules.

The meeting ends with thanks to the chair.

Sd/- Manas Banerjee
PRESIDENT

i. Meeting No. 6 dated 12.02.2015

Resolutions adopted in the meeting of the Governing Body of Mankar College held on 12.02.2015, Thursday, at 12 noon,in the chamber of the Teacher-in-Charge in the college.

The president of the GB Prof ManasBanerjee, takes the chair and the meeting starts.

1. The resolutions adopted in the last meeting held on 30.01.2015 are read and confirmed.

2. On the basis of the recommendation made by The West Bengal College Service Commission through its. Memo No. 1317/BU/Recom/CSC/15 Dated 10/02/2015 for appointment of MRS SWATI ROY CHOWDHURY BHATTACHARYA, daughter of ShriPrabhatesh Bhattacharya, Registration No. 1200016278, to the substantive post of Assistant Professor in English at Mankar College under

category UR, it is resolved that Mrs Swati Roy Chowdhury Bhattacharya be appointed to the post of Assistant Professor in English at Mankar College in accordance with the College Teachers (Security of Service) Rules, 1975, against the vacancy with RP 25,certified by the B.C.W. Department, Govt. of West Bengal.

It is further resolved that Mrs Swati Roy ChowdhuryBhattacharyabe issued the appointment letter by the Teacher–in-Charge as per rules.

The meeting ends with thanks to the chair.

Sd/- Manas Banerjee
PRESIDENT

j. Meeting No 7. Dated 24.02.2015

Resolutions adopted in the meeting of the Governing Body of Mankar College held on 24.02.2015, Tuesday, at 12 noon,in the chamber of the Teacher-in-Charge in the college.

The president of the GB Prof ManasBanerjee, takes the chair and the meeting starts.

1. The resolutions adopted in the last meeting held on 12.02.2015 are read and confirmed.

2. On the basis of the recommendation made by The West Bengal College Service Commission through its. Memo No. 1523/BU/Recom/CSC/15 Dated 19/02/2015 for appointment of SHRI ARUNMAY BAIDYA, son of ShriHaripadaBaidya, Registration No. 1200002115, to the substantive post of Assistant Professor in Physics at Mankar College under category SC, it is resolved that ShriArunmayBaidyabe appointed to the post of Assistant Professor in Physics at Mankar College in accordance with the College Teachers (Security of Service) Rules, 1977, against the vacancy with RP 11 certified by the B.C.W. Department, Govt. of West Bengal.

It is further resolved that ShriArunmayBaidyabe issued the appointment letter by the Teacher –in- Charge as per rules.

The meeting ends with thanks to the chair.

Sd/- Manas Banerjee
PRESIDENT

k. Meeting No. 8. Dated 14.03.2015

Resolutions adopted in the meeting of the Governing Body of Mankar College held on 14.03.2015, Saturday, at 2 p.m.,in the chamber of the President GB at Burdwan.

Prof. Manas Banerjee, President of the Governing Body takes the chair and the meeting starts.
The scheduled agenda of the day are taken up for discussion.

1. The resolutions adopted in the last GB meeting held on 29.12.2014are read and confirmed.

2. Taking into consideration the fact that the development of the infrastructure of the college has become stalled due to the long-standing problem with the land the GB resolves to purchase the land for the college;
   The GB empowers the Teacher-in-Charge to carry on the negotiations with the sellers with the help of the Govt. Nominee to the GB and other members of the GB and to verify the authenticity of the sellers and the documents and deeds. After these measures are concluded satisfactorily the college may explore possibilities of waiver of stamp duties by the administration.

3. a. Resolved that the joining report of the Assistant Professor in Mathematics Miss SujataMondal who joined on 03.02.2015 forenoon, following the recommendation of the CSC, vide Memo No. 1171/BU/Recom/CSC/15 Dated 27/01/2015 be accepted and measures be taken for her fixation of pay and for ensuring other benefits to her as per rules.

   b. Resolved that the joining report of the Assistant Professor in Mathematics Dr. Bankim Chandra Mandal who joined on 03.02.2015 forenoon, following the recommendation of the CSC, vide Memo No. 1172/BU/Recom/CSC/15 Dated 27/01/2015 be accepted and measures be taken for his fixation of pay and for ensuring other benefits to him as per rules.

   c. Resolved that the joining report of Assistant Professor in Physics Sri ArunmayBaidya who joined on 02.03.2015 forenoon, following the recommendation of the CSC, vide Memo No. 1523/BU/Recom/CSC/15 Dated19/02/2015 be accepted and measures be taken for his fixation of pay and for ensuring other benefits to him as per rules.

d. Resolved that the joining report of Assistant Professor in English Mrs Swati Roy ChowdhuryBhttacharjee who joined on 03.03.2015 forenoon, following the recommendation of the CSC. vide Memo No. 1317/BU/Recom/CSC/15 Dated 10/02/2015 be accepted and measures be taken for her fixation of pay and for ensuring other benefits to her as per rules.

4. Considering the matter of retirement of Dr.BithikaMandal, Asso. Prof. in Bengali, who is scheduled to retire from service on 31.03.2016, the GB resolves that the retirement papers be prepared and sent to the appropriate authorities at the proper time.
5. Resolved that Medical Leave be granted to Sri NiharRanjanRakshit, Asso. Prof. in Political Science for 31 days from 07 January 2015 to 06 February 2015.
6. Resolved that the Online Admission Committee formed and recommended by the Teachers' Council in its meeting dated 03.03.2015 for the session 2015-16 be approved. The structure of the committee is detailed below:
   President: Dr.Chhabi De, Teacher-in-Charge
   Convener: Prof Kallol Sen
   Jt. Conveners: Prof. Tarun Kumar Roy, Prof SrabantiGhosh, Dr.ParthaPratimBandyopadhyay, Prof. AmitavaBondyopadhyay, Dr.AbhikDasgupta, Prof. SubrataMandal
   Members: Prof. NiharRanjanRakshit, Dr.BithikaMandal, Dr.KusumRai, Dr.MamaniMandal, Prof. MakeshwarRajak, Prof. SujataMondal, Dr.Bankim Chandra Mandal, Prof. ArunmayBaidya, Prof. Swati Roy Chowdhury, Sri Amit Kumar Das, Sri BinodChaudhuri, Sri TulasiCharanKesh, Sri BishwajitDey, Sri JitenAnkure, Sri Bijoy Kumar Mukherjee.
7. Resolved that in relation to the Online Admission Process to be introduced from the 2015-16 session a current account be opened at the Mankar branch of State Bank of India. The account will be in the name "Mankar College". The account will be operated jointly by the Teacher-in-Charge Dr.Chhabi De and any one of either Prof. Kallol Sen or Prof. Tarun Kumar Roy.
8. Resolved that the working order issued in relation to Online Admission Software supply and installation and upgrading the domain server to M/S MSS, 'Talk of the Town' 4thFloor , 31 G.T. Road, Dhaldighi, Burdwan – 713101 be approved.
9. Resolved that the application for the withdrawal of the accumulated PF deposits of Late Prof. Amitava Mukherjee be processed and relevant documents be forwarded to the Treasury Officer, Durgapur Treasury for taking necessary action.
10. Resolved that the interest accrued on the of PF deposit of Sri BidhuBhusanBandyopadhyay, ex-Head Clerk of the College for the financial years 2011-12, 2012-13 & 2013-14 be paid to him.
11. Resolved that Leave On Duty be approved to the following teachers who have attended Refreshers Course and Orientation Programme or such other courses at different periods of time :
    a. Leave on Duty is granted to Sri MakeshwarRajak, Asst Prof. Hindi from 03.12.2014 to 29.12.2014. for attending Refreshers Course at the University of Lucknow, including one day (29th Dec 2014) as transit leave.

b. Leave on Duty is granted to Sri AmitavaBondyopadhyay, Asst Prof. in Computer Science for attending Orientation Programme conducted by the Academic Staff College, Burdwan University from 07.06.2012 to 04.07.2012 , and for attending Refresher Course conducted by the Academic Staff College, Burdwan University from 26.11.2014 to 16.12.2014,

c. Leave on Duty is granted to Sri SubrataMandal, Asst Prof. in History, for attending Orientation Programme conducted by the Academic Staff College, Burdwan University from 07.06.2012 to 04.07.2012 , for attending Refresher Course conducted by the Academic Staff College, Burdwan University from 21.02.2014 to 13.03.2014,

d. Leave on Duty is granted to Sri AbhikDasgupta, Asst Prof in Geography, for attending Orientation Programme conducted by the Academic Staff College, Burdwan University from 04.07.2013 to 31.07.2013,

e. Leave on Duty is granted to Smt. KusumRai, Asso. Prof in Hindi, for attending Orientation Programme conducted by the Academic Staff College, Burdwan University from 14.03.2001 to 10.04.2001, for attending Refresher Course in Hindi conducted by the Academic Staff College, Calcutta University from 08.11.2002 to 29.11.2002 and for attending need based Refresher Course conducted by the Academic Staff College, Burdwan University from 11.03.2004 to 31.03.2004, and also for attending Short Term Course conducted by the Academic Staff College, Calcutta University from 16.08.2013 to 23.08.2013.

f. Leave on Duty is granted to Smt. SrabantiGhosh, Asst Prof. in Geography for attending Orientation Programme conducted by Academic Staff College, Jadavpur University, from 26.07.2010 to 21.08.2010 and for attending Refresher Course, conducted by Academic Staff College, Burdwan University, from 06.06.2013 to 26.06.2013.

g. Leave on Duty is granted to Sri Tarun Kumar Roy, Asso. Prof. in Commerce for attending Refresher Course from 06.12.2002 to 27.12.2002, and 08.09.2007 to 28.09.2007 and for attending Orientation Programme from 09.11.2004 to 06.12.2004 and also for attending Special Winter School from 13th Jan to 2nd Feb2009 . All the programmes were conducted by the Academic Staff College, Burdwan University.

h. Leave on Duty is granted to Dr. BithikaMandal, Asso Prof. in Bengali for attending Refresher Course conducted by the Academic Staff College, Burdwan University from 01.06.2000 to 21.06.2000 ,

i. In partial modification of the resolution adopted in the GB meeting held on 12.10.2007it is resolved that the date of scale change in the case of Dr.KusumRai will be with effect from 07.11.2006 in place of 12.11.2006 done inadvertently at the Gb meeting dated 12.10.2007.

j. Leave on Medical ground be granted to Dr. KusumRai from 09.04.2014 to 12.04.2014.

12. As Sri AmitavaBondyopadhyay, MCA, M Phil, Assistant Professor, Department of Computer Science, who joined on 01.04.2010 with M. Phil degree and is going to complete 5 years of continuous service on 31st March 2015 and also has attended one Orientation Programme and one Refresher Course and thus has satisfied primarily the criterion for CAS vide Memo No. ED-103/2013 dated 18.02.2013 and G.O. No 920-

Edn(CS)/5p-52/98 dated 31.12.2012, gazette notification no F.3-1/2009 of UGC dated 30.06.2010, it is resolved that as he joined the college with M. Phil degree at entry level, on completion of 5 years of continuous service to the full satisfaction of the college authority higher authorities be moved after 31st of March 2015 for the formation of the Screening or Selection Committee and observing the other official procedures for granting him his due CAS benefit of promotion from Assistant Professor Stage I to Assistant Professor Stage II.

13. a. As Sri ParthaSarathi Roy, laboratory attendant in Geography, who joined on 07.04.2008, is going to complete 7 years of continuous service on 06.04.2015,it is resolved that after he completes 7 years of continuous service to the full satisfaction of the college authority, appropriate measures be adopted and higher authorities be moved for granting 7 years service benefit due to him as technical staff.

b. As Sri KausikChakraborty, laboratory attendant in Physics, who joined on 07.04.2008 is going to complete 7 years of continuous service on 06.04.2015,it is resolved that after he completes 7 years of continuous service to the full satisfaction of the college authority, appropriate measures be adopted and higher authorities be moved for granting 7 years service benefit due to him as technical staff.

14. Resolved that Prof. SujataMondal, Prof. Bankim Chandra Mandal, Prof. ArunmayBaidya and Prof. Swati Roy ChowdhuryBhattacharjee may be paid, against the written request submitted by these newly appointed teachers, approximately 50% of the pay admissible to each individual from college fund as advance till his/her pay is fixed and released by the DPI West Bengal.

15. Resolved the actual expenses incurred related to the Annual Compulsory Field Survey of the department of Geography of the college for two teachers and one laboratory attendant be reimbursed from the college fund on submission of bills.

16. Resolved that the DPI, West Bengal be requested for revised pay fixation of Sri TulasiCharanKesh , cashier of the college and granting him due service benefits in light of the order of the honourable Governor, West Bengal following the verdict of the honourable Calcutta High Court.

17. Resolved that necessary expenses be granted to upgrade the Physics Laboratory, paying immediate attention to solve the problems related to water supply and electricity.

18. The Gb appreciates the initiative taken by the college administration through the Teacher-in-charge to solve the problem of water supply in the college with the help of Galsi I PanchayetSamiti.

19. Misc:
    a. Resolved that as per the demand of the students' Union the union fees charged at the time of admission be raised from Rs.130/- to Rs.150/- from 2015-16 session.
    b. Resolved that a water purifier machine for the students be installed.
    c. Resolved that a dress code be implemented for the Physical Education students to be used when they represent the college in different meets.

The meeting ends with thanks to the chair.

Sd/- Manas Banerjee
PRESIDENT

6.2.8 Does the affiliating University make a provision for according the status of autonomy to an affiliated institution? If yes, what are the efforts by the institution in obtaining autonomy.

The affiliating University does not have any provision for according the status of autonomy to an affiliated institution. So, the institution is not making any effort in this regard.

6.2.9 How does the institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

- The Grievance Redressal cell attends to the complaints from all the stakeholders. Students use complaint box to drop their written complaints. After collecting them, the cell scrutinizes those and acts accordingly.
- Guardians can make any suggestion when they are called for by the Principal.

6.2.10 During the last four years,had there been any instance of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No.

6.2.11 Does the institution have a mechanism for analyzing student feedback on institutional performance? If yes, what was the outcome and response of the institution to such an effort?

Student feedback on institutional performance is received from the outgoing students. The Principal with the help of the teaching and non-teaching employees analyses the feedback. As a positive response to the feedback received the serviceprovided in the library, canteen, drinking water supply, toiletsetchave been improved.

6.3 Faculty empowerment strategies:

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

- Teaching faculties are encouraged to attend Orientation Programme and Refresher Course,State, National and International level seminars, workshops and conferences.
- Most of the non-teaching staffsare made well-informed in computer usage.

6.3.2 What are the strategies adopted by the institution for faculty employments through training, retraining and motivating the employees for the role and responsibilities they perform?

- The full-time teachers participate in orientation programmesand refresher courses at the Academic Staff Colleges.Through these courses teachers become acquainted with recent developments and the current trends and issues in their own disciplines.
- Most of the faculties participate and present papers in state/National/International level seminars and upgrade themselves.
- Almost all the teachers of the college participate in the academic and administrative affairs of their college and thus they gain experience and expertise. The authority as well as the senior teachers are always at hand to guide and encourage the younger teachers.

- Apart from the encouragement of the authority the satisfaction of completing a job well done is good enough motivation for the teachers.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The third year students before they are sent for the final examination submit a feedback on the performance of the teachers specifically and also of the strengths and weaknesses of the institution. An analysis by the authority, of the feedback received, helps the concerned faculty to overcome his shortcomings if any.
- Self-appraisal for staff is not done.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken?

Faculties' performance reports are made by the Principal during the time of promotion and are submitted to the screening committee for evaluation. Every teacher has been made aware of the result of the feedback individually so that he/she may eradicate his/her drawbacks in future.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in last four years?

- The college has a registered cooperative society which provides short-term and mid-term loans to permanent teaching and non-teaching staff. For the last twenty years the society has successfully stood by the side of its members at the hour of their need. Almost 100% of the eligible employees of the college are members of the cooperative society.
- Puja Bonus for non-teaching staff is issued by the college as advance before receiving the amount from the DPI.

6.3.6 What are the measures taken by the institution for attracting and retaining eminent faculty?

This does not fall under the purview of the college because all the faculties are recommended by the College Service Commission on posts sanctioned by the Government of West Bengal.New teachers are appointed by the Commission on the basis of counselling from the merit panel, the college does not have any say there. When someone wants to leave securing a preferred opportunity the college cannot force him or her to stay back by offering better incentives. The reputation earned by the college over the last quarter of a century is the criterion for attracting and retaining any faculty.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The Principal, with the assistance of Accountant, Bursar, Finance Committee and Building sub Committee makes the annual budget to monitor effective and efficient use of available financial resources

6.4.2 What are the institutional mechanisms for internal and external audit? When the last audit done and what was the major audit objectives? Provide details on compliance.

The college is subjected to external audit only. The Higher Education Department of the Government of West Bengal has a panel of auditors from which an auditor comes to college to conduct external audit.The last audit was done on 30th July 2015 for the financial year 2013-14. No objectionswere made on the 2013-14 audit.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administration activities fund? Corpus available with institutions if any.

Major sources of receipts:

a. UGC grants-in-aid
b. State Govt. grants –in-aid
c. Tuition fees collected from the students
d. Donations

Audited income/expenditure statement of four years are given below in table format.

Audited income and expenditure statement of previous four years

Audit years	**Heads**			
	Academic activities		Administrative activities	
	Income	Expenditure	Income	Expenditure
2010-2011	2328850	1808370	13365301	13371694
2011-2012	1996880	698864	19725846	20155479
2012-2013	1525230	169006	18843442	19484080
2013-2014	1217875	1099488	19138499	19211355

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (it any).

- The College applies for additional UGC and State Govt. grants which is item specific and is issued only when the UC for the earlier grant is submitted.
- The college also applies for MP LAD & MLA LAD. But no assistance has been received from these sources for the last ten years.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. **Has the institution established an Internal Quality Assurance Cell (IQAC)? If yes, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

Yes, our college has formed its IQAC in the year 2012 after the college was assessed and accredited by NAAC. The following Quality policies are taken by the IQAC:

- Promotion of NSS/NCC activities
- Promotion of social awareness among students
- Emphasis on faculty development
- Reorientation of the Library
- Stress on research work
- Encouraging teachers to be involved in more research.
- Steps to be taken for filling up the sanctioned posts.
- Computer education to be strengthened.
- Faculty members to be exposed to modern teaching-learning process.
- Feedback system be rationalized.
- Career guidance and placement cell be established.
- Internet facilities be extended to all concerned in phases.
- Hostel facilities, connectivity and communication facilities to be provided to the students.
- Earn and learn scheme may be started for students.
- Regular class attendance by the students.
- Regular holding of class-tests
- Meeting with the parents/guardians.
- Flexible attitude of the college authority in providing opportunities to the faculties in participating of Orientation/Refresher Courses, seminars, workshops and conferences.

- Motivating teachers in undertaking Minor/Major Research projects, supervising Ph.D scholars.
- In-campus discipline to be maintained.

b. **How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?**

The f proposals submitted by the IQAC areapproved by the Governing Body

c. **Does the IQAC have external members on its committee? If so, mention any significant contribution made by them**?

The IQAC has two external members named ShriAlokGhosh and ShriMadan Mohan Khan

d. **How do students and alumni contribute to the effective functioning of the IQAC?**

We are not still in a position to accommodate students and Alumni into the folds of IQAC.

e**. How does the IQAC communication and engage staff from different constitutions of the institutions?**

Few senior faculties from different departments are accommodated to the IQAC.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administration activities? If yes, give details on its operationalisation.

- A well-knit relationship is developed between the academic and administrative activities through a very healthy relationship between the faculties and the non-teaching staff.

- ❖ Whenever the principal meets the faculties and non-teaching staff, he always upholds the quality part of the administration. He never compromises with the quality.

6.5.3 Does the institution provide training to its staff for effective implementation of quality assurance procedures? If yes, how are the outcomes used to improve the institutional activities?

Steps have been taken to train staffs of the college on Computer with the help of Lalani Infotech, Durgapur. As a result of this the college has been able to computerize its office completely and the performance of the office has also been improved.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If yes, how are the outcomes used to improve the institutional activities?

- ➢ Day-to-day academic activities are reviewed by the Academic sub-committee headed by the Principal.
- ➢ Teachers' council also reviews the academic performance of the students
- ➢ The Governing Body takes cognizance of the academic activities
- ➢ External review is made by the representatives of the University and the DPI of the performance of the teachers when they apply for career advancement.

The Principal is entrusted by the Governing Body to act according to the outcomes of the reviews

6.5.5 How are the internal quality assurance mechanisms align with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The Quality assurance policies made by the IQAC are in alignment with the aspirations and standard of the parent university which is reflected in final examination result. The number of first class holders in different

Honours subjects has been increasing at par with the University examination result.

6.5.6 What institutional mechanisms are in place to continuously review the teaching-learning process? Give details of its structure, method logics of operations and outcome?

- The strengths and weaknesses of the teaching-learning process are first identified by the Teachers' Council.
- It is time to time reviewed by the Governing Body.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- The IQAC in its meetings inculcate the spirit of institutional policies among the members. Senior members of the IQAC then spread those policies among other colleagues as well as students.
- The institution communicates its policies and outcomes to the external stakeholders using the platform of the Governing Body whereinthere are three University representatives and the IQAC wherein two local persons are nominated as the members.
- The college also communicates its policies and outcomes to the student community as a whole through the students' representative (General Secretary) in the Governing Body.
- The college website carries updated information about the programmes, courses and events of the college.

CRITERION-VII

CRITERION VII :INNOVATIONS AND BEST PRACTICES

7.1 Environment and consciousness

7.1.1 Does the Institute conduct a green audit of its campus and facilities?

The Institute hasa sprawling green campus with a variety of trees including sandalwood and cashew nut. It is a safe haven for a variety of birds. The proposal for growing a garden of medicinal plants is under serious consideration. There is a small garden of seasonal flowers adjacent to the college building.

7.1.2What are the initiatives taken by the Institute to make the campus eco-friendly?

Energy conservation –

- Students and staff are made conscious about energy crisis through different seminars and class roomlectures and also lectures delivered in different occasions. The students are encouraged to put in use little practices like switching off fans and light or closing the tap when not required by themselves, not waiting for non-teaching staff to come and do the same.
- New trees are being planted in the campusfor a long time and the effort of all these years has given the campus a green look.
- The NSS leads by example to make it a clean and green campus,
- The use of polythene is discouraged. The College campus has been declared a polythene free zone.
- Students are encouraged to use eco-friendly modes of transport, like bicycles and e-rickshaw.
- The college maintains its own water body.

Use of renewable energy : Not much headway has been made in this field.

Rain water Harvesting : Not yet started

Check-Dam construction : Not required

Efforts for carbon Neutrality :Trying our best to create awareness about it.

Plantation –

- New trees are being planted in the campus for a long time and the effort of all these years has given the campus a green look.
- Now, the college proudly declares to have a green campus of 7.55 acres.

- The NSS units of the college also participate in the tree plantation programme.

Hazardous waste management :

Our college does not produce any hazardous waste

- Poly packs are collected and handed over to waste-lifters.
- E-wastes are collected and handed over to e-garbage-lifters.

7.2 Innovations:

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Important innovations of the college are listed below :

- Thin client with 10 nodes has been installed in the computer lab.
- Internet lab has been set up for the use of the faculty and students.
- Glass-boards have been installed in the class rooms.
- Smart boards have been installed in Computer Science and Geography labs.
- Computer labs have been initiated for Commerce and Mathematics.
- A weather station has been established at the initiative of the Geography department.
- A seminar library on a very small scale has been established.
- Aqua guard facility has been installed.
- New class rooms have been added for science stream and physical education.
- A gym has been set up for Physical Education.
- A 40 KV silent diesel generator and another 5KV silent generator sets have been installed to ensure 24 hour uninterrupted power supply.
- The campus has been brought under CCTV surveillance.
- The teachers' staff room have been provided with a number of desk top computers with printers.
- Xerox machines have been installed.
- COSA server has been installed.
- College office has been computerized.
- Library has been computerized.
- Internet connections have been added to the office, library and AV room.
- AC machine has been installed in the server room.

- A furnished ladies' rest cum guest room has been built with an LCD TV installed in it.
- The college is registered under the N-LIST programme.
- An atmosphere of shared responsibility is maintained by the creation of various committees and sub-committees comprising teaching and non-teaching staffs of the college.

7.3 Best practices

7.3.1 Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the institutional objectives and/or contributed to the Quality improvement of the core activities of the college.

The following are two of the practices in our college :

a. Title of the Practice : **"Lahari" (Annual Cultural Festival)**

i. **Goal** – It encourages the generation of students' creativity and helps them in turn to contribute to the nation in their future life. It also helps them to take a break from their apparently monotonous routine life.

ii. **Aim** – To strengthen the mental health and leadership capability among the students.

iii. **Objectives –**

a. To offer the students a break in the day to day routine and mechanical life.
b. To give them opportunities to take part in extra-curricular activities like different musical and other programmes.
c. To give them a sense of autonomy in choosing themes for departmental exhibition stall.
d. To motivate them to manage their own affairs
e. To inject a sense of competition thatwill take them towards perfection.
f. To instill a sense of accountability
g. To create a healthy relationship with the neighbourhood.
h. To propagate college's larger ideal of national integration, communal harmony and tolerance.

iv. **The context** : In tune with national goal of 'Unity in diversity', the Annual Cultural Festival of the college creates fellow-feeling, friendship and a sense of harmony among the students which will help them to preserve national integration in later life. Different streams of thought get together to reflect the whole college and the nation as well.

v. **Practice**: The college' 'social' links the students to the state and national main stream by upholding the national values and culture.

vi. **Evidence of success** :The Annual Cultural Festival or the "social" is attended by all the students of the college and also a great number of people from adjoining areas. They appreciate the performance of the college students on the first day of the programme. On the second day they are treated by the invited artists of repute. The appreciation and satisfaction of the students underline the success of the programme.

B. Title of the Practice :**COMMUNITY DEVELOPMENT**

i. **Goal** : The two NSS units of the college organize special camps in order to cultivate the culture of thinking beyond the self and serving others.

It should be noted here that the college is situated in a rural area inhabited by a large quantity of people belonging to SC, ST, OBC-A and OBC-B categories. These people are deprived of education, they are economically under-privileged, and suffer from a plethora of problems resulting out of ignorance and superstition. The activities of the NSS units become very significant in this context.

ii. **Aim** – To make the students conscious of their responsibility as members of the society and develop a sense of commitment towards humanity at large. As responsible and fortunate members of the society they are to make the less fortunate members aware of basic principles of health and hygiene.

iii. **Objectives**

- To conduct social awareness programmes.
- To conduct educational awareness programmes like education for all, to propagate the need for women education, to bring the dropped out children back to schools.

- To conduct health awareness programmes—to teach the need for cleanliness for the self and the surrounding, the need for toilets, the need for safe drinking water and the necessity of proper utilization of water resources preventing waste of water, to be conscious of the evil of polythene and so on.
- To make the people conscious of the Govt. health programmes and schemes like pulse polio and other vaccination programmes, to organize health check up camps, spread awareness about fatal diseases like AIDS.
- Awareness to get rid of superstition, to seek medical help in the case of cases like snake bites and others, to stop the inhuman practice of witch hunting.
- To help the community save the larger community from the hazards of global warming by helping them save trees.
- To make the people aware of the need to abolish the practice of child labour
- To organize voluntary blood donation camp to contribute to the Govt. blood bank.

iv. **The context** : The community has so many problems to solve related to health, hygiene, neo-natal, mother, old-aged, differently abled people – to name a few. The NSS units of the college through their regular and special camps try to assist these distressed people as best as they can

v. **Practice** : Through these extension activities, the college establishes a link with the community, a very important stakeholder, and can make a very humble attempt to repay its great debt to the society .

vi. **Evidence of success** :The eagerness and enthusiasm with which the NSS volunteers participate in these programmes over the years and the response they receive from the society can be cited as the greatest evidences of success of this practice.

Departmental Profile

Evaluative Report of the Department of Bengali

1. Name of the Department: Bengali
2. Date of establishment: 1987 General & 1996 Honours

3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): U.G- B.A(Hons) & B.A(Gen.) in Bengali
4. Name of interdisciplinary courses and department/units involved: Compulsary Bengali for Science and Commerce.
5. Annual/Semester/choice based on credit system (Programme wise): Annual(Both Courses)
6. Participation of department in course offered by the departments: Compulsary Bengali for Science and Commerce.
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil
8. Details of Course/Programmes discontinues with reasons: Nil
9. Number of teaching posts: 03

	Sanctioned	Filled
Associate professor	01	01
Assistant Professor	02	0

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31/12/2015**	**No. of Ph.D students for the last four years**
Dr. Bithaka Mondal	M.A, Ph.D	Associate Professor	Rabindra Sahitya	31Years +	05
Kajal Roy	M.A(Beng & English)	Part Time Teacher	Madhyayug	10 Years +	Nil
Sk.Meher Abdullah	M.A,B.Ed	Part Time Teacher	NatyaSahitya	8 Years +	Nil
Banashree Dutta	M.A	Part Time Teacher	Lokasanskriti & Lokasahitya	6 Years +	Nil
Md. Alauddin	M.A,BEd	Guest Lecturer	Upanyas	3 Years +	Nil
Runu Ghosh	M.A	Guest Lecturer	Medieval literature	3 Years +	Nil
Shib Sankar Choudhury	M.A	Guest Lecturer	Medieval literature	1 Years+	Nil

11. List of visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 10%

13. Student-teacher ratio (Programme wise): 120:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: Nil

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: Ph.D(1), P.G(6)

16. Number of faculty with ongoing projects: a) national b) International funding agencies: Nil

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: Nil

18. Research centre/faculty recognized by the University: Nil

19. Publications:
    A) Dr. Bithaka Mondal

Sl No.	**Title of Book/Monograph/Journal**	**Name of Book/Monograph (with publishers)/Journal**	**Vol./No. with month & year**	**ISSN/ ISBN**
1	Chaitanya Charitamitra – Krishna Das Kabiraj	Chaitanya Charitamrita, Directorate of Distance Education, B U	2010	
2	Baishnab Padavali	Baishnab Padabali Directorate of Distance Education, B U	2015	
3	Bangla Sahityer Itihas (2 units)	Bangla Sahityer Itihas Directorate of Distance Education, B U	2015	

B) Mr. Kajal Roy

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers) /Journal	Vol./ No. with month & year	ISSN/ ISBN	National/ International	Citation Index	SNIP	SJR	Impact Factor	Index
1	Bishleshone Lanka-Kanda	JOY DURGA LIBRARY	15th June 2010.	ISBN 978-93-81680-209						

No of Papers published in peer reviewed journals: Nil

National/International: N.A

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: Nil

Books with ISBN/ISSN with details of publisher: Nil

20. Area of consultancy and income generated: Nil
21. Faculty as members in National Committees: Nil
    International Committees: Nil
    Editorials Boards: Nil
    Board of Academics: Dr. Bithika Mondal as a member in Under graduate Board of Studies of Kazi Nazrul University, Asansol

22. Student project
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
23. Awards/recognize received by faculty: NIL
24. Seminar/conferences /workshops organized and sources of funding:
    National: Nil
    International: Nil

25. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	General				Honours			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**	**Application Received**	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	387	387	254	60.4	80	43	36	42
2011-12	574	574	273	47.8	78	52	49	82
2012-13	511	511	325	53.2	90	41	34	75
2013-14	422	422	325	46.6	39	25	18	86
2014-15	317	317	226	57.1	48	21	15	64

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year Honours and General courses.

26. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100	0	0
Part – II	100	0	0
Part - III	100	0	0

27. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: Nil

28. Students Progression:

Against % of enrolled	
UG to PG	50%
PG to M. Phill	Nil
PG to ph. D	Nil
Ph. D to Post Doctoral	Nil
Employed 1. Campus Selection 2. Other than campus selection	NIL 50
Entrepreneurship/ Self employed	18

29. Details of infrastructure facilities Library (Central & Departmental Internet facilities for staff and students): The College has a central library , catering needs of the students of all departments. Apart from that the department also have one seminar library exclusively for its students. The college has UGC Network Resource Centre having 24 hours Internet Connectivity.
30. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record): During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .
31. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts: Nil
32. Teaching method adopted to improve students' learning: Chalk and talk.
33. Participation in institutional social responsibility (SR) and extension activities: Active participation in SR and extension activities through NSS & NCC.
34. SWOC analysis of the department and future plan:
    Strength: Rich collection of books, dedicated faculty.
    Weakness: Shortage of full time teachers.
    Opportunity: The passed out students of this department have the great opportunity for getting employment of teaching for secondary and HS school through the SSC. Most of the Honours students pursue P.G courses after completing their UG course.
    Challenges: In the age of globalization students be equipped to such quality of knowledge, so that they may be fit for adaptation with the changing social economic scenario.
    Future Plans: The department plans to introduce PG course in Bengali.

Evaluative Report of the Department of English

1. Name of the Department: ENGLISH

2. Date of establishment: 1987 (PASS) , 1998 (HONS)

3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): UG (HONS & PASS)

4. Name of interdisciplinary courses and department/units involved: NIL

5. Annual/Semester/choice based on credit system (Programme wise): Annual University examinations (Both courses)

6. Participation of department in course offered by the departments: Nil

7. Course in collaboration with universities, Industries, Foreign Institutions: NIL

8. Details of Course/Programmes discontinues with reasons: NA

9. Number of teaching posts:

	Sanctioned	Filled
Associate professor	1	1
Assistant Professor	2	1

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31.12.2015**	**No. of Ph.D students for the last four years**
Prof. Kallol Sen	M.Phil	Associate Professor	Classical Drama	34 years	NIL

Prof. Swati Roy Chowdhury	M.Phil	Assistant Professor	Linguistics, Australian Studies	(7 years as PTT) 9 months 28 days in present post (as on 31st December, 2015)	NIL
Prof. Sabyasachi Roy	M.A	Part-Time Teacher (PTT)	19th C American, African and Australian literature	7 years	NIL
Prof Jhuma Mukherjee	M.A	Guest Lecturer	Indian English literature	4 years 3 months	NIL
Prof Malay Das	M.A	Guest Lecturer	Literature of Post 50s	1 year 3months	NIL
Prof Moumita Adhikary	M.A	Guest Lecturer	Literature of Post 50s	1 year 3months	NIL

11. List of visiting faculty: NIL

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 30%

13. Student-teacher ratio (Programme wise): 20:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: NIL

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: M.Phil-2, PG-4

16. Number of faculty with or going projects: a) national b) International funding agencies: NIL

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: NA

18. Research centre/faculty recognized by the university: NIL

19. Publications:
    A) Name of faculty: Prof. Kallol Sen, Associate Professor

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./ No. with month & year	ISSN/ISBN	National/International	Impact Factor
1	Chalachitra Charchar Parimandal: Akti Pratibedan	Subarna Sambhar: Fify Years of Academic Excellence/ The University of Burdwan	June, 2010	ISBN 81-87259-76-0		

B) Name of faculty: Prof. Swati Roychowdhury, Assistant Professor

Sl No.	Title of Book/Monograph/ Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ISBN	National/International	Impact Factor
1	Race, Gender and Disability: Problematising Physical and Mental Disability in Mahesh Dattani'sTara and Bravely Fought the Queen	Wizcraft Journal of Language and Literature	Vol.1, Issue 1 (Sept, 2012)	ISSN 2319-4952		
2	The Darkest Land: Australian Landscape in the early Bush Ballads	New Academia Journal	Vol.1, Issue 4. (October , 2012	ISSN-2277-3967		
3	The Fairies and the Elizabethan World Politics in A Midsummer Night's Dream Ed. SamritaSengupta	Critical Essays on A Midsummer Night's Dream	Setu Publication , 2012	ISBN-978-93-80677-50-7		
4	Under the Australian Sun: Open Air Performances of Shakespearean Plays in Australia	Theatre International East- West Perspectives on Theatre	Vol.4 Avant Garde Press	ISSN-2278-2036		

5	Heroes and Hero Worship: Celebrating 'Machismo' in the Early Bush Ballads	Journal of the dept. of English: Vidyasagar University, 2013.				
6	The Female "Other": Marginalising Women in the Australian Bush Ballads	Literary Confluence: A Global Journal of English and Cultural Studies	Monsoon issue vol. 1 July-December-2014 Authorpress	ISSN-2349-6509		
7	Political Shakespeare: Aboriginal Performance of A Midsummer Night's Dream in Australia.	Theatre International. AvanteGarde Press 2015		. ISSN: 2278-2036TI.		

No of Papers published in peer reviewed journals: 01

National/International:

No. of publications listed in International database:

Monographs:

Chapter in books:

Books edited:

Books with ISBN/ISSN with details of publisher:

20. Area of consultancy and income generated: NIL
21. Faculty as members in National Committees: NIL
    International Committees: NIL
    Editorials Boards: NIL
22. Student project
    Percentage of student who have done in house project: NIL
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: NIL
23. Awards/recognize received by faculty: NIL
24. Seminar/conferences /workshops organized and sources of funding: Nil
    National: International:

25. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	General				Honours			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**	**Application Received**	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	26	26	14	85.74	189	42	34	68.18 %
2011-12	31	31	15	86.66 %	160	67	47	100
2012-13	34	34	12	91.66 %	246	70	50	83.33 %
2013-14	13	13	8	100	214	66	32	80%
2014-15	35	35	22	90.90 %	135	71	48	71.42 %

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year Honours and General courses.

26. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100%	NA	NA
Part – II	100%	NA	NA
Part – III	100%	NA	NA

27. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service:

28. Students Progression:

Against % of enrolled	
UG to PG	80%
PG to M. Phill	Nil
PG to ph. D	NIL
Ph. D to Post Doctoral	NIL
Employed 1. Campus Selection 2. Other than campus selection	32 in Total in School Teaching, PRO, Mass Communication and Journalism, Fashion Designer, Jobs in Call Centre.
Entrepreneurship/ Self employed	19

29. Details of infrastructure facilities Library (central & Departmental Internet facilities for staff and students): The College has a Central limited access library along with departmental Seminar library. Apart from that UGC Network Resource centre provide additional facility to access the internet and E-Journals.

30. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record):

    During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .

31. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts: Nil

32. Teaching method adopted to improve students' learning: Lecture method with occasional film shows and interactional classes. Students are encouraged to use internet as their source of study materials.

33. Participation in institutional social responsibility (SR) and extension activities: Departmental students are associated with the NSS wings of the college and they participate in awareness programmes like anti-AIDS, blood donation, health and hygiene, afforestation etc.

34. SWOC analysis of the department and future plan:

    Strength: Dedicated faculty, sincere students.

    Weakness: Lack of exposure at national and international level. Mostly mediocre first generation learners belonging to lower middle or low income group prioritizing job over education

    Challenges: To make as many students as possible ready for the greater competitive world by helping them to overcome their limitations.

    Future Plans: To include improved Audio-visual aid in teaching process, to arrange for subject specific job orientation seminars and workshops.

Evaluative Report of the Department of Hindi

1. Name of the Department: Hindi
2. Date of establishment: General 1994, Honours 2005
3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): U.G- B.A.

4. Name of interdisciplinary courses and department/units involved: Nil
5. Annual/Semester/choice based on credit system (Programme wise): Annual (Both Courses)
6. Participation of department in course offered by the departments: Nil
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil
8. Details of Course/Programmes discontinues with reasons: Nil
9. Number of teaching posts:03

	Sanctioned	Filled
Associate professor	1	1
Assistant Professor	1	1

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31/12/2015**	**No. of Ph.D students for the last four years**
Dr. Kusum Rai	M.A., PhD	Associate Professor	Hindi Novel (Phd), Jayshankar Prasad (M.A.)	17 Years +	06 Registered, 01 Awarded
Makeshwar Rajak	M.A.	Assistant Professor	Katha Sahitya	5 Years +	Nil
Sanjygita Verma	M.A. M. Phil	Part Time Teacher	Katha Sahitya	9 Years +	Nil
Bijay Kumar Shaw	M.A.	Part Time Teacher	Premchanda	6 Years +	Nil
Baiju Kumar Nonia	M.A.	Part Time Teacher	Katha Sahitya	6 Years +	Nil
Brajesh Chaudhury	M.A	Guest Lecturer	Katha Sahitya	2 Years +	Nil

11. List of visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 50%

13. Student-teacher ratio (Programme wise): 19:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: Nil

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: Ph D (1), M. Phill (1), P.G (4)

16. Number of faculty with ongoing projects: a) national b) International funding agencies: 2 Minor Research project funded by UGC

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: Nil

18. Research centre/faculty recognized by the University: Nil
19. Publications:
    A) Name of faculty: **Dr.Kusum Rai,** Associate Professor

Sl No.	**Title of Book/Monograph/Journal (Article)**	**Name of Book/Monograph (with publishers)/Journal**	**Vol./No. with month & year**	**ISSN/ ISBN**
1.	Ramdhari Singh Dinkar: SrijanAurChintan	Sadhana Press	2009	
2.	Swatantrottar Hindi UpanyasSahityaKaSamajikChinta	AmanPrakashan	2011	ISBN:978-93-80417-23-3
3.	Hindi SahityaKaVastunisthaItihas (DwitiyaBhag)	VishwavidyalayaPrakashan	2012	ISBN: 978-81-7124-861-2
4.	Hindi Jati Ki AwadharanaaurRamVilas Sharma	Dr.RamVilasSharma:Srijan-Samvad/ Rani Birla Girl's College, Kolkata &SwarajPrakashan, Delhi	2013	ISBN:978-93-81582-50-3
5	Hindi bhashaaurSahitya: Ikkisawinsadimeinchunautiyanaursambhavanayen	Hindi Deptt& ASC, University of Calcutta	Sept, 2013	SBN: 978-81-925313-3-5
6	Ramvilas Sharma KaBhashikchintan	Ramvilas Sharma KeChintanKaPunarmulyankan /ManavPrakashan	2014	ISBN:978-93-80332-52-9.
7	Edited: Ramvilas Sharma KeChintanKaPunarmulyankan	ManavPrakashan	2014	ISBN: 978-93-80332-52-9
8.	Hindi Sahitya Ka Vastunistha Itihas (Tritiya Bhag)	VishwavidyalayaPrakashan	2015	ISBN: 978-93-

				5146-090-9

No of Papers published in peer reviewed journals: Nil

National/International: Nil

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: 02

Books with ISBN/ISSN with details of publisher: 2

B) Name of faculty: **Prof. Makeshwar Rajak**, Assistant Professor

Sl No.	**Title of Book/Monograph/Journal**	**Name of Book/Monograph (with publishers)/Journal**	**Vol./No. with month & year**	**ISSN/ ISBN**
1.	Dr. Rambilas Sharma Aur Unka 'Premchand'	Rambilas Sharma Ke Chintan Ka Punarmulyankan (Book)	2014	ISBN – 978-93-80332-52-9
2.	Rambilas Sharma Ko Samgrata Mein Denkha Hoga	Rambilas Sharma Ke Chintan Ka Punarmulyankan (Book)	2011	ISBN:978-93-80417-23-3
3.	Ekvinsh Shatabdi te Rabindra nather Prasangikata	Rabindra Nath Tagore: Ek Adarsha Vyaktitva	2013	ISBN: 978-81-7124-861-2
4.	Mahatama Gandhi: Porbander Se Rajghat Tak	Pairokar (journal), July-September, 2013	2013	ISSN: 2320-5601
5	History in Literature – Literature in History	Itihas, Sahitya aur Hamara Samaj	2012	ISBN:978-93-80663-50-0.
6	21 win Sadi Me Vivekananda Ki Vicharon Ki Prasangikta	Pairokar (journal), January-June, 2014	2014	2323-6501 (ISSN)
7	Jiwan Se Sangharsh Karati Hui Kavita	Janpath (Journal), February, 2015	2015	2277-6583(ISSN)
8.	Swami Vivekananda Ka Nari Chintan	Swami Vivekananda and His Timeless Legacy in 21st Century (Book)	2015	ISBN: 81-88064-03-3

No of Papers published in peer reviewed journals: Nil

National/International: Nil

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: 01

Books with ISBN/ISSN with details of publisher: 0

C) Name of faculty: Dr. Bijay Kumar Shaw, Part Time Teacher

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./ No. with month & year	ISSN/ ISBN
1	*Jiwananand Das Aur Aadhunik Hindi Kavita*	Nayee Kitab, New Delhi	2013	ISBN-978-93-82821-11-3
2	*Ji Han, LikhRaha, Hu*	RajkamalPrakashan, New Delhi	2013	ISBN-978-81-267-2260-0
3	JawanHoteHuyeLadkeKaKabulnama	BharityJanapith, New Delhi	2009	ISBN-978-81-263-1696-0
4	Hoti Bas Aankhe Hi Aankhe	Nagarjan Ki Bangla Kavitaye/ VikalpPrakasan, New Delhi	2010	ISBN-978-93-80821-00-9
5	Samkalin Hindi KavitaKeAayam	Samkalin Hindi Kavita Ke Aayam / Lokbharati Prakashan, Allahabad	2013	ISBN-978-81-8031-763-7
6	NAGARJAN KI BANGLA KANVITAYE (book)	Hoti Bas Aankhe Aanhe	2010	ISBN-978-93-80821-000-9
7	VAKTAVY (Book)	Urar Pradesh	2009	ISBN-978-81-267-1812-2
8	SAMKALIN KAVITA KE AAYAM (Book)	Samkalin Hindi Kavita KeAayam	2013	ISBN-978-81-8031-763-7

No of Papers published in peer reviewed journals: Nil

National/International: Nil

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: 02

Books with ISBN/ISSN with details of publisher: 6

D) Name of faculty: Baiju Kumar Nonia, Part Time Teacher

Sl No.	Title of Book/Monograph/Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN/ ISBN
1	Bhawani PrasadMishra Ke Kavya Mein Vyanga	Bhawani PrasadMishra: Srijan Aur Chintan (Book)	2013	ISBN-978-93-82432-845
2	Jati Vyasastha Aur Rambilas Sharma	Rambilas Sharma Ke Chintan Ka Punarmul Yankan (Book)	2014	ISBN-978-93-80332-52-9

No of Papers published in peer reviewed journals: Nil

National/International: Nil

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: Nil

Books with ISBN/ISSN with details of publisher: Nil

20. Area of consultancy and income generated: Nil
    Faculty as members in National Committees: Dr. Kusum Rai in Under graduate Board of Studies of Kazi Nazrul University, Asansol
    International Committees: Nil
    Editorials Boards: 1 (Dr. Bijay Kumar Shaw)
21. Student project
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
22. Awards/recognize received by faculty: 1 (6 Awards)
23. Seminar/conferences /workshops organized and sources of funding:
    National: 02 (Seminar organized by Hindi Department funded by UGC)
    International: Nil
24. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	**General**				**Honours**			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**	**Application Received**	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	24	24	21	60.40 %	135	24	21	94.44 %
2011-12	24	24	20	47.80 %	147	24	22	81.25 %

2012-13	24	24	21	53.20 %	169	30	30	42.30 %
2013-14	24	24	22	46.60 %	152	27	25	88.46 %
2014-15	24	24	23	57.10 %	159	27	24	36.36 %

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year Honours and General courses.

25. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100	0	0
Part – II	100	0	0
Part - III	100	0	0

26. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: 04 NET qualified with 3 JRF(NET, SET)
27. Students Progression:

Against % of enrolled	
UG to PG	50%
PG to M. Phill	3
PG to ph. D	02
Ph. D to Post Doctoral	Nil
Employed 3. Campus Selection 4. Other than campus selection	Not applied
Entrepreneurship/ Self employed	Nil

28. Details of infrastructure facilities Library (Central & Departmental Internet facilities for staff and students): The College has a central library, catering needs of the students of all departments. Apart from that the department also have one seminar library exclusively for its students. The college has UGC Network Resource Centre having 24 hours Internet Connectivity.

29. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record):

    During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .

30. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts: Nil

31. Teaching method adopted to improve students' learning: Lecture method, Group Discussion, Paper presentation, Home Assignment, Class test

32. Participation in institutional social responsibility (SR) and extension activities: Students are associated with the NSS wings of the college. They are doing different activities like blood donation camp, cleaning of Hospital Premises, college, parts of village and are engaged in different social awareness programmes like AIDS, Polio etc. round the year.

33. SWOT analysis of the department and future plan:
    Strength:1. Dedicated Faculty having good teacher-student relationship 2. Students are capable of writing ornamental language.
    Weakness: 1. Lack of fulltime teacher 2. More books are needed in the same subject in library
    Opportunity: Students are made further ready, so that they can get a chance to go for higher education in some high class institution
    Challenges: 1. Many students give up their education at midway due to their economic condition and eventually get involve into non formal low salary based occupations. 2. A lion share part of students in this department have come from such families where their parents are illiterate. With this difficulty they can't avail a good academic environment at their home.
    Future Plans: Having an aim to achieve a satisfactory result with 100% success rate.

Evaluative Report of the Department of Economics

1. Name of the Department: Economics
2. Date of establishment:1987
3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): U.G- B.A(Gen.) in Economics
4. Name of interdisciplinary courses and department/units involved: Nil
5. Annual/Semester/choice based on credit system (Programme wise):Annual
6. Participation of department in course offered by the departments: N.A
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil
8. Details of Course/Programmes discontinues with reasons: Nil
9. Number of teaching posts:02

	Sanctioned	Filled
Associate professor	01	01(on lien)
Assistant Professor	0	0

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31/12/2015**	**No. of Ph.D students for the last four years**
Dr. CHHABI DE (Away on lien from 30.07.2015)	M.A,Ph.D	Associate. Professor	Econometrics	28 Years +	Nil
BANKIM CHANDRA GHOSH	M.A	Part Time Teacher	Statistics & Econometrics	7 Years +	Nil
RINA SINGH	M.Sc	Part Time Teacher	Statistics & Econometrics	4 Years +	Nil
CHIRANJIT BANERJEE	M.A	Guest Lecturer	Statistics & Econometrics	1 Years	Nil
SUVRA SINHA	M.Sc, M.Phil	Guest Lecturer	Statistics & Econometrics	Just Joining	Nil

11. List of visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 30%

13. Student-teacher ratio (Programme wise): 60:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: Nil

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: M.Phil(1), P.G(4)

16. Number of faculty with ongoing projects: a) national b) International funding agencies: Nil

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: Nil

18. Research centre/faculty recognized by the university: Nil
19. Publications:
    E) Name of faculty: Dr. Chhabi De

S.N.	Title of the paper	Author(s)	Name of the journal	Vol. (Year) pages	National/International
01	Factor productivity of agro techniques in tomato cultivation: an economic analysis.	De C *et al.*	Asian journal of soil science	6 (2011) 221-226	National
02	Trends in production of export of vegetables in India.	De C *et al.*	Economic affairs	57 (2012) 335-339	National
03	Energy Utilization in Pea Cultivation: An Economic analysis for 1GP regions.	De C *et al.*	International journal of Bio resource & Stress Management	3 (2012) 152-157	International
04	Economic analysis on Chilli Production in the Gangetic alluvial soil.	De C *et al.*	International Journal of Agriculture, Environment &	5 (2012) 31-34	International

			Biotechnology		
05	Variation in market dynamics of fresh tomato crop in some selected Capital market of the Indo-Gangetic Plain region.	De C *et al.*	Agriculture for Sustainable Development	2 (2014) 13-14	National
06	Market dynamics and export of major Solanceous vegetables in India.	De C *et al.*	International Research Journal of Agricultural Economics & Statistics	6 (2015) 126	International
07	Variation in Market dynamics of farm fresh Cole crops in India.	De C *et al.*	Journal of Plant Development Sciences	5 (2013) 13-14	International
08	Demand, supply & trade perspective of Vegetable Pea in some Capital market of Northern India.	De C *et al.*	Agriculture for Sustainable Development	150 (2014) 13-14	National

No of Papers published in peer reviewed journals: 5

National/International: International- 4, National: 4

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: Nil

Books with ISBN/ISSN with details of publisher: Nil

F) Name of faculty: Mrs. Subhra Sinha

Sl No.	**Title of Book/Monograph/Journal**	**Name of Book/Monograph (with publishers)/Journal**	**Vol./No. with month & year**	**National/International**
1.	Futures market and price-Risk Management:Evidance from raw jute and sacking market in India	ELK Asia Pacific Journal of Finance and Risk	Jan,2013	National
2.	The behavior of spot and forward prices: Evidence from Hessian and sacking market in west bengal	Research Bulletin 39	June,2014	National
3	Performance Evolution of East India Jute and Hessian Commodity Exchange	Asia Pacific Finance and Accounting Review	Jan-Dec 2014	National

No of Papers published in peer reviewed journals: Nil

National/International: International

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: Nil

Books with ISBN/ISSN with details of publisher: Nil

20. Area of consultancy and income generated: Nil
21. Faculty as members in National Committees: Nil
    International Committees: Nil
    Editorials Boards: Nil
22. Student project
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
23. Awards/recognize received by faculty:
24. Seminar/conferences /workshops organized and sources of funding:

National: Nil
International: Nil

25. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved)

Year	**General**			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	135	135	105	60.4
2011-12	128	128	92	47.8
2012-13	125	125	95	53.2
2013-14	110	110	90	46.6
2014-15	72	72	72	57.1

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year General Course.

26. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100	0	0
Part – II	100	0	0
Part - III	100	0	0

27. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: Nil
28. Students Progression:

Against % of enrolled	
UG to PG	20%
PG to M. Phill	Nil
PG to ph. D	Nil
Ph. D to Post Doctoral	Nil
Employed 5. Campus Selection	Nil

6. Other than campus selection	20
Entrepreneurship/ Self employed	6

29. Details of infrastructure facilities Library (central & Departmental Internet facilities for staff and students): The College has a central library , catering needs of the students of all departments. Apart from that the department also have one seminar library exclusively for its students. The college has UGC Network Resource Centre having 24 hours Internet Connectivity.

30. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record):

During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .

31. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts:Nil

32. Teaching method adopted to improve students' learning: Projectors, Power Point Presentations are often used to improve learning.

33. Participation in institutional social responsibility (SR) and extension activities: Students are associated with the NSS wings of the college. They are doing different activities like blood donation camp ,cleaning of Hospital Premises, college, parts of village and are engaged in different social awareness programmes like AIDS, Polio etc. round the year.

34. SWOC analysis of the department and future plan:
Strength: Dedicated Faculty.
Weakness: Lesser no. of filled teaching post.
Opportunity: After Graduation students can go for further higher Studies at home and aboard .
Challenges: Most of the students we have are first generation learner and comes from a very poor socio-economic background and there comes the real challenge to teach them .
Future Plans: Our future plan is to make a separate department.

Evaluative Report of the Department of Geography

1. **Name of the Department**: Department of Geography
2. **Date of establishment**: 1996
3. **Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D)**: Under Graduate in Geography
4. **Name of interdisciplinary courses and department/units involved**: Nil
5. **Annual/Semester/choice based on credit system (Programme wise)**: Annual
6. **Participation of department in course offered by the departments**: Nil
7. **Course in collaboration with universities, Industries, Foreign Institutions**:Nil
8. **Details of Course/Programmes discontinues with reasons**: Nil
9. **Number of teaching posts:**

	Sanctioned	Filled
Associate professor	0	0
Assistant Professor	03	02

10. **Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):**

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experiences**	**No. of Ph.D students for the last four years**
Srabanti Ghosh	M. Sc	Assistant Professor	Cartography	10 years +	0
Dr. Abhik Dasgupta	Ph. D	Assistant Professor	Urban Geography	5 Years +	0
Rangana Roy	M. Phil	Part Time Teacher (Govt .Approved)	Agricultural Geography	4 Years +	0
Deepa Banerjee	M. A	Part Time Teacher (Govt. Approved)	Urban Geography	2 years + (resigned in 2013)	0
Jahangir Hossain	M. A	Part Time Teachers (Govt. Approved)	Urban Geography	4 Years +	0

11. List of visiting faculty:

Session	Faculty's Name	**Specialization**
2009-10	Rangana Roy, MA in Geography Deepa Banerjee, MA in Geography Niamat Ali, MA in Geography MunmunMondal, MA in Geography RammaniMondal, MA in Geography	Agricultural Geography Urban Geography Geomorphology Urban geography
2010-11	Rangana Roy, MA in Geography Deepa Banerjee, MA in Geography Jahangir Hossain, MA in Geography	Agricultural Geography Urban Geography Urban Geography
2011-12	-	-
2012-13	Pallab Nandi, MA in Geography Amardas Bairagya, MA in Geography ParthaSarathi Roy, MA in Geography	Urban geography Geomorphology Urban geography
2013-14		

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty:

2009-10	Rangana Roy		Deepa Banerjee		Niamat Ali		MunmunMondal		RammaniMondal	
	Theory	Practical	Theory	Practical	Theory	Practical	Theory	Practical	Theory	Practical
	5 (15%)	5 (13%)	5 (15%)	5(13%)	5(15%)	5(13%)	6 (18%)	4 (10%)	4 (11%)	6 (15%)
2010-11	Rangana Roy		Deepa Banerjee		Jahangir Hossain		-	-	-	-
	Theory	Practical	Theory	Practical	Theory	Practical	-	-	-	-
	6 (18	4 (10%	6 (18	4(10%)	6(18%)	4(10%)	-	-	-	-

	%)	)	%)							
2011-12	-									
2012-13	Pallab Nandi		AmardasBairagya		ParthaSarathi Roy		-	-	-	-
	Theory	Practical	Theory	Practical	Theory	Practical	-	-	-	-
	6 (17 %)	4 (10%)	6 (17 %)	4 (10%)	5 (14%)	2 (5%)	-	-	-	-
2013-14	-									

13. Student-teacher ratio (Programme wise):

	Programme	**Honours**	**General**
2009-10	**1St Year**	8.00	10.00
	2nd year	7.43	6.86
	3rd year	5.43	4.86
2010-11	**1St Year**	7.14	10.86
	2nd year	4.86	5.43
	3rd year	6.29	6.29
2011-12	**1St Year**	8.57	10.29
	2nd year	5.43	6.00
	3rd year	4.57	5.43
2012-13	**1St Year**	8.50	8.25
	2nd year	5.75	4.50
	3rd year	4.75	4.75
2013-14	**1St Year**	8.86	5.14
	2nd year	8.29	4.00
	3rd year	6.00	3.71

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: 02

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G:

Name	**Qualification**
SrabantiGhosh	PG (M. Sc)
Dr. AbhikDasgupta	Ph. D
Rangana Roy	M. Phil
Jahangir Hossain	PG (M. A)

16. Number of faculty with or going projects: a) national b) International funding agencies:

2 projects ongoing at national level

Faculty's Name	Project Title	Status
SrabantiGhosh	Water Resource of Kasai Basin and its Impact on Agriculture: A Geographical Appraisal.	Ongoing
Dr. AbhikDasgupta	A Study of Human Ecology along the Course of Raimongal River in the Sundarbans, West Bengal	Ongoing

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: None

18. Research centre/faculty recognized by the university: Nil

19. Publications:

G) Name of faculty: Dr. AbhikDasgupta

Sl No.	**Title of Book/Monograph/ Journal**	**Name of Book/Monograph (with publishers)/Journal**	**Vol./No. with month & year**	**ISSN/ISBN**	**National/International**	**Impact Factor**

1.	Spatiality and Zoning of Urban Functions in the North-Eastern Part of Kolkata Metropolitan Area	Transaction	Vol: 31, No. 2 2009 December	ISSN:	National	-
2.	Spatial Growth Dynamics of Literate Population and Its Relationship with Socio-Economic Parameters: A Study of Birbhum District, West Bengal	Indian Journal of Landscape Systems and Ecological Studies	Vol: 32, No. 2 2009, December	ISSN: 0971-4170	National	-
3.	Changing Expression of Demographic Surface of Hooghly District: An Experience in the 20th Century	Practising Geographers	Vol: 15, No. 1 2011 Summer	ISSN: 0975-3850	National	-
4.	Nature and Dynamics of Population Growth of 24 Parganas District, West Bengal	Eastern Geographer	Vol: XVIII, No. 1 2012 Jan	ISSN: 0973-7642	National	
5.	Analysing Reservoir Sedimentation of Panchet Dam, India Using Remote Sensing And GIS	Panchakotesays	Vol: 2, No. 3 2012 Feb		National	-
6.	Dynamics of Demographic Surface of Howrah District in India: An	International Journal of Current Research	2012 , Vol. 4, Issue 04	ISSN-0975-833X	International	3.52

	Experience in The 20th century					
7.	Spatio-Temporal Dynamics of Population Growth of Howrah District in India – An Experience in the 20th Century	ISOR – Journal Humanities and Social Sciences (JHSS)	Sept. – October, 2012	ISSN – 2279-0837	International	1.607
8.	The Influence of Natural Environment on Social Structure: A Study Between Two Major Dialectal Ethnic Groups along the Matla River in the Indian Sundarbans	International Journal of Innovative Research and Development	November 2013, Vol 2, Issue 11	ISSN 2278 – 0211	International	Evaluation Pending
9.	Nature and Dynamics of Population Growth of Indian Sundarbans: An Experience in the 20th Century	International Journal of Current Research	December 2013, Vol; 5, Issue: 12	ISSN-0975-833X	International	3.52
10.	A Comparison of Normative Values for Riverine and Non-Riverine Communities of the Indian Sundarbans: An Exploration into Some Sociological Aspects of the Residents of Matla River	International Journal of Humanities and Social Science Invention	December 2013, Vol: 2, Issue 12	ISSN: 2319-7722	International	1.756

11.	Consensual Relationship within Riverine and Non-Riverine Communities of the Indian Sundarbans: An Exploration into Some Sociological Aspects of the Residents of Matla River	Journal for International Academic Research for Multidisciplinary	January 2014, Vol: 1, Issue: 12	ISSN: 2320-5083	International	2.417
12.	Settlement Evolution and Palaeo Human Ecology of the Indian Sundarbans: A Glimpse on Ancient and Medieval Periods	Asian Academic Research Journal of Social Sciences and Humanities	January 2014, Vol I, Issue 19	ISSN: 2278-859X	International	1.023
13.	Human Interference to the Natural Environment in the British Period: An Experience from the Indian Sundarbans	Asian Academic Research Journal of Multidisciplinary	January 2014, Vol I, Issue 17	ISSN: 2319-2801	International	1.023
14.	Understanding Strength of Social Bond of Fishing and Agrarian Communities of the Indian Sundarbans: An Exploration into Some Sociological Aspects of the Residents of Matla River	International Journal of Social Science Tomorrow	January 2014, Vol 3, No. 1,	ISSN: 2277-6168	International	Evaluation Pending

15.	Relationship between Hazard Perception and Place Attachment: An Exploration into the Human Ecological Aspect of Matla River of the Indian Sundarbans	The International Journal of Humanities and Social Studies	February, 2014, Vol: 2, Issue 2	ISSN: 2321-9203	International	0.981
16	Understanding the Relationship between Property Division and Kinship Relations within Fishing and Agrarian Communities of the Indian Sundarbans: An Exploration into Some Sociological Aspects of the Residents of Matla River	Asian Academic Research Journal of Social Sciences and Humanities	April 2014, Vol-1, Issue: 22	ISSN: 2278-859X	International	1.023
17	Understanding of Group-Level Social Interaction within Fishing and Agrarian Communities of the Indian Sundarbans: An Exploration into Some Sociological Aspects of the Residents of Matla River	Asian Academic Research Journal of Multidisciplinary	April 2014, Vol-1, Issue: 20	ISSN: 2319-2801	International	1.023

No of Papers published in peer reviewed journals: 13
National/International: National: 5, International: 12
No. of publications listed in International database: Nil
Monographs: Nil
Chapter in books: Nil
Books edited: Nil

Books with ISBN/ISSN with details of publisher: Nil

20. Area of consultancy and income generated: Nil

21. Faculty as members in National Committees: Nil

International Committees: Nil

Editorials Boards: Nil

22. Student project

Percentage of student who have done in house project:All the honours students have to do assigned projects

Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/ other agencies: Nil

23. Awards/recognize received by faculty: Nil

24. Seminar/conferences /workshops organized and sources of funding:

National: Nil

International: Nil

25. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	General				Honours				
	Applic a-tions Receiv ed	No. of studen ts admitt ed	No. of studen ts Enroll ed	% of Passin g	Applic a-tions Receiv ed	No. of studen ts admitt ed	No. of Enrolled (appeare d)	Passe d	% of Passi ng
2010-11	20	20	18	60.40	200	19	21	20	95.24
2011-12	24	24	22	47.80	240	22	17	16	94.12
2012-13	21	21	19	53.20	270	16	13	11	84.62
2013-14	22	22	19	46.60	200	19	18	18	100.0 0
2014-15	16	16	13	57.10	228	21	15	15	100.0 0

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year Honours and General courses.

26. Diversity of Students:

Name of the Course	% of students from the same State	%of students from the other States	% of students from abroad

Part – I	100%	0%	0%
Part – II	100%	0%	0%
Part - III	100%	0%	0%

27. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: 01 (passed out in 2010), 01 (passed out in 2011), 02 (passed out in 2012), 01(passed out in 2013),

28. Students Progression:

	2010-11	2011-12	2012-13	2013-14	2014-15
Against % of enrolled					
UG to PG	7	8	13	12	04
PG to M. Phill	0	1			
PG to Ph. D	Nil				
Ph. D to Post Doctoral	Nil				
Employed 7. Campus Selection 8. Other than campus selection	1.xx 2. 10				
Entrepreneurship/ Self employed	10				

29. Details of infrastructure facilities Library (central & Departmental Internet facilities for staff and students):

The College has a central library , catering needs of the students of all departments. Apart from that the department also have one seminar library exclusively for its students. The college has UGC Network Resource Centre having 24 hours Internet Connectivity.

30. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record):

During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .

31. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts: Nil

32. **Teaching method adopted to improve students' learning:** Smart Boards, Projectors, Power Point Presentations, Simulators are often used to improve learning.

33. **Participation in institutional social responsibility (SR) and extension activities:** Students are associated with the NSS wings of the college. They are doing different activities like blood donation camp ,cleaning of Hospital Premises, college, parts of village and are engaged in different social awareness programmes like AIDS, Polio etc. round the year.

34. **SWOC analysis of the department and future plan:**
    Strength: Dedicated Faculty, Well equipped Lab
    Weakness: Lesser no. of filled teaching post.
    Opportunity: Teaching work,GIS-RS oriented project work, can also go for further higher Studies at home and aboard .
    Challenges: Most of the students we have are first generation learner and comes from a very poor socio-economic background and there comes the real challenge to teach .
    Future Plans: The department plans to make RS-GIS lab and Soil testing lab.

Evaluative Report of the Department of History

1. Name of the Department: History
2. Date of establishment:1987(Upgraded to Honours Department in 2003)
3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): U.G- B.A(Hons) & B.A(Gen.)
4. Name of interdisciplinary courses and department/units involved: Nil
5. Annual/Semester/choice based on credit system (Programme wise):Annual(Both Courses)
6. Participation of department in course offered by the departments: N.A
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil
8. Details of Course/Programmes discontinues with reasons: Nil
9. Number of teaching posts:02

	Sanctioned	Filled
Associate professor	Nil	-
Assistant Professor	02	01

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31/12/2015**	**No. of Ph.D students for the last four years**
SUBRATA MANDAL	M.A	Asst. Professor	Influence of Islam on Indian Culture	5Years+	Nil
SOMNATH NAYAK	M.A, M.Phil.	Part Time Teacher	Modern Europe. Evaluation of Boul in Birbhum District.	10 Years+	Nil
RUPALI MONDAL	M.A	Part Time Teacher	Arts&Religion on Ancient India.	6 Years+	Nil
SUTAPA PABI	M.A	Part Time Teacher	Modern India.	6 Years +	Nil
Najia Firoz	M.A	Guest Lecturer	Modern India	01Years+	Nil
Souvik Samanta	M.A	Guest Lecturer	Ancient India	01Years+	Nil
Jagannath Chatterjee	M.A	Guest Lecturer	Modern India	01Years+	Nil

11. List of visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 10%

13. Student-teacher ratio (Programme wise):100:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: Nil

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: M.Phil(1), P.G(6)

16. Number of faculty with ongoing projects: a) national b) International funding agencies: Nil

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: Nil

18. Research centre/faculty recognized by the university: Nil
19. Publications:
    H) Name of faculty: SUBRATA MANDAL

Sl No.	**Title of Book/Monograph/Journal**	**Name of Book/Monograph (with publishers)/Journal**	**Vol./No. with month & year**	**ISSN/ISBN**	**National/International**
1.	Vivekanander Nari Bhabna	Swami Vivekananda and His Timeless Legacy in Twenty-First Century/ Pub. by Dept. of History & Political Science Political Science, Mankar College & MMM College, Durgapur.	2015	81-88064-03-3	National

No of Papers published in peer reviewed journals: Nil
National/International: International
No. of publications listed in International database: Nil
Monographs: Nil
Chapter in books: Nil
Books edited: Nil
Books with ISBN/ISSN with details of publisher: Nil

20. Area of consultancy and income generated: Nil

21. Faculty as members in National Committees: Nil
    International Committees: Nil
    Editorials Boards: Nil
22. Student project
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
23. Awards/recognize received by faculty:
24. Seminar/conferences /workshops organized and sources of funding:
    National: Nil
    International: Nil
25. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	General				Honours			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**	**Application Received**	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	256	256	152	60.4	75	23	18	68.4
2011-12	216	216	108	47.8	90	25	21	100
2012-13	218	218	126	53.2	79	27	23	83.3
2013-14	197	197	113	46.6	15	8	7	80
2014-15	317	317	226	57.1	27	13	9	72.2

26. NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year Honours and General courses.
27. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100	0	0
Part – II	100	0	0
Part - III	100	0	0

28. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: 01(Defense)
29. Students Progression:

Against % of enrolled	
UG to PG	50%
PG to M. Phill	Nil
PG to ph. D	Nil
Ph. D to Post Doctoral	Nil

Employed 9. Campus Selection 10. Other than campus selection	 Nil 01(Govt. School)
Entrepreneurship/ Self employed	12

30. Details of infrastructure facilities Library (central & Departmental Internet facilities for staff and students): The College has a central library, catering needs of the students of all departments. Apart from that the department also has one seminar library exclusively for its students. The college has UGC Network Resource Centre having 24 hours Internet Connectivity.
31. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record): During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .
32. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts:Nil
33. Teaching method adopted to improve students' learning: Projectors, Power Point Presentations are often used to improve learning.
34. Participation in institutional social responsibility (SR) and extension activities:

    Students are associated with the NSS wings of the college. They are doing different activities like blood donation camp ,cleaning of Hospital Premises, college, parts of village and are engaged in different social awareness programmes like AIDS, Polio etc. round the year.
35. SWOC analysis of the department and future plan:

    Strength: Dedicated Faculty.

    Weakness: Lesser no. of filled teaching post.

    Opportunity: After Graduation students can go for further higher Studies at home and aboard .

    Challenges: Most of the students we have are first generation learner and comes from a very poor socio-economic background and there comes the real challenge to teach them .

    Future Plans: Our future plan is to make a separate department.

Evaluative Report of the Department of Philosophy

1. Name of the Department: Philosophy
2. Date of establishment: General 1987, Honours 2008
3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): U.G- B.A.

4. Name of interdisciplinary courses and department/units involved: Nil
5. Annual/Semester/choice based on credit system (Programme wise): Annual (Both Courses)
6. Participation of department in course offered by the departments: Nil
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil
8. Details of Course/Programmes discontinues with reasons: Nil
9. Number of teaching posts:03

	Sanctioned	Filled
Associate professor	Nil	-
Assistant Professor	01	00

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31/12/2015**	**No. of Ph.D students for the last four years**
Chandana Mukherjee	M.A.	Part Time Teacher	Buddhism	10 Years	Nil
Tapas Ghosh	M.A.	Part Time Teacher	Philosophy of Language	7 Years	Nil
Mrinmoy Nandi	M.A	Part Time Teacher	Vedanta	5 Years	Nil
Surajit Ghosh	M.A.	Guest Lecturer	Advanced Logic	3 Years	Nil
Debabrata Biswas	M.A.	Guest Lecturer	Applied Ethics	1 Years	Nil
Tarak Nath Nandi	M.A	Guest Lecturer	Nyaya-Vaisesika	2 Years	Nil

11. List of visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 50%

13. Student-teacher ratio (Programme wise): 80:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: Nil

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: P.G(6)

16. Number of faculty with ongoing projects: a) national b) International funding agencies:Nil

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: Nil

18. Research centre/faculty recognized by the University: Nil
19. Publications:
    I) Name of faculty:

No of Papers published in peer reviewed journals: Nil

National/International: Nil

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: Nil

Books with ISBN/ISSN with details of publisher: Nil

20. Area of consultancy and income generated: Nil
21. Faculty as members in National Committees: Nil
    International Committees: Nil
    Editorials Boards: Nil
22. Student project
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
23. Awards/recognize received by faculty:
24. Seminar/conferences /workshops organized and sources of funding:
    National: Nil
    International: Nil

25. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	General				Honours			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**	**Application Received**	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	159	159	100	51.0%	70	31	22	100
2011-12	170	170	111	61.5%	103	33	29	100
2012-13	232	232	128	35.0%	**93**	33	24	62%
2013-14	226	226	127	58.5%	**38**	19	10	50%
2014-15	213	213	163	50.8%	61	27	21	66.6%

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year Honours and General courses.

26. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100	0	0
Part – II	100	0	0
Part - III	100	0	0

27. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: 01(NET, SET)
28. Students Progression:

Against % of enrolled	
UG to PG	40%
PG to M. Phill	Nil
PG to ph. D	Ni1
Ph. D to Post Doctoral	Nil
Employed 11. Campus Selection 12. Other than campus selection	Nil 5
Entrepreneurship/ Self employed	6

29. Details of infrastructure facilities Library (Central & Departmental Internet facilities for staff and students): The College has a central library , catering needs of the students of all departments. Apart from that the department also have one seminar library exclusively for its students. The college has UGC Network Resource Centre having 24 hours Internet Connectivity.

30. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record):

    During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .

31. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts: Nil

32. Teaching method adopted to improve students' learning: Simulators are often used to improve learning. Projectors, Power Point Presentations are often used to improve learning.

33. Participation in institutional social responsibility (SR) and extension activities: Students are associated with the NSS wings of the college. They are doing different activities like blood donation camp, cleaning of Hospital Premises, college, parts of village and are engaged in different social awareness programmes like AIDS, Polio etc. round the year.

34. SWOT analysis of the department and future plan:
    Strength: Dedicated Faculty having good teacher-student relationship
    Weakness: 1. Lack of fulltime teacher 2. More books are needed in the same subject in library
    Opportunity: Students re made further ready, so that they can get a chance to go for higher education in some high class institution
    Challenges: Many students give up their education at midway due to their economic condition and eventually get involve into non formal low salary based occupations.
    Future Plans: Having an aim to achieve a satisfactory result with 100% success rate.

Evaluative Report of the Department of Physical Education

1. Name of the Department: Physical Education
2. Date of establishment: General Course in 2013
3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): U.G- B.A(For General only)
4. Name of interdisciplinary courses and department/units involved: Nil
5. Annual/Semester/choice based on credit system (Programme wise): Annual (Both Courses)
6. Participation of department in course offered by the departments: Nil
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil
8. Details of Course/Programmes discontinues with reasons: Nil
9. Number of teaching posts:03

	Sanctioned	Filled
Associate professor	0	0
Assistant Professor	0	0

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31/12/2015**	**No. of Ph.D students for the last four years**
Arbinda Majhi	M.PEd	Guest Lecturer	Yoga	3 Years +	Nil
Arnab Ghosh	M.PEd	Guest Lecturer	Physical Education	3 Years +	Nil

11. List of visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 100%

13. Student-teacher ratio (Programme wise): 80: 1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: Nil

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: P.G (2)

16. Number of faculty with ongoing projects: a) national b) International funding agencies:

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: Nil

18. Research centre/faculty recognized by the University: Nil
19. Publications:
    J) Name of faculty:
    No of Papers published in peer reviewed journals: Nil

National/International: Nil

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: Nil

Books with ISBN/ISSN with details of publisher: Nil

20. Area of consultancy and income generated: Nil
21. Faculty as members in National Committees: Nil
    International Committees: Nil
    Editorials Boards: Nil
22. Student project
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
23. Awards/recognize received by faculty: Nil
24. Seminar/conferences /workshops organized and sources of funding:
    National: Nil
    International: Nil

25. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	**General**			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	-	-	-	-
2011-12	-	-	-	-
2012-13	60	60	47	53.20%
2013-14	60	60	48	46.60%

2014-15	81	81	74	57.10%

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year General Courses.

26. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100	0	0
Part – II	100	0	0
Part - III	100	0	0

27. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: Nil
28. Students Progression:

Against % of enrolled	
UG to PG	Nil
PG to M. Phill	Nil
PG to ph. D	Nil
Ph. D to Post Doctoral	Nil
Employed 13. Campus Selection 14. Other than campus selection	Prospects in Teaching
Entrepreneurship/ Self employed	-

29. Details of infrastructure facilities Library (Central & Departmental Internet facilities for staff and students): The College has a central library, catering needs of the students of all departments. The college has UGC Network Resource Centre having 24 hours Internet Connectivity.

30. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record):

During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .

31. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts: Nil

32. Teaching method adopted to improve students' learning: Lecture method, Class test

33. Participation in institutional social responsibility (SR) and extension activities:
Students are associated with the NSS wings of the college. They are doing different activities like blood donation camp, cleaning of Hospital Premises, college, parts of village and are engaged in different social awareness programmes like AIDS, Polio etc. round the year.

34. SWOT analysis of the department and future plan:
Strength:1. Dedicated Faculty having good teacher-student relationship, the department has been equipped with play grounds of Cricket, Football, Badminton and Volley Ball and different sports equipments. Apart from this Gym facility has also been established in a separate room.
Weakness: 1. Lack of fulltime teacher 2. More books are needed in the same subject in library
Opportunity: Students are made further ready, so that they can get a chance to go for higher education in some high class institution
Challenges: 1. Many students give up their education at midway due to their economic condition and eventually get involve into non formal low salary based occupations. 2. A lion share part of students in this department have come from such families where their parents are illiterate. With this difficulty they can't avail a good academic environment at their home.
Future Plans: Development and up gradation of Gym and other necessary equipments, having aim to start Ho

Evaluative Report of the Department of Political Science

1. Name of the Department: Political Science.
2. Date of establishment: 1987(G), 2003(H).
3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): UG.
4. Name of interdisciplinary courses and department/units involved: Nil.
5. Annual/Semester/choice based on credit system (Programme wise): Annual.
6. Participation of department in course offered by the departments: Yes.
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil.
8. Details of Course/Programmes discontinues with reasons: NA.
9. Number of teaching posts:

	Sanctioned	Filled
Associate professor	2	2
Assistant Professor	0	0

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualifica -tion**	**Designatio n**	**Specializatio n**	**No. of Years of experienc e as on 31/12/201 5**	**No. of Ph.D student s for the last four years**
Dr. Sukanta Bhattacharyya	Ph.D.	Principal	Political Sociology.	21Years +	3
Prof. Nihar Ranjan Rakshit.	M.A	Associate Professor	International Relation.	28Years +	NA
Dr. Partha Pratim Bandyopadhyay .	Ph.D.	Associate Professor	Indian Political Thought, Public Administration and Local Self Government.	16 Years +	NA
Prof. Keya Chatterjee	M.Phil.	Part-time Teacher	Political Sociology.	10Years +	NA
Prof. Manasi Pandit	M.Phil.	Part-time Teacher	Public Administration and Local Self Government.	8Years +	NA
Prof. Piyanki	M.Phil.	Part-time	Public Administration	8Years +	NA

Bose (Dutta)		Teacher	and Local Self Government.		

11. List of visiting faculty: Nil.

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: Nil.
13. Student-teacher ratio (Programme wise): 68:1
14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: Nil
15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: Ph.D /M.Phil /P.G.: Ph.D (02), M.Phil (03), P.G. (01)
16. Number of faculty with or going projects: a) national b) International funding agencies: 01(UGC)
17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: NA
    Type of the Project: UGC Minor Research Project.
    Principal Investigator: Dr. Partha Pratim Bandyopadhyay.
    Name of the Project: The Emergence of Indian State System and Relevance of Gharles Tilly.
    (vide. Memo. No. PHW-27/12-13(ERO) dated. 05/02/2013)
    Grant Approved: Rs. 100100/-

18. Research centre/faculty recognized by the university: NA

19. Publications:

A) Name of faculty: **Prof. Nihar Ranjan Raskhit**

Sl No.	Title of Book/Monograph/ Journal	Name of Book/Monograph (with publishers)/Journal	Vol./ No. with month & year	ISSN/ ISBN	National/ International	Citation Index	SNIP	SJR	Impact Factor	Index
1.	Gandhi and the Left Wing in the Indian National Congress: Agony of Futile Debate	The West Bengal Political Science Review	June, 2008		National	X	X	X	X	X

No of Papers published in peer reviewed journals: Nil
National/International: National - 1
No. of publications listed in International database: NA.
Monographs: Nil

Chapter in books**:** Nil
Books edited: Nil
Books with ISBN/ISSN with details of publisher: Nil

B) Name of faculty: **Dr. Sukanta Bhattacharyya**

Sl No.	**Title of Book/Monograph/Journal**	**Name of Book/Monograph (with publishers)/Journal**	**Vol./No. with month & year**	**ISSN/ ISBN**
1	Environmental Sociology : Indian perspectives	Levant	2010	978-81-908065-03
2	'Gandhiji's Paribesh Bhabna (Bengali) in Chandidas Mukhopadhyay (ed)' Somaj O Rajniti	Progressive Publisher	2011	978-81-8064-177-0
3	'Vivekanander Bhaktibad, Manabatabad Ebon Sudrabiplab' (in Bengali) in Soumen Ray (ed) Bahumatrik Vivekananda	Knowledge Volume Published by Panchakot Mahavidyalaya, Purulia	2013	978-81-921697-5-0
4	Proceedings Title Research Methods in Social Science	Asansol Girls College	2011	Nil
5	Chapter: Socio- Economic and Environmental Utility of Small Ponds: a case study of few villages in the district of Burdwan	Urbanization, Environmental Change and Sustainable Development/ Damodar Group	2014	ISBN 978-81-925800-8-1
6	Edited : Interdisciplinary Journal of Science and Humanities	Published by: Dr. B N DuttaSmritiMahavidyalaya	Vol 1, No 1	ISSN 2348-3822
7	Edited : Interdisciplinary Journal of Science and Humanities	Published by : Dr. B N DuttaSmritiMahavidyalaya	Vol 2, No 2, 2015	ISSN 2348-3822
8	Article: Western Thought on Environment and its Gandhian Counter- narrative	Interdisciplinary Journal of Science and Humanities/ Dr. B N DuttaSmritiMahavidyalaya	Vol 2, No - 2, 2015	ISSN 2348-3822

No of Papers published in peer reviewed journals: 4
National/International: National – 8
No. of publications listed in International database: NA.
Monographs: Nil
Chapter in books**:** 1
Books edited: Nil
Books with ISBN/ISSN with details of publisher: Nil

C) Name of faculty: **Dr. Partha Pratim Bandyopadhyay**

Sl No.	Title of Book/Monograph /Journal	Name of Book/Monograph (with publishers)/Journal	Vol./No. with month & year	ISSN / ISBN	National / International	Citation Index	SNIP	SJR	Impact Factor	Index
1.	Gandhi and the Left Wing in the Indian National Congress: Agony of Futile Debate	The West Bengal Political Science Review	June, 2008		National	X	X	X	X	X
2	Gandhian Idea of Rural Development: An Utopian or A Post-Modern Idea	Seminar Proceedings of Selected Papers Presented in XIV Internat-ional Seminar On "Economics, Politics, and Civil Society"	January 2-3, 2013	ISBN NO. 978-81-923211-4-1	International	X	X	X	X	X
3.	Multiculturalism: Problems and Prospect	State, Nation & Multiculturalism/ Pub. by Dept. of History & Political Science, Chandidas Mahavidyalaya.	April, 2013	ISBN : 978-81-924226-0-2	National	X	X	X	X	X
4.	Environmental Problem and Rabindranath Tagore	Nana Ranger Rabindranath/ Sahitya Sanghi/ Kolkata-9	December, 2014	978-93-82045-90-8	National	X	X	X	X	X
5.	Problems of Rural Women and Some Suggestions to Solve their Problems	Panchayats and Women Empowerment in West Bengal Essays in Perspectives/ SAD-U-TAN-	December, 2014	978-81-88391-40-0	National	X	X	X	X	X

		Prokasani, Burdwan-4								
6.	Problem of Unemployment in India: Vivekananda's Prescription for the solution to the problem.	Swami Vivekananda and His Timeless Legacy in Twenty-First Century/ Pub. by Dept. of History & Political Science Political Science, Mankar College & MMM College, Durgapur.	2015	81-88064-03-3	National	X	X	X	X	X
7.	Vivekananda's Man-making Philosophy	Socialist Perspective/ 140/20B South Sinthee Road, Kolkata – 700050, India	Vol. 41. No.3-4/December, 2013 – March, 2014	ISSN 0970 - 8869	National	X	X	X	X	X

No of Papers published in peer reviewed journals: 1
National/International: National – 6, International-1
No. of publications listed in International database: NA.
Monographs: Nil
Chapter in books**:** Nil
Books edited: 01 (Swami Vivekananda and his timeless Legacy in Twenty-First Century)
Books with ISBN/ISSN with details of publisher: Department of Political Science, Mankar College & MMM College, Durgapur. ISBN: 81-88064-03-3

20. Area of consultancy and income generated: NA
21. Faculty as members in National Committees:

1. Dr. Partha Pratim Bandyopadhyay in Member of Indian Political Science Association, India
2. Dr. Partha Pratim Bandyopadhyay as a member in Under graduate Board of Studies of Kazi Nazrul University, Asansol

International Committees: Nil

State Level Committee: Prof. Nihar Ranjan Rakshit as a Chairman in District Primary School Council, Burdwan (From 16/4/2009-30/12/2010).

Editorials Boards: Dr. Sukanta Bhattacharyya as Editor-in-Chief in 'Interdisciplinary Journal of Science and Humanities', Published by: Dr. B N DuttaSmritiMahavidyalaya

22. Student project: NA
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
23. Awards/recognize received by faculty: NA
24. Seminar/conferences /workshops organized and sources of funding: One National Seminar on 'Swami Vivekananda and his Timeless Legacy' was organized by the Dept. of Political Science with the financial help of UGC.
    National: 01
    International: Nil

25. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	**General**				**Honours**			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**	**Application Received**	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	387	387	254	60.4	48	21	18	86.6
2011-12	574	574	273	47.8	40	24	20	100
2012-13	511	511	325	53.2	50	20	13	71.4
2013-14	422	422	325	46.6	19	08	04	57.1
2014-15	188	188	188	57.1	15	05	04	18.1

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year Honours and General courses.

26. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100%	Nil	Nil
Part – II	100%	Nil	Nil

Part - III	100%	Nil	Nil

27. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: Nil.
28. Students Progression:

Against % of enrolled	
UG to PG	50%
PG to M. Phill	Nil
PG to ph. D	Nil
Ph. D to Post Doctoral	Nil
Employed 15. Campus Selection 16. Other than campus selection	Nil
Entrepreneurship/ Self employed	Nil

29. Details of infrastructure facilities Library (central & Departmental Internet facilities for staff and students): Internet facilities have been provided to the staff and students centrally). The College has a central library, catering needs of the students of all departments. Apart from that the department also has one seminar library exclusively for its students. The college has UGC Network Resource Centre having 24 hours Internet Connectivity.
30. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record):

During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .

31. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts: NA.

32. Teaching method adopted to improve students' learning: Mainly chalk and talk method has been adopted.

33. Participation in institutional social responsibility (SR) and extension activities: Students, belonging to the Honours and General Course, actively participated in institutional social responsibility through NSS and NCC programme. Students are associated with the NSS wings of the college. They are doing different activities like blood donation camp, cleaning of Hospital Premises, college, parts of village and are engaged in different social awareness programmes like AIDS, Polio etc. round the year.

33. SWOC analysis of the department and future plan:

Strength: Dedicated Faculty, Well furnished library, Regular attendance of the students.
Weakness: Poor no. of students has been admitted to the Honours course.
Opportunity: New areas have been opened before the students especially in the area of public administration.
Challenges: Most of the students we have are first generation learner and comes from a very poor socio-economic background and there comes the real challenge to teach them Political Science.
Future Plans: The Department has a plan to teach its students with more and more audio visual aids in near future. There is also plan to publish a departmental magazine at least once a year. There is also a plan to organize more and more state level seminars on issues having significant social relevance.

Evaluative Report of the Department of Sanskrit

1. Name of the Department: Sanskrit
2. Date of establishment: General Course in 2004 and Upgraded to Honours Department in 2007
3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): U.G- B.A(Hons) & B.A(Gen.)
4. Name of interdisciplinary courses and department/units involved: Nil
5. Annual/Semester/choice based on credit system (Programme wise):Annual(Both Courses)
6. Participation of department in course offered by the departments: N.A
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil
8. Details of Course/Programmes discontinues with reasons: Nil
9. Number of teaching posts:01

	Sanctioned	Filled
Associate professor	Nil	-
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31/12/2015**	**No. of Ph.D students for the last four years**
DR MAMANI MANDAL	M.A,M.Phil,Ph.D	Asst. Professor	Literature (kavya)	5 Years +	Nil
DIBYA KANTI SEN HAZRA	M.A,MPhil	Part Time Teacher	Darshan	6 Years +	Nil
SUDIP MUKHERJEE	M.A, B.Ed	Part Time Teacher	Veda	6 Years +	Nil
DEBANJANA CHATTERJEE	M.A,B.Ed	Guest Lecturer	Vyakarana	3 Years +	Nil

INDRANI SINHA	M.A,B.Ed	Guest Lecturer	Darshan	1 Years +	Nil

11. List of visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 40%

13. Student-teacher ratio (Programme wise): 100:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: Nil

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: Ph.D(1),M.Phil(1), P.G(3)

16. Number of faculty with ongoing projects: a) national b) International funding agencies: Nil

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: Nil

18. Research centre/faculty recognized by the university: Nil
19. Publications:
    K) Name of faculty: Dr. Mamani Mandal

Sl No.	**Title of Book/Monograph/Journal**	**Name of Book/Monograph (with publishers)/Journal**	**Vol./No. with month & year**	**ISSN/ISBN**	**National/International**
1	Ramayane Chitrita Ramcharitra O Parabarti Kavya Samuher Chitrita Ramcharitra- Ekti Alochana	Wesleyan Journal Of Research An International Research Journal	Vol - 4,No -1 2011	ISSN NO-0975-1386	International
2	Gita O Adhunik Samaj	Antorjatik Pathsala	Pathsala Productions Vol - II, Issue –III	ISSN NO - 2230-9594	International

			2013		
3	Bhatriharir Satak-Traye Pratifalita Manushyajiban	Vaninikvanah	Vol - I 2013	ISBN - 81-8282-189-4, Vol - I	National
4	Satak Kavya : Ekti Alochana	Vidvadbharati	Vol-I 2014	ISBN - 978-93-83368-56-3,	National
5	Gitai Mokshayoga	Nabodaya	2011		REGIONAL
6	Sri Ramchander Bayacram	Nabadwip Puratattva Parisad Patrika	2012		REGIONAL
7	Vivakanander Dristite Sikhyay Mullyabodh	Biswa Jiban Monche Swamivivakanada	2015	ISBN: 978-81-88391-42-4	National
8	Swamijir Bhabnai srimadbhagabad Gita	Swami Vivekananda and his Timeless legacy	2015	ISBN:81-88064-03-3	National
9	Swamijir Dristite Nari(Atit,Bartaman O Bhabishater Prekshapote)	Vivekananda`s philosophy Of Nationalism- A Review in the21st Century.	2014	ISBN: 987-81-923765-4-7	National
10	Vivekananda O Dharma	Bahurupe Sammukhe Tumi: Vivekananda.	2014	ISBN:978-93-84-491-05-5	National
11	Purane Dharma O Darshan	Puranam: Sahityam Darsanam ca	2015		National

12	Vivekananda O Yubasamaj	Relevence Of Vivekananda`s Thoughts in Indian Life	2015		National

No of Papers published in peer reviewed journals: 2

National/International: International – 2

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: 1

Books with ISBN/ISSN with details of publisher: Nil

L) Name of faculty: Indrani Sinha

Sl No.	**Title of Book/Monograph/Journal**	**Name of Book/Monograph (with publishers)/Journal**	**Vol./No. with month & year**	**ISSN/ISBN**	**National/International**
1	Barta ashalata	Aatmabodh jaagarane bramhastyam jaganmithya	Vol.5, No.1, May - October 2014	ISSN-2229-6271	National
2	Sumedha	Gurushishya parampara-prachinvartamanormdhye tulanatmakamalochanm	Vol.1, JANUARY-DECEMBER 2015	ISSN-2393-8994	National
3	Adjay	Dharmer swarupanus-andhan	Vol.118, DECEMBER 2014	ISSN-2347-1824	National
4	International journal of applied research	Taittiriya upanishad ki prasamgikata vartaman samaj me	VOL-1, ISSUE -7, JUNE 2015	ISSN-2394-7500	International
5	International journal of	Ethical thoughts that	VOL-1, ISSUE-4,	ISSN-2394-	International

	sanskrit research	is reflected in jainism	JUNE 2015	7519	
6	International journal of multidisciplin-ary research and development	Boudhha dharma ki ashtangikmarg: ek aadhunik dru -shtikon lokjivan charya me	VOL -2, ISSUE-7, JULY 2015	ISSN-2349-5979	International

No of Papers published in peer reviewed journals: Nil

National/International: Nil

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: Nil

Books with ISBN/ISSN with details of publisher: Nil

20. Area of consultancy and income generated: Nil
21. Faculty as members in National Committees: Dr. Mamani Mandal as a member in All Bengal Sanskrit Lovers Association and Rarh Sanskriti Gabeshana Kendra, West Bengal
    International Committees: Nil
    Editorials Boards: Nil
22. Student project
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
23. Awards/recognize received by faculty: NIL
24. Seminar/conferences /workshops organized and sources of funding:
    National: Nil
    International: Nil
25. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	**General**				**Honours**			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**	**Application Received**	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	134	134	105	60.4	225	32	23	69.20

2011-12	173	173	125	47.8	243	31	25	81.80
2012-13	189	189	96	53.2	152	38	23	56.25
2013-14	137	137	84	46.6	501	33	15	81.25
2014-15	220	220	116	57.1	63	35	31	68.75

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year Honours and General courses.

26. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100	0	0
Part – II	100	0	0
Part - III	100	0	0

27. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: 04 (Defense)
28. Students Progression:

Against % of enrolled	
UG to PG	40%
PG to M. Phill	Nil
PG to ph. D	Nil
Ph. D to Post Doctoral	Nil
Employed 17. Campus Selection 18. Other than campus selection	 Nil 4(Defense), 4(Govt.Service),Pvt. Company(1)
Entrepreneurship/ Self employed	4

29. Details of infrastructure facilities Library (central & Departmental Internet facilities for staff and students): The College has a central library, catering needs of the students of all departments. Apart from that the department also has one seminar

library exclusively for its students. The college has UGC Network Resource Centre having 24 hours Internet Connectivity.

30. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record):

During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Rastriya Sanskrit Sanstha Scholarship & Assistance from CM fund .

31. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts: Nil

32. Teaching method adopted to improve students' learning: Projectors, Power Point Presentations are often used to improve learning.

33. Participation in institutional social responsibility (SR) and extension activities:

Students are associated with the NSS wings of the college. They are doing different activities like blood donation camp, cleaning of Hospital Premises, college, parts of village and are engaged in different social awareness programmes like AIDS, Polio etc. round the year.

34. SWOC analysis of the department and future plan:

Strength: Dedicated Faculty.

Weakness: Lesser no. of filled teaching post.

Opportunity: A Sanskrit script also haslectronics key board, through which one can easily access e –library and can perform f\good research work. After Graduation students can go for further higher Studies at home and aboard.

Challenges: Most of the students we have are first generation learner and comes from a very poor socio-economic background and there comes the real challenge to teach them. An attempt of worldwide exploration, universalization and publicity of Sanskrit language.

Future Plans: Our future plan is to make a separate department. Creation of adequate number of full time teaching posts.

Evaluative Report of the Department of Santali

1. Name of the Department: Santali
2. Date of establishment: General 2005, Honours 2014
3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): U.G- B.A(For Genral and Honours)
4. Name of interdisciplinary courses and department/units involved: Nil
5. Annual/Semester/choice based on credit system (Programme wise): Annual (Both Courses)
6. Participation of department in course offered by the departments: Nil
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil
8. Details of Course/Programmes discontinues with reasons: Nil
9. Number of teaching posts:03

	Sanctioned	Filled
Associate professor	0	0
Assistant Professor	1	0

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31/12/2015**	**No. of Ph.D students for the last four years**
Nalini Mandi	M.A.	Guest Lecturer	Santali	Just Joining	Nil
Kali Charan Mandi	M.A.	Guest Lecturer	Santali	Just Joining	Nil

11. List of visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 100%

13. Student-teacher ratio (Programme wise): 20:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: Nil

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: P.G (2)

16. Number of faculty with ongoing projects: a) national b) International funding agencies:

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: Nil

18. Research centre/faculty recognized by the University: Nil
19. Publications:
    M) Name of faculty:
    No of Papers published in peer reviewed journals: Nil

National/International: Nil

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: Nil

Books with ISBN/ISSN with details of publisher: Nil

20. Area of consultancy and income generated: Nil
21. Faculty as members in National Committees: Nil
    International Committees: Nil
    Editorials Boards: Nil
22. Student project
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
23. Awards/recognize received by faculty: Nil
24. Seminar/conferences /workshops organized and sources of funding:
    National: Nil
    International: Nil

25. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	**General**				**Honours**			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**	**Application Received**	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	23	23	17	60.40 %	-	-	-	-
2011-12	18	18	12	47.80 %	-	-	-	-

2012-13	21	21	16	53.20 %	-	-	-	-
2013-14	24	24	17	46.60 %	-	-	-	-
2014-15	10	10	8	57.10 %	3	0	0	0

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year Honours and General courses.

26. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100	0	0
Part – II	100	0	0
Part - III	100	0	0

27. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: 04 NET qualified with 3 JRF(NET, SET)
28. Students Progression:

Against % of enrolled	
UG to PG	Nil
PG to M. Phill	Nil
PG to ph. D	Nil
Ph. D to Post Doctoral	Nil
Employed 19. Campus Selection 20. Other than campus selection	Teaching
Entrepreneurship/ Self employed	8

29. Details of infrastructure facilities Library (Central & Departmental Internet facilities for staff and students): The College has a central library, catering needs of the students of all departments. The college has UGC Network Resource Centre having 24 hours Internet Connectivity.

30. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record):

During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .

31. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts: Nil

32. Teaching method adopted to improve students' learning: Lecture method, Class test

33. Participation in institutional social responsibility (SR) and extension activities:
    Students are associated with the NSS wings of the college. They are doing different activities like blood donation camp, cleaning of Hospital Premises, college, parts of village and are engaged in different social awareness programmes like AIDS, Polio etc. round the year.

34. SWOT analysis of the department and future plan:
    Strength:1. Dedicated Faculty having good teacher-student relationship.
    Weakness: 1. Lack of fulltime teacher 2. More books are needed in the same subject in library
    Opportunity: Students are made further ready, so that they can get a chance to go for higher education in some high class institution
    Challenges: 1. Many students give up their education at midway due to their economic condition and eventually get involve into non formal low salary based occupations. 2. A lion share part of students in this department have come from such families where their parents are illiterate. With this difficulty they can't avail a good academic environment at their home.
    Future Plans: Having an aim to achieve a satisfactory result in Honours course.

Evaluative Report of the Department of Computer Science

1. Name of the Department: Computer Science
2. Date of establishment:01.08.2002(Vide Burdwan University letter No. IC/Affln/S&P/145)
3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): U.G- B.Sc(Hons) & B.Sc(Gen.)
4. Name of interdisciplinary courses and department/units involved: Nil
5. Annual/Semester/choice based on credit system (Programme wise):Annual(Both Courses)
6. Participation of department in course offered by the departments: N.A
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil
8. Details of Course/Programmes discontinues with reasons: Nil
9. Number of teaching posts:03

	Sanctioned	Filled
Associate professor	Nil	-
Assistant Professor	03	01

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31/12/2015**	**No. of Ph.D students for the last four years**
AMITAVA BONDYOPADHYAY	M.C.A,M.Phil	Assistant Professor	Software Engineering	5 Years +	Nil
BAPPADITYA MODAK	M.C.A	Contractual Whole Time Teacher(CWTT)	Networking	7 Years +	Nil
SK. ANAMUL HODA	M.C.A,M.Tech	Contractual Whole Time Teacher(CWTT)	Cryptography	6 Years +	Nil
ARGHA DATTA	M.Sc	Guest Lecturer	Graphics & GIS	3 Years +	Nil

11. List of visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 10%

13. Student-teacher ratio (Programme wise): 15:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: Nil

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: M.Phil(1), M.Tech(1), P.G(2)

16. Number of faculty with ongoing projects: a) national b) International funding agencies: 01(National)
    Type of the Project: UGC Minor Research Project
    Principal Investigator : Mr. Amitava Bondyopadhyay
    Name of the Project: An Experimental Study on the effectiveness of E-Governance OSS/FS using multiple platform (Vide Memo No. PSW-20/12-13(ERO) dated 05.02.13)
    Grant Approved: 1,85000/-

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: Nil

18. Research centre/faculty recognized by the University: Nil
19. Publications:
    N) Name of faculty: Prof. AMITAVA BONDYOPADHYAY

Sl No.	**Title of Book/Monograph/Journal**	**Name of Book/Monograph (with publishers)/Journal**	**Vol./No. with month & year**	**ISSN/ ISBN**	**National/ International**	**Citation Index**	**SNIP**	**SJR**	**Impact Factor**	**Index**
1	The On-call vehicle navigation: An application in Police patrolling.	National Seminar on IT ENABLED SERVICES - IMPACT ON LIFE STYLE at	April,2008	N.A	National	N.A	N.A	N.A	N.A	N.A

		BIT-Kolkata in collaboration with Infosys								
2	Object Oriented modeling of some clipping algorithm.	National Conference on Computing and Systems 2010 at The University of Burdwan	January, 2010	ISBN 81907 7417-4	National	N.A	N.A	N.A	N.A	N.A
3	A study on the benefits of Open Source Software in making flexible E-Governance System	Interdisciplinary Journal of Science and Humanities	Vol-1 No-1(January,2014 Edition)	ISSN 2348-3822	International	N.A	N.A	N.A	N.A	N.A
4	Studies on Clipping Algorithms: UML based approach	21st West Bengal State Science Congress	February ,2014	N.A	National	N.A	N.A	N.A	N.A	N.A
5	Achieving Software Flexibility using open source software in E-Governance System	21st West Bengal State Science Congress	February ,2014	N.A	National	N.A	N.A	N.A	N.A	N.A

No of Papers published in peer reviewed journals: 01

National/International: International

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: Nil

Books with ISBN/ISSN with details of publisher: Nil

O) Name of faculty: SK. ANAMUL HODA

Sl No.	**Title of Book/Monograph/Journal**	**Name of Book/Monograph (with publishers)/Journal**	**Vol. /No. with month & year**	**ISSN/ ISBN**	**National/International**	**Citation Index**	**SNIP**	**SJR**	**Impact Factor**	**Index**
1	Object Oriented Modeling of DSA algorithm for E-Governance security	International Conference on Computing and Systems 2010 at The University of Burdwan		ISBN 93-80813-01-5	International	N.A	N.A	N.A	N.A	N.A
2	Application of ECC for authentication of transaction in E-Governance.	National Conference on Computing and Systems 2012 at The University of Burdwan		ISBN 93-80813-18-X	National	N.A	N.A	N.A	N.A	N.A

No of Papers published in peer reviewed journals: Nil
National/International: N.A

No. of publications listed in International database: Nil
Monographs: Nil
Chapter in books: Nil
Books edited: Nil
Books with ISBN/ISSN with details of publisher: Nil

20. Area of consultancy and income generated: Nil
    Faculty as members in National Committees: Prof. Amitava Bandyopadhyay as a member in Under graduate Board of Studies of Kazi Nazrul University, Asansol
    International Committees: Nil
    Editorials Boards: Nil
21. Student project
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
22. Awards/recognize received by faculty: Prof. Amitava Bondyopadhyay stood First Class First from Department of Computer Science, The University of Burdwan in 2006 and receive University Gold Medal for the same .
23. Seminar/conferences /workshops organized and sources of funding:
    National: Nil
    International: Nil
24. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	**General**				**Honours**			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**	**Application Received**	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	9	9	7	None Appeared	45	32	28	100
2011-12	30	30	13	100	40	21	20	60
2012-13	11	11	4	None Appeared	54	32	27	100
2013-14	16	16	11	None Appeared	58	33	21	38
2014-15	15	15	6	0 (1appeared)	54	33	28	79

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year Honours and General courses.

25. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100	0	0
Part – II	100	0	0
Part - III	100	0	0

26. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: 01(Defense)
27. Students Progression:

Against % of enrolled	
UG to PG	40%
PG to M. Phill	Nil
PG to ph. D	Nil
Ph. D to Post Doctoral	Nil
Employed 21. Campus Selection 22. Other than campus selection	Pooled Camus Selection 2010 :01(Wipro),2013:02(TCS), 2014:02(CTS) Govt. Aided School(01), WBSEDCL(01),PSU Bank(02),Private School(01),Govt. School Contractual(03),Defense(01),Pepsi Co.(1),BDO Office(1)
Entrepreneurship/ Self employed	10

28. Details of infrastructure facilities Library (Central & Departmental Internet facilities for staff and students): The College has a central library , catering needs of the students of all departments. Apart from that the department also have one seminar library exclusively for its students. The college has UGC Network Resource Centre having 24 hours Internet Connectivity. The Department is also providing internet facility to its students with broadband connection at software lab.
29. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record): During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .
30. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts: Seminar on "Career Counseling" by the experts from Dr. B.C Roy College of Engineering, Durgapur in 2013.

31. Teaching method adopted to improve students' learning: Smart Boards, Projectors, Power Point Presentations, Simulators are often used to improve learning.
32. Participation in institutional social responsibility (SR) and extension activities: Students are associated with the NSS wings of the college. They are doing different activities like blood donation camp ,cleaning of Hospital Premises, college, parts of village and are engaged in different social awareness programmes like AIDS, Polio etc. round the year.
33. SWOC analysis of the department and future plan:
    Strength: Dedicated Faculty, Well equipped Lab
    Weakness: Lesser no. of filled teaching post, No. Sanctioned Laboratory staff.
    Opportunity: During Graduation students can appear in pooled campus interviews and get selected in different IT organization, can also go for further higher Studies at home and aboard .
    Challenges: Most of the students we have are first generation learner and comes from a very poor socio-economic background and there comes the real challenge to teach them Computer Science.
    Future Plans: The department plans to make its existing class rooms into Smart Class rooms.

Evaluative Report of the Department of Mathematics

1. Name of the Department: Mathematics
2. Date of establishment:1996 (General), 2006 (Hons).
3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): U.G- B.Sc(Hons) & B.Sc(Gen.)
4. Name of interdisciplinary courses and department/units involved: Nil
5. Annual/Semester/choice based on credit system (Programme wise):Annual(Both Courses)
6. Participation of department in course offered by the departments: N.A
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil
8. Details of Course/Programmes discontinues with reasons: Nil
9. Number of teaching posts:03

	Sanctioned	Filled
Associate professor	Nil	-
Assistant Professor	03	01

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31/12/2015**	**No. of Ph.D students for the last four years**
Sujata Mondal	M.A	Asst. Professor	Advanced Optimization and Operations Research	10 Months +	Nil
Sukhendu Roy	M.Sc , B.Ed	Part Time Teacher	Elasticity	5 Years +	Nil
Kunal Choudhuri	M.Sc , B.Ed	Guest Teacher	Operations Research	2 Years +	Nil
Jayashree Sen	M.Sc	Guest Teacher	Differential Geometry	1 Years +	Nil

11. List of visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 43%

13. Student-teacher ratio (Programme wise):15:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: Nil

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: P.G(4)

16. Number of faculty with ongoing projects: a) national b) International funding agencies: Nil

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: Nil

18. Research centre/faculty recognized by the university: Nil

19. Publications: Nil

No of Papers published in peer reviewed journals: Nil

National/International: Nil

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: Nil

Books with ISBN/ISSN with details of publisher: Nil

19. Area of consultancy and income generated: Nil
20. Faculty as members in National Committees: Nil
    International Committees: Nil
    Editorials Boards: Nil
21. Student project
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
22. Awards/recognize received by faculty: Nil
23. Seminar/conferences /workshops organized and sources of funding:
    National: Nil
    International: Nil

24. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	General				Honours			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**	**Application Received**	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	9	9	7	None Appeared	73	29	21	100
2011-12	30	30	13	100	56	26	19	_
2012-13	11	11	4	None Appeared	64	21	10	_
2013-14	16	16	11	None Appeared	70	22	8	0
2014-15	15	15	6	0 (1appeared)	69	24	20	-

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year Honours and General courses.

25. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100	0	0
Part – II	100	0	0
Part - III	100	0	0

26. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: None

Against % of enrolled	
UG to PG	20%
PG to M. Phill	Nil
PG to ph. D	Nil

Ph. D to Post Doctoral	Nil
Employed 23. Campus Selection 24. Other than campus selection	Nil
Entrepreneurship/ Self employed	Nil

27. Details of infrastructure facilities Library (central & Departmental Internet facilities for staff and students): The College has a central library , catering needs of the students of all departments. Apart from that the department also have one seminar library exclusively for its students. The college has UGC Network Resource Centre having 24 hours Internet Connectivity. Apart from that the department is also providing internet facility to its students with broadband connection at software lab.
28. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record):

    During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .

29. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts: Nil

30. Teaching method adopted to improve students' learning: Smart Boards, Projectors, Power Point Presentations, Simulators are often used to improve learning.

31. Participation in institutional social responsibility (SR) and extension activities: Students are associated with the NSS wings of the college. They are doing different activities like blood donation camp ,cleaning of Hospital Premises, college, parts of village and are engaged in different social awareness programmes like AIDS, Polio etc. round the year.

32. SWOC analysis of the department and future plan:

    Strength: Dedicated Faculty, Well equipped Lab

    Weakness: Lesser no. of filled teaching post, No. Sanctioned Laboratory staff.

    Opportunity: After Graduation students are selected in different IT organization, can also go for further higher Studies at home and aboard .

    Challenges: Most of the students we have are first generation learner and comes from a very poor socio-economic background and there comes the real challenge to teach them Mathematics.

    Future Plans: The department plans to make its existing class rooms into Smart Class rooms.

Evaluative Report of the Department of Physics

1. Name of the Department: Physics
2. Date of establishment: 2000
3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): U.G- B.Sc(Gen.)
4. Name of interdisciplinary courses and department/units involved: Nil
5. Annual/Semester/choice based on credit system (Programme wise): Annual
6. Participation of department in course offered by the departments: N.A
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil
8. Details of Course/Programmes discontinues with reasons: Nil
9. Number of teaching posts:01

	Sanctioned	Filled
Associate professor	Nil	-
Assistant Professor	01	01

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31/12/2015**	**No. of Ph.D students for the last four years**
ARUNMAY BAIDYA	M.Sc.	Assistant Professor	Solid State Physics	8 Months +	Nil
SANGITA GOSWAMI	M.Sc.	Guest Lecturer	Astro Physics	1 Year+	Nil

11. List of visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty:16%

13. Student-teacher ratio (Programme wise): 50:1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled: No of Laboratory Attendant 1, Sanctioned 1.

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: P.G(2)

16. Number of faculty with ongoing projects: a) national b) International funding agencies: Nil

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received: Nil

18. Research centre/faculty recognized by the university: Nil

19. Publications: Nil

No of Papers published in peer reviewed journals: Nil

National/International: N.A

No. of publications listed in International database: Nil

Monographs: Nil

Chapter in books: Nil

Books edited: Nil

Books with ISBN/ISSN with details of publisher: Nil

20. Area of consultancy and income generated: Nil
21. Faculty as members in National Committees: Nil
    International Committees: Nil
    Editorials Boards: Nil

22. Student project
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
23. Awards/recognize received by faculty: Nil
24. Seminar/conferences /workshops organized and sources of funding:
    National: Nil
    International: Nil
25. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved)

Year	**General**			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	9	9	7	None Appeared
2011-	30	30	13	100

12				
2012-13	11	11	4	None Appeared
2013-14	16	16	11	None Appeared
2014-15	15	15	6	0

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year General Courses.

26. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100	0	0
Part – II	100	0	0
Part - III	100	0	0

27. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: Nil
28. Students Progression:

Against % of enrolled	
UG to PG	Nil
PG to M. Phill	Nil
PG to ph. D	Nil
Ph. D to Post Doctoral	Nil
Employed	Nil
Entrepreneurship/ Self employed	Nil

29. Details of infrastructure facilities Library (central & Departmental Internet facilities for staff and students): The College has a central library , catering needs of the students of all departments. The college has UGC Network Resource Centre having 24 hours Internet Connectivity.

30. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record):

During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .

31. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts:N.A

32. Teaching method adopted to improve students' learning: Smart Boards, Projectors, Power Point Presentations, Simulators are often used to improve learning.

33. Participation in institutional social responsibility (SR) and extension activities: Students are associated with the NSS wings of the college. They are doing different activities like blood donation camp ,cleaning of Hospital Premises, college, parts of village and are engaged in different social awareness programmes like AIDS, Polio etc. round the year.

34. SWOC analysis of the department and future plan:
    Strength: Dedicated Faculty, Well equipped Lab
    Weakness: Lesser no. of filled teaching post, No. Sanctioned Laboratory staff.
    Opportunity: During Graduation students can appear in pooled campus interviews and get selected in different IT organization, can also go for further higher Studies at home and aboard .
    Challenges: Most of the students we have are first generation learner and comes from a very poor socio-economic background and there comes the real challenge to teach them.
    Future Plans: The department plans to make its existing class rooms into Smart Class rooms.

Evaluative Report of the Department of Commerce

1. Name of the Department: Commerce
2. Date of establishment: General(1995), Honours (2001)

3. Name of Courses Offered (UG, PG, M. Phil, Integrated Masters and Integrated Ph. D): U.G- B.Com(Hons) & B.Com(Gen.)
4. Name of interdisciplinary courses and department/units involved: Nil
5. Annual/Semester/choice based on credit system (Programme wise):Annual(Both Courses)
6. Participation of department in course offered by the departments: N.A
7. Course in collaboration with universities, Industries, Foreign Institutions: Nil
8. Details of Course/Programmes discontinues with reasons: Nil
9. Number of teaching posts:03

	Sanctioned	Filled
Associate professor	01	01
Assistant Professor	01	0

10. Faculty profile with name, qualification, designation, specialization (D.Sc/ D.litt/Ph.D/ M. Phil etc.):

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of experience as on 31/12/2015**	**No. of Ph.D students for the last four years**
TARUN KUMAR ROY	M.Com,M.Phil	Associate Professor	HR Management	20Years +	Nil
SUJIT BANERJEE	M.Com	Part Time Teacher	Accounting & Control	11 Years+	Nil
TAPAS KUMAR GANGOPADHYAY	M.Com,BLIS	Part Time Teacher	Accounting & Control	11 Years +	Nil
UTTAM KUMAR DAS	M.Com,B.Ed	Part Time Teacher	Accounting & Control	7 Years +	Nil
POLY CHATTERJEE	M.Com	Part Time Teacher	Accounting & Control	6 Years +	Nil
DINESH CHANDRA MAJI	M.Com	Guest lecturer	Accounting & Control	3 Years +	Nil

11. List of visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: 10% (Theory) & 100% (Practical)

13. Student-teacher ratio (Programme wise):10:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: Nil

15. Qualification of teaching faculty with D.Sc/ D.litt/Ph.D/ M. Phil/P.G: M.Phil(1), P.G(5)

16. Number of faculty with ongoing projects: a) national b) International funding agencies:01(National) UGC
    UGC
    Grant Received: 1,21,500

17. Department project funded by DST-FIST, UGC, DBT, ICSSR etc. And total grant received:Nil

18. Research centre/faculty recognized by the University: Nil
19. Publications:NIL

No of Papers published in peer reviewed journals: Nil
National/International: N.A
No. of publications listed in International database: Nil
Monographs: Nil
Chapter in books: Nil
Books edited: Nil
Books with ISBN/ISSN with details of publisher: Nil

20. Area of consultancy and income generated: Nil
21. Faculty as members in National Committees: Nil
    International Committees: Nil
    Editorials Boards: Nil
22. Student project
    Percentage of student who have done in house project: Nil
    Percentage of students placed for projects in organizations outside the institution i.e., in research laboratories/industry/other agencies: Nil
23. Awards/recognize received by faculty: NIL
24. Seminar/conferences /workshops organized and sources of funding:
    National: Nil
    International: Nil

25. Students profile Programme/course wise (no. of Interdisciplinary course and departments/units involved

Year	General				Honours			
	Application Received	**No. of students admitted**	**No. of Enrolled**	**% of Passing**	**Application Received**	**No. of students admitted**	**No. of Enrolled**	**% of Passing**
2010-11	13	13	9	67	80	43	36	42
2011-12	19	19	13	100	78	52	49	82
2012-13	22	22	15	100	90	41	34	75
2013-14	15	15	13	None Appeared	39	25	18	86
2014-15	12	12	6	75	48	21	15	64

NB: The percentage of the result of the pass-out students of the Third Year of that session has been provided, whereas other information has been given for 1st Year Honours and General courses.

26. Diversity of Students:

Name of the Course	**% of students from the same State**	**%of students from the other States**	**% of students from abroad**
Part – I	100	0	0
Part – II	100	0	0
Part - III	100	0	0

27. How many students have cleared National and State Competitive examination such as NET, SET, GATE, Civil Service, Defense Service: Nil

28. Students Progression:

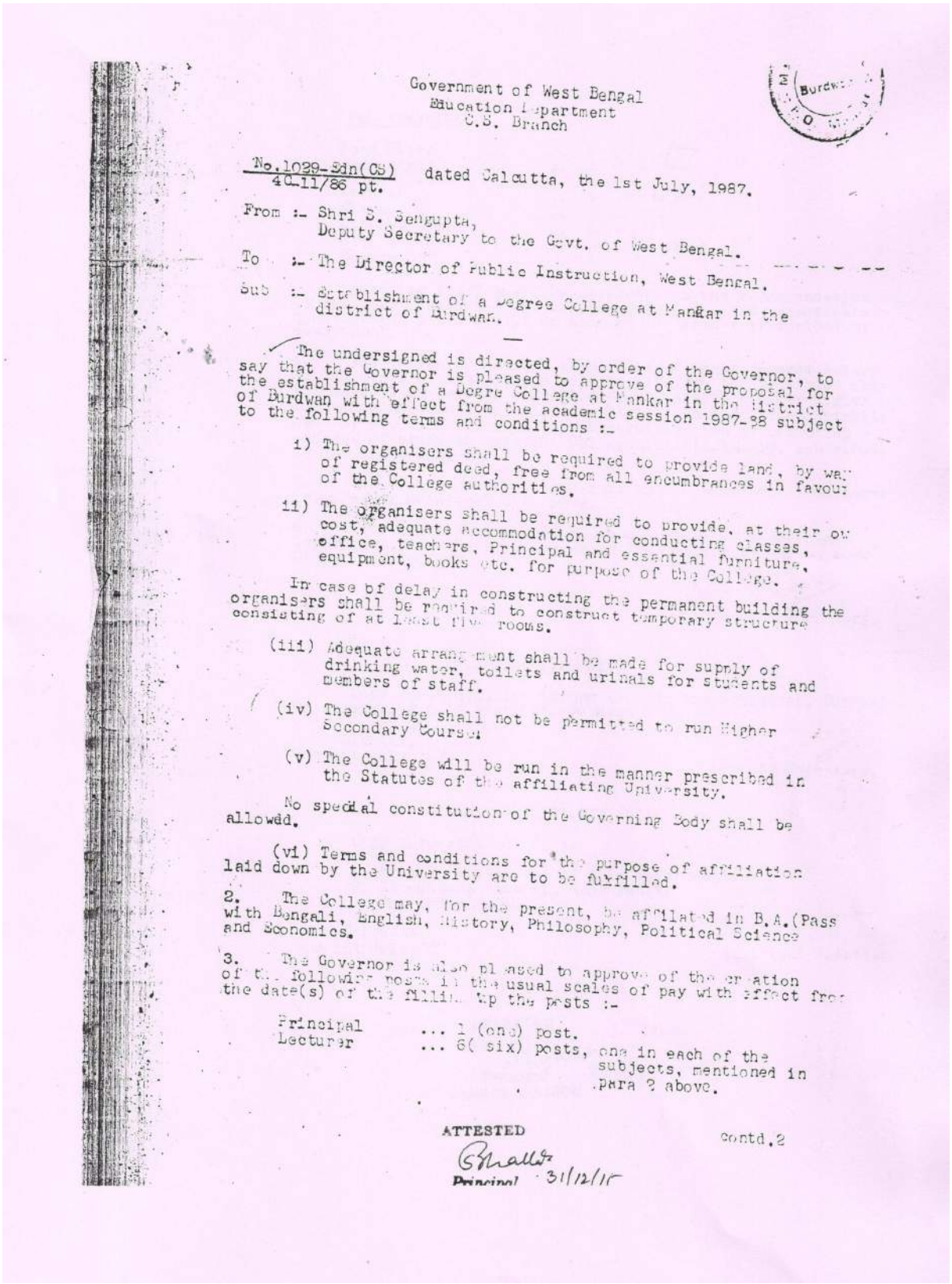
Against % of enrolled	
UG to PG	40%
PG to M. Phill	Nil
PG to ph. D	Nil
Ph. D to Post Doctoral	Nil

Employed 25. Campus Selection 26. Other than campus selection	NIL 24
Entrepreneurship/ Self employed	8

29. Details of infrastructure facilities Library (Central & Departmental Internet facilities for staff and students): The College has a central library , catering needs of the students of all departments. Apart from that the department also have one seminar library exclusively for its students. The college has UGC Network Resource Centre having 24 hours Internet Connectivity.
30. Number of students receiving financial assistance from college, university, Government and other agencies (As per college's record): During the period all eligible students received financial assistance like the Jindal Scholarship , Minority Scholarship , SC/ST Stipend, Merit-Cum-Means Scholarship, Kanyashree Scholarship, Scholarship & Assistance from CM fund .

31. Details of students enrichment programmes (Special Lectures/workshops/seminars) with external experts: Nil
32. Teaching method adopted to improve students' learning: Projectors, Power Point Presentations are often used to improve learning.
33. Participation in institutional social responsibility (SR) and extension activities: Active participation in SR and extension activities through NSS & NCC.
34. SWOC analysis of the department and future plan:
    Strength: Dedicated Faculty, Harmonious relationship among teachers and students
    Weakness: Shortage of full time teachers.
    Opportunity: To be employed as tax consultant, in Banking and Insurance Institution, To Complete Professional courses such as MBA, CA, AICWA etc.
    Challenges: To improve the standard of students and make them organize National Seminar at least once in a year.
    Future Plans: To introduce job oriented courses like BBA etc.

Annexure I



Government of West Bengal
Education Department
C.S. Branch

No.1029-3dn(CS) dated Calcutta, the 1st July, 1987.
4C-11/86 pt.

From :- Shri S. Sengupta,
Deputy Secretary to the Govt. of West Bengal.

To :- The Director of Public Instruction, West Bengal.

Sub :- Establishment of a Degree College at Mankar in the district of Burdwan.

The undersigned is directed, by order of the Governor, to say that the Governor is pleased to approve of the proposal for the establishment of a Degre College at Mankar in the District of Burdwan with effect from the academic session 1987-88 subject to the following terms and conditions :-

i) The organisers shall be required to provide land, by way of registered deed, free from all encumbrances in favour of the College authorities.

ii) The organisers shall be required to provide, at their own cost, adequate accommodation for conducting classes, office, teachers, Principal and essential furniture, equipment, books etc. for purpose of the College.

In case of delay in constructing the permanent building the organisers shall be required to construct temporary structure consisting of at least five rooms.

(iii) Adequate arrangement shall be made for supply of drinking water, toilets and urinals for students and members of staff.

(iv) The College shall not be permitted to run Higher Secondary Course.

(v) The College will be run in the manner prescribed in the Statutes of the affiliating University.

No special constitution of the Governing Body shall be allowed.

(vi) Terms and conditions for the purpose of affiliation laid down by the University are to be fulfilled.

2. The College may, for the present, be affiliated in B.A.(Pass with Bengali, English, History, Philosophy, Political Science and Economics.

3. The Governor is also pleased to approve of the creation of the following posts in the usual scales of pay with effect from the date(s) of the filling up the posts :-

Principal	... 1 (one) post.
Lecturer	... 6(six) posts, one in each of the subjects, mentioned in para 2 above.

ATTESTED
Principal 31/12/15

Contd.2

- 2 -

Non-teaching

Head Clerk	..	1
Accountant	..	1
Typist/Clerk	..	1
Cashier	..	1
Clerk	..	1
Library Clerk	..	1
Office Bearer	..	3
Durwan	..	1

Teaching staff shall be appointed on the recommendation of the West Bengal College Service Commission and recruitment non-teaching posts should be made in the manner prescribed by Government.

4. The charge on account of payment of grant towards salary of the staff of the college will be met from the provision under the head "2202-General Education-03-University & Other Higher Education-800-Other Expenditure- State Plan (7th Plan)-Establishment of new Colleges including diversification of essential courses of study in existing Colleges-Grants-in-aid, contribut in the State Budget.

5. The College shall be governed by the West Bengal Colleges (Payment of Salaries) Act, 1978.

6. This order issues with the concurrence of the Finance Department vide their U.O.No.Group B/27 dt.5.1.87 and No.1082 Group-B dt.26.6.87.

rp/

Deputy Secretary.

No.1030/1(1)-Edn(CS)

Copy forwarded, for information to the Registrar, Burdwan University, P.O. & District- Burdwan.

Calcutta,
The 1st July, '87.

Deputy Secretary.

No.1029/2(2)-Edn(CS)

Copy forwarded to the :-

1. Finance Department of this Government.
2. Accountant General, West Bengal for information.

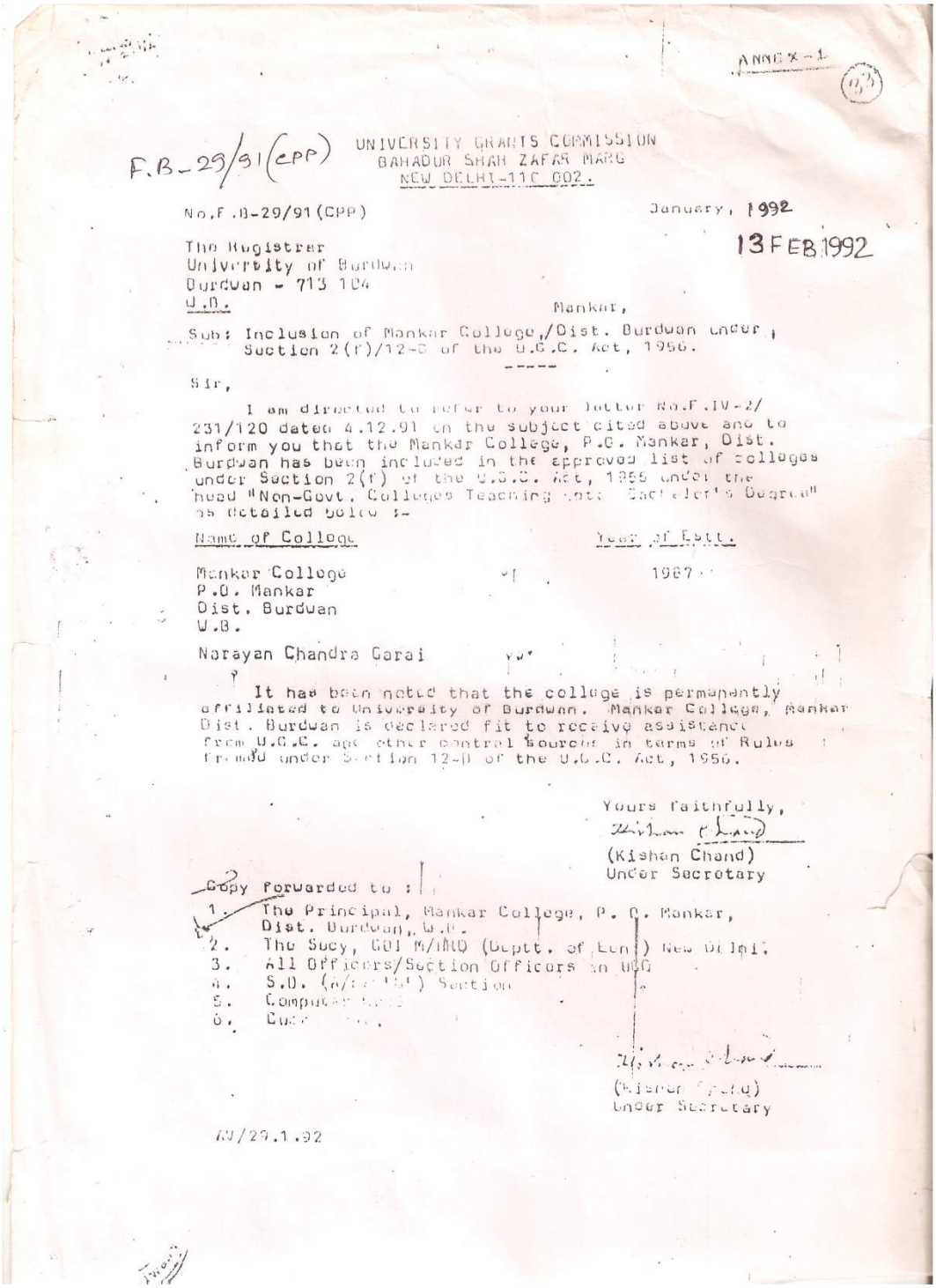
Calcutta,
The 1st July, '87.

Assistant Secretary

ATTESTED

Principal 31/12/11
MANKAR COLLEGE

Annexure 2: 2f & 12 B Certificate



ANNEX-1

(33)

F.B-29/91(CPP)

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002.

No.F.B-29/91(CPP) January, 1992

13 FEB 1992

The Registrar
University of Burdwan
Burdwan - 713 104
W.B.

Mankar,

Sub: Inclusion of Mankar College,/Dist. Burdwan under Section 2(f)/12-B of the U.G.C. Act, 1956.

Sir,

I am directed to refer to your letter No.F.IV-2/231/120 dated 4.12.91 on the subject cited above and to inform you that the Mankar College, P.O. Mankar, Dist. Burdwan has been included in the approved list of colleges under Section 2(f) of the U.G.C. Act, 1956 under the head "Non-Govt. Colleges Teaching upto Bachelor's Degree" as detailed below :-

Name of College	Year of Estt.
Mankar College P.O. Mankar Dist. Burdwan W.B.	1987
Narayan Chandra Garai	

It has been noted that the college is permanently affiliated to University of Burdwan. Mankar College, Mankar Dist. Burdwan is declared fit to receive assistance from U.G.C. and other central sources in terms of Rules framed under Section 12-B of the U.G.C. Act, 1956.

Yours faithfully,

Kishan Chand

(Kishan Chand)
Under Secretary

Copy forwarded to :

1. The Principal, Mankar College, P. O. Mankar, Dist. Burdwan, W.B.
2. The Secy, GOI M/HRD (Deptt. of Eeni) New Delhi.
3. All Officers/Section Officers in UGC
4. S.O. (A/[illegible]) Section
5. Computer [illegible]
6. Cu[illegible]

Kishan Chand

(Kishan Chand)
Under Secretary

AV/29.1.92

Annexure III

Kazi Nazrul University
Asansol, West Bengal.

Memo No. KNU/R/300/15 Dated. 30.12.2015

TO WHOM IT MAY CONCERN.

This is to certify that Mankar College , Burdwan , is affiliated to Kazi Nazrul University , West Bengal since 2015 (Previously it was affiliated to Burdwan University) and recognized by the University Grants Commission under 2(f) and 12(b) and the following courses/ subjects are taught in the said college as per approval.

Sl No.	Name of the course(s) and Duration .	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
(1)	Three year B.A. Hons. Courses in Bengali, English, Hindi, Sanskrit, Santali, Geography, Pol.Sc , Philosophy & History.	Permanent.		2015-2016
(2)	Three year B.Sc. Hons. Courses in Mathematics & Computer Sc.	Permanent.		2015-2016
(3)	Three year B.Com. Hons. Courses in Accountancy.	Permanent.		2015-2016
(4)	Three year B.A. General Course.	Permanent.		2015-2016
(5)	Three year B. Sc. General Course	Permanent.		2015-2016
(6)	Three year B.Com. General Course	Permanent.		2015-2016

S.K Ghosh. 30.12.2015
Dy Registrar.
Kazi Nazrul University
Asansol, Burdwan

Deputy Registrar
Kazi Nazrul University
Asansol - 713340 (W. B.)

Annexure-IV

Certificate of Compliance

(**Affiliated**/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that *Mankar College* fulfils all norms :

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation/recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date :31.12.2015

Principal/Head of the Institution

Place : Mankar

(Name and Signature with Office Seal)

Mankar College ESTD.-1987 Mankar, Burdwan

(Dr. Sukanta Bhattacharyya)

Principal

Principal
MANKAR COLLEGE

Annexure V

PEER TEAM REPORT

ON

INSTITUTIONAL ACCREDITATION
Mankar College
Mankar (Distt. Burdwan)
West Bengal

Date of Visit: 28th, 29th and 30th July, 2009

National Assessment & Accreditation Council
An Autonomous Institution of the University Grants Commission
P. O. Box 1075, Nagarbhavi,
Bangalore - 560 072

Section I: GENERAL	Information
1.1 Name & Address of the Institution :	• Mankar College, Mankar (District Burdwar)
1.2 Year of Establishment :	• 1987
1.3 Current Academic Activities at the Institution (Numbers) :	
• Faculties/Schools :	• Three
• Departments/ Centres :	• Fourteen Departments at UG Level
• Programmes/ Courses offered	• U.G.
• Permanent Faculty Members :	• 09 and 43 Part Time Faculty
• Permanent Support Staff :	• 14 + 5 = 19
• Students	• 1718
1.4. Three major features in the institutional Context **(As perceived by the Peer Team) :**	• Grant-in-aid affiliated College catering to the academic requirements of the remote rural area students. • 41 Percent of the total students are women. (07 -08) • Examination results are good.
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as given below) :	• 28th, 29th and 30th July, 2009
1.6. Composition of the Peer Team which undertook the on- site visit :	
• Chairperson	• Prof. S. Jayarama Reddy Former Vice-Chancellor Sri Venkateshwara University No. 201, Ameya Towers, Street No – 12, Tarnaka , Hyderabad - 500017

• Member	• Dr. Suhas Pednekar Principal Ramnarain Ruia College LN Road, Matunga (E) Mumbai
• Member Coordinator	• Prof. J.K. Tandon Deptt. of Economic Administration & Financial Management *University of Rajasthan* Jaipur
• NAAC Coordinator	• Dr. (Mrs.) K. Rama Deputy Adviser, NAAC P.O Box No. 1075 Nagarbhavi Bangalore – 560072

Section II: CRITERION WISE ANALYSIS	
2.1 Curricular Aspects:	
2.1.1 Curricular Design & Development :	• Being the affiliated college, the college follows the University prescribed courses. • Few faculty members serve as members on Boards of Studies.
2.1.2 Academic Flexibility :	• Students are free to choose the subjects of their own choice. • No add-on course is offered by the college as yet.

2.1.3 Feedback on Curriculum	• Feedback is obtained from the outgoing third year students. • Informal feedback is received from the community. • Feedback system be rationalised and institutionalised.
2.1.4 Curriculum update	• Curriculum is revised by the authorities in the University and the last change in the syllabus took place five years back.
2.1.5 Best Practices in Curricular aspects (If any) :	• Despite limited flexibility, necessary suggestions are offered by the Faculty to the academic body of the University in the revision of curriculum.
2.2 ***Teaching- Learning & Evaluation:*** 2.2.1 Admission Process and Student Profile :	• Adequate publicity is given through Prospectus, advertisements and College Website for admission. • College ensures equity by adopting government directed reservation. • This is co-ed college.
2.2.2 Catering to the diverse needs :	• Slow and advanced learners are identified through constant interaction. • No formal arrangement for mentoring students.

2.2.3 Teaching-Learning Process :	• College follows the academic calendar of the University. • Regular Class Tests and Selection Test at the end of the Session are held. • Limited use of modern teaching aids.
2.2.4 Teacher Quality :	• Faculty is recruited by the College Service Commission of the Government of West Bengal. • Only one – third of the sanctioned posts are filled. • Teachers may be motivated to actively engage in research and publications.
2.2.5 Evaluation Process and Reforms :	• College has the provision of Class Tests and Selection Test. • Evaluation process is based on the prescribed rules of the University. • Grievance of students regarding internal assessments are heard and rectified.
2.2.6 Best Practices in Teaching-learning and Evaluation (If any) :	• Introduction of question bank, Class tests and Classroom Seminars.
2.3 ***Research, Consultancy & Extension:*** 2.3.1 Promotion of Research :	• Few faculty members are pursuing research. • No budgeted provision for research activity. • Two teachers are approved research guides.
2.3.2 Research and Publications Output :	• Some faculty members have published books research papers, articles in Journals. • Need to promote research culture.

2.3.3 Consultancy :	• College is not formally involved in any consultancy.
2.3.4 Extension Activities :	• Two NSS and one NCC unit (two separate wings for boys & girls) are functioning in the College. • College organised several outreach programmes through the units of NSS and NCC such as Pulse Polio Programme, Literacy Programmes, Blood Donation Camps etc. • One women NCC candidate got second prize in Rifle Shooting competition and one women NCC candidate participated in the Republic Day Parade.
2.3.5 Collaborations :	• College and the Local Panchayat work together for the development of the Campus. • College in collaboration with Netaji Subash Open University is running the study Centre. • College does not have any MOU/MOC/mutually beneficial agreements with any agency.
2.3.5 Best Practices in Research, Consultancy and Extension (If any):	• Active involvement of teachers in extension activities.
2.4 ***Infrastructure and Learning Resources:***	
2.4.1 Physical Facilities and Learning :	• College has good physical infrastructure i.e. class rooms, labs, auditorium etc. • Facility for both indoor and outdoor games. • Common Room for girls students and the women staff. • College is making optimum utilisation of infrastructure.
2.4.2 Maintenance of Infrastructure :	• Budgetary provision is made for maintenance of infrastructure. • Core-Committee ensures proper utilisation.

2.4.3 Library as a Learning Resource :	• Library Advisory Committee ensures the purchase of books. • Library is to be computerized and internet facility to be provided to the students and the staff. • No proper catalogue of books.
2.4.4 ICT as Learning Resources :	• College has 3 Computer Labs with 31 Computers. • College has a website. • Need for better use of ICT in the Learning process.
2.4.5 Other Facilities :	• Telephone with broadband internet facility. • Adequate facilities like drinking water, rest rooms and a furnished room for guests.
2.4.6 Best Practices in the development of Infrastructure and Learning Resources (If any) :	• Optimal utilisation of the infrastructure for curricular and co-curricular activities.
2.5 ***Student Support and Progression :***	
2.5.1 Student Progression :	• Good number of students of the College after passing their graduation pursue P.G. programme • Performance of students in University examinations is good in comparison to overall pass percentage of the University. • No formal system of students counseling.
2.5.2 Student Support :	• College publishes updated prospectus annually with relevant information regarding all facilities

	available in the College. • Granting free ships and half-free ships to the needy students and as per government-norms. • College has a grievance redressal cell. • College may set up a cell for prevention/action against sexual harassment of women students.
2.5.3 Student Activities :	• College has a students' union. • College has an Alumni Association, which is not active. • Students of the College actively participate in sports and cultural events. • College publishes the magazine with the help of students union.
2.5.4 Best Practices in Student Support and Progression (If any) :	• Supporting students financially to some extent.
2.6 *Governance and Leadership :*	
2.6.1 Institutional Vision and Providing Leadership:	• The vision and mission of the College are in tune with objectives of higher education. • College adopts the policy of participatory management. Policy decisions are taken in a decentralised and democratic manner.
2.6.2 Organisational Arrangements :	• Governing Body is the apex body in the institution which is headed by the University nominee as President and Principal of the College acts as the Secretary. • There are three statutory bodies viz., Teachers'

	Council, Finance Sub-committee and the student's Union.
2.6.3 Strategy development and deployment :	• Perspective institution plan be made to meet national and global needs.
2.6.4 Human Resource Management :	• Teachers are assessed through self-appraisal method. • College lack adequate permanent faculty. • Quite a good number of part-time faculty fills the gap • A few welfare measures are in place for the Staff.
2.6.5 Financial Management and Resource Mobilisation :	• Being the aided affiliated College, the financial assistance is received from the State Government and some developmental Grant from UGC. • Efforts be made to obtain more funds from various funding agencies.
2.6.6 Best Practices in Governance and Leadership (If any) :	• All decisions are taken in a decentralised and democratic manner through discussions in different sub-committees.
2.7 Innovative Practices :	
2.7.1 Internal Quality Assurance System:	• Internal Quality Assurance cell be constituted to ensure continuous quality attainment.

	• Feedback received from the students be analysed and follow up action initiated.
2.7.2 *Inclusive practices :*	• Freeships and half-freeships to economically backward students of the College. • No gender discrimination.
2.7.3 Stakeholder Relationships :	• Generous donations in the nature of an endowment for awarding prizes to the College toppers in different disciplines. • Community orientation through NCC and NSS.

Section III: OVERALL ANALYSIS	**Observations (Please limit to *five major ones* for each and use telegraphic language) (It is not necessary to denote all the five bullets for each),**
3.1 Institutional Strengths :	• Adequate infrastructure. • Good Management Practices. • There is team-work among the teachers. • Examination Results are good. • Catering to the educational needs of students from rural areas. • Good student discipline.
3.2 Institutional Weaknesses :	• Lack of permanent teaching faculty. • No Librarian and PTI. • Limited initiatives in the field of research. • Limited Course options.
3.3 Institutional Challenges :	• Introduction of new job oriented and add on Courses. • Student counselling Centre be developed. • Filling up of Sanctioned Vacancies. • Modern teaching aids be used in teaching. • Better Infrastructure for connectivity and communication.